

**TOWN OF MAY
WASHINGTON COUNTY
OFFICIAL TOWN BOARD MINUTES
February 7, 2013**

The Board of Supervisors of the Town of May met at their regular monthly meeting on Thursday, February 7, 2013, at the May Town Hall. Those present included: Bill Voedisch, Board Chair; John Pazlar, Supervisor; John Adams, Supervisor; Linda Klein, Town Clerk; Josh Brekken, Town Attorney; Diane Hankee, Town Engineer; Pete Kluegel, Building Inspector; and residents of the Town of May. Absent: Cheryl Bennett, Town Treasurer. Chairman Voedisch called the meeting to order at 7:00.

Minutes, Checks, Treasurer's Report

Voedisch moved, seconded by Pazlar, to approve the minutes of the January 3, 2013, Town Board meeting as presented. All approved.

Adams moved, seconded by Pazlar, to approve the Treasurer's Report as presented by Supervisor Pazlar. Adams moved, seconded by Voedisch, to approve checks 17179 through 17203, EFTS213, EFTF213, with electronic funds transfer to the State and IRS, respectively. The check register and treasurer's report are attached to these minutes and serve as the official record.

Board of Audit

Pazlar moved, seconded by Adams, to approve the Board of Audit as presented by the Town Treasurer. All approved and all signed the audit.

Old Business

Arcola Mills – NPS Visitors Center Project

Cameron Kelly of Arcola Mills and Jonathon Moore of the National Park Service (NPS) reported on the NPS and Arcola Mills Visitors Center project so far. After two experiments of 1 and 2 months respectively in 2011 and 2012, they are now looking for approval for a 3rd and final experiment in 2013, May to October. Ray Marshall, Arcola Mills, and Chris Stein of NPS, also attended. Jonathon brought forward data for their most recent experiment, which ran two months, September and October, 2012. They had the same number of people in those two months (4,000+), as the month attendance in the first year. They were not disappointed in the number of visitors during those two months. The project was staffed by all volunteers this time, as opposed to the previous experiment when they had staff on hand. One significant finding was that *no cars needed to park on Arcola Trail, as all parking could be managed on site.*

Cameron stated that they would like this to be the last experiment before deciding on long-term future plans for the Arcola Mills/NPS partnership. The issue of paving a portion of the road leading up to Arcola Mills was discussed. Voedisch reminded the Board of the Town Engineer's recommendation that, if the 2012 traffic volumes hold, the additional piece of Arcola to the entry should be paved. The Board agreed with Cameron that nothing needs to be done regarding paving until a decision is made on the future of the Visitors Center project.

Voedisch brought up the issue of visitors approaching the ancillary buildings that are currently not in a safe condition, and would be a liability for all parties, including the Town. He urged that this time, Arcola state which buildings will stay, which will go, and a timeframe for the repair or removal of each. Voedisch indicated the added rail fence and signage is only a deterrent, not a long term solution.

In the long run, they are looking for outside funding to complete the parking loop and building projects so that Arcola can be financially sustainable into the future. They are hopeful but unsure if having a visitor's center at Arcola will assist in attracting these dollars. Voedisch suggested notifying all neighbors in the adjacent area of the request for another 6-month trial, and hold a citizens' session at the March meeting. All agreed.

Cable Ordinance Review

When Nate Sparks reviewed the proposed ordinance, he found several problems that the Town would not be willing to agree with. The board agreed to advise Midcontinent Cable that their proposed ordinance is unacceptable and that the board would be revising the current ordinance for re-adoption.

WSB Rates

The board received a letter from WSB Engineering firm requesting a 2.6 percent increase in rates for the current year. Voedisch moved, seconded by Adams, to approve the WSB rate increase for 2013. All approved.

Historical Society Contribution

The board discussed the contribution they are willing to provide; Pazlar suggested \$1,500. Adams moved, seconded by Pazlar, to contribute \$1,500 to the Historical Society for acquisition and refurbishing a new display building. All Approved.

Roads and Engineering

Engineering report

Carnellian-Marine-St. Croix Watershed Management Plan Update: Engineer Hankee passed out a document showing proposed revisions to our Comp Plan to satisfy the WD's surface water management plan. Her firm has reviewed the project in detail and offers the following comments:

- a. The proposed changes are workable and should be accepted.
- b. Pg 86, comment regarding Washington County Conservation Zones - they suggest referencing the Conservation Zones and plan as an appendix.
- c. It may be beneficial to cross reference/clarify the governing regulatory agencies for wetlands and storm water.

Voedisch will work with the engineer as to how these changes would be incorporated into the Town's Comprehensive Plan.

Schroeder Building Rental

The town has been renting the equipment shed and shop from Marv Schroeder for many years at \$600 per month. The board has agreed to pay \$800 rent to Mr. Schroeder from this time forward, to be reviewed again as appropriate.

New Business

Justin Variance Discussion

The Justin's came before the board at the recommendation of Nate Sparks and Pete Kluegel. They live at 12427 Square Lake Trail on 8 acres, in a 148 year old farm house. The original home was built in 1864 and a second home in 1870, both of which predate the establishment of the Town. The intention is to make it comfortable for parents to live with them. They are also looking to apply for a small business permit, in-home, as Mrs. Justin is an interior designer. They will be putting in a wood shop that Mrs. Justin's father would use to create custom pieces on an occasional basis for design clients. The board agreed that what is proposed does not sound like it needs a small business permit at this point, but reminded the Justin's that, should their activity be deemed a small business in the future, they would need a permit, and that 10 acres is the minimum lot size for a small business to operate.

Jeff Chase – Certificate of Compliance – Setback

Town ordinances require that all accessory structures must be set back further from the front lot line than the house, and from both roads if a corner lot. Chase's house sits at the intersection of Lynch Road and 140th Street. He is proposing a location that would be behind the "front" of the house but would not meet the setback from Lynch Road. Upon inspection by Kluegel and Voedisch, the location appears to be the most reasonable for this piece of property given an intruding drainage swale that must not be disturbed, and that the proposed site is screened from Lynch. Voedisch moved, seconded by Pazlar, to approve the Certificate of Compliance to place the building as presented by Mr. Chase. All approved.

Appoint Election Judges

Adams moved, seconded by Voedisch, to appoint the following individuals as election judges for the March township election: Lorraine Keller, Jim Beatty, Nancy Rosenbower, Jan Ahlgren, Connie Ryan Oakes, and Ann Cummings. All approved.

Levy

Voedisch moved, seconded by Adams, to approve a levy for 2014 of \$641,695, which will result in a 1.0 percent decrease from the 2013 levy. All approved.

Annual Newsletter

Voedisch volunteered to draft the lead article for the newsletter. The Board and Clerk then reviewed the last newsletter's articles, determining which to keep, modify or delete. Any communication to 201 users will be done in separate mailings to them. If someone wants to author a new article on a topic they feel is important, they can submit it.

Adams moved, seconded by Voedisch, to adjourn. All approved.

ATTEST: _____
Linda Klein
Town Clerk

Respectfully submitted,
William K. Voedisch, Board Chairman