

**TOWN OF MAY
WASHINGTON COUNTY
OFFICIAL TOWN BOARD MINUTES
April 3, 2014**

The Board of Supervisors of the Town of May met at their regular monthly meeting on Thursday, April 3, 2014, at the May Town Hall. Those present included: Bill Voedisch, Board Chair; John Adams, Supervisor; John Pazlar, Supervisor; Josh Brekken, filling in for Dave Snyder, Town Attorney; Diane Hankee, Town Engineer; Linda Klein, Town Clerk; Pete Kluegel, Building Inspector and residents of the Town of May. Absent: Cheryl Bennett, Town Treasurer. Chairman Voedisch called the meeting to order at 7:00.

Minutes, Checks, Treasurer's Report

Voedisch moved, seconded by Pazlar, to approve the regular minutes of the March 6, 2014, and the executive session Town Board meeting as presented. All approved.

After questions from Pazlar, Voedisch moved, seconded by Adams, to reserve approval of the Treasurer's Report and check register until disbursement register matches cash control disbursements, at which point the checks may be released. All approved. Voedisch moved, seconded by Pazlar, to provisionally approve checks 17672 through 17710 as well as electronic funds transfers EFTS414, EFTF414 to the State and IRS, respectively as presented, pending a review by Pazlar with the Treasurer regarding the balancing of disbursements against the Cash Control report. All approved. The check register and treasurer's report are attached to these minutes and serve as the official record.

Private Fire Protection

Pazlar opened the discussion regarding fire protection, noting that approximately 23 percent of the Town budget is currently used for fire protection. Projecting into the future, he sees that this could easily climb to 40 percent in perhaps 15 years as fire protection is the fastest growing portion of our budget, and has been for years.

Tom Carr, mayor of the City of Grant, appeared to discuss another concept of private fire protection. Carr noted that both municipalities have no control over the increasing cost of their fire protection and have no say in the decision making. He presented a rough plan with some details and potential costs of establishing a *private* fire protection system for May and Grant. If we went forward, we would also ask Stillwater Twp to join.

Carr suggested calling the recommended consultant and asking him to spend a day with May and Grant to drive the area and look at potential sites, as well as advise on the feasibility of the private fire protection system. The board will consider this, but no action was taken at this time.

Engineering and Roads

201 Sewer System Management

Engineer Hankee reported that she is in receipt of the GIS data and map of the existing system components from Pete Ganzel, and are waiting on Washington County for operation and

maintenance manuals and easement verification on sample parcels. She also provided a list of the contacts who have expressed an interest in operating the existing 201 system and offered an overview of the proposals.

She noted that the MPCA permit was recently approved for another five years. She will continue to work with Supervisor Adams to finalize the required financial information (projected costs and existing and needed fund balances) so that a 2014 budget and annual billing can be set.

Voedisch brought up the letter that will go to the property owners and what should be included in the letter, including information about changing system managers and this year's billing.

Old Business

Wilder Forest Property

Voedisch reported that nothing new has transpired regarding this property that he is aware of, but it should remain an agenda item in the future due to the importance of the issue.

Assessor Proposals

Voedisch brought forward the two proposals for assessor, Todd Smith and Pat Poshek. Pazlar suggested giving Poshek a 12-month contract and subsequent review at that time, giving him a chance to prove that he can follow through with suggested improvements. Adams agreed. Pazlar moved, seconded by Adams, to reappoint Pat Poshek as assessor for a 12-month contract July 1, 2014 to June 30, 2015, at the current rate with no additional dollars at the end of the contract, with review at that time. All approved.

The Town Attorney will need to draft a contract.

Consideration of Ordinance Changes

Small Business on Less Than 10 Acres

Voedisch went over the current business owners and the variety of impacts on the neighborhood. Adams asked if it is practical to make a decision for parcels less than 10 acres based on impact. Attorney Brekken said that would be possible.

Non-AG Buildings Larger than 2,500 Square Feet on Properties in Excess of 20 Acres

All agreed that allowing non-agricultural buildings larger than 2,500 square feet on larger parcels (over 20 acres) seems reasonable, but Pazlar suggested reviewing setbacks from adjacent property owners for such buildings. Voedisch believes the County would have no objection to this change.

The Board agreed to draft these two ordinances, review them as a Board, and then direct them to the Planning Commission for public hearing, if that is our decision.

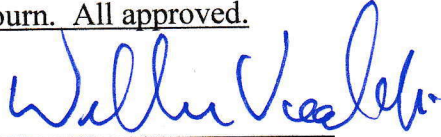
Marine on St. Croix Watershed District – Openings

Voedisch suggested drafting a letter in support of Tori Dupre's reappointment. Voedisch moved, seconded by Pazlar, to support Dupre's reappointment.

Voedisch moved, seconded by Pazlar, to adjourn. All approved.

ATTEST:

Linda L. Klein
Town Clerk



Respectfully submitted,
William K. Voedisch, Town Board Chairman

Fund Name: All Funds
Date Range: 04/01/2014 to 04/03/2014

<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
04/03/2014	Payroll Period Ending 04/01/2014		17672	\$290.00	100-41110-100	\$290.00
04/03/2014	Payroll Period Ending 04/01/2014		17673	\$1,366.24	100-41510-100	\$1,366.24
04/03/2014	Payroll Period Ending 04/01/2014		17674	\$2,271.50	100-41400-100	\$2,271.50
04/03/2014	Payroll Period Ending 04/01/2014		17675	\$290.00	100-41110-100	\$290.00
04/03/2014	Payroll Period Ending 04/01/2014		17676	\$2,956.91	201-43102-100	\$2,956.91
04/03/2014	Payroll Period Ending 04/01/2014		17677a	\$2,345.54	201-43103-100	\$2,345.54
04/03/2014	Payroll Period Ending 04/01/2014		17678a	\$290.00	100-41110-100	\$290.00
04/03/2014	FRONTIER AG & TURF	Parts for grader	17679a	\$785.43	201-43126-438	\$785.43
04/03/2014	RDO EQUIPMENT CO	Insert	17680a	\$432.04	201-43126-438	\$432.04
04/03/2014	CARQUEST AUTO PARTS	Parts for Freightliner	17681a	\$122.03	201-43126-438	\$122.03
04/03/2014	MARVIN L. SCHROEDER	Building rental - March	17682a	\$800.00	201-43100-412	\$800.00
04/03/2014	BLUE CROSS & BLUE SHIELD OF MN	Health insurance - Marvin & Thomas Schroeder	17683a	\$536.16	201-43102-130	\$109.00
					201-43103-130	\$427.16
04/03/2014	CITY OF SCANDIA	2014 fire contract	17684a	\$35,594.00	202-42200-300	\$35,594.00
04/03/2014	C & B EXCAVATING/SEWER, INC	Monthly service charge, service call & pumping	17685a	\$1,271.50	230-49451-300	\$1,271.50
04/03/2014	CONNEXUS ENERGY	201 Sewer Electric	17686a	\$170.28	230-49490-380	\$170.28
04/03/2014	PETER KLUEGEL	Building inspector	17687a	\$192.38	100-42400-315	\$192.38
04/03/2014	PAUSZEK INC	Assessor	17688a	\$1,300.00	100-41950-314	\$1,300.00
04/03/2014	WASHINGTON CONSERVATION DISTRICT	WCA Permit Admin, Monitoring & inspection	17689a	\$63.00	100-46101-302	\$63.00
04/03/2014	CLIFTONLARSONALLEN , LLP	Audit fees - 2013 payment	17690a	\$8,110.00	100-41530-301	\$8,110.00
04/03/2014	COUNTRY MESSENGER	Legal notices	17691a	\$64.00	100-41001-351	\$64.00
04/03/2014	PIONEER PRESS	Legal notices - February	17692	\$49.44	100-41001-351	\$49.44
04/03/2014	HELMER PRINTING, INC	Newsletter	17693	\$921.31	100-41001-352	\$921.31
04/03/2014	STEPHEN NELSON	76 Gopher feet	17694	\$114.00	100-49300-460	\$114.00
04/03/2014	MINNESOTA ASSOC. OF TOWNSHIPS	Urban Short Course	17695	\$50.00	100-41001-310	\$50.00

<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
04/03/2014	MN DEPARTMENT OF REVENUE	State withholdings ID# 2478214	EFTS414	\$557.63	100-41400-173	\$126.79
					100-41510-173	\$119.96
					201-43102-173	\$133.13
					201-43103-173	\$177.75
Total For Period				\$74,508.69		
Total Year To Date				\$250,994.53		

TOWN OF MAY

CURRENT CD INVESTMENT SUMMARY

As of 3/31/14

GENERAL

Security Bank - 10/5/14	\$59,683.94
TOTAL GENERAL	\$59,683.94

ROAD & BRIDGE

Gravel expires 8/18/14	\$3,152.91
Blacktopping expires 9/6/14	\$101,577.35
Gravel expires 9/17/14	\$24,553.65
Blacktopping expires 11/30/14	\$59,634.17
Blacktopping expires 7/7/14	\$15,220.28
Road Construction expires 7/7/14	\$22,829.70
TOTAL ROAD & BRIDGE	\$226,968.06

PARK

Security Bank - 10/5/14	\$20,423.83
TOTAL PARK	\$20,423.83

CAPITAL

Security Bank - 1/31/15	\$62,020.46
TOTAL CAPITAL	\$62,020.46

201 SEWER REPLACEMENT

Security Bank - 10/8/14	\$92,526.60
Security Bank - 11/30/14	\$66,715.74
TOTAL 201 REPLACEMENT	\$159,242.34

201 SEWER PUMPING FUND

Security Bank - 10/8/14	\$6,650.00
TOTAL 201 REPLACEMENT	\$6,650.00

Total CDs	\$534,988.63
TOTAL INVESTMENTS	\$534,988.63

**COMMITTED AND UNCOMMITTED DOLLARS BY FUND
LEVIED FUNDS ONLY**

As of 3/31/14

GENERAL FUND

MONEY MARKET	\$187,240.25
INVESTMENTS	\$59,683.94
COMMITTED	
ROAD ESCROWS	\$1,000.00
ESCROWS	\$13,707.76
CONTINGENCY	\$50,000.00
CASH FLOW	\$70,682.00
COMMITTED TOTAL	\$135,389.76
UNCOMMITTED	\$111,534.43

ROAD & BRIDGE FUND

MONEY MARKET	\$289,507.49
INVESTMENTS	\$226,968.06
COMMITTED	
GRAVEL TAX (MAY AVE.)	\$27,706.56
CAPITAL PROJECTS:	
ROAD CONSTRUCTION	\$0.00
INVESTMENTS	\$22,829.70
BLACKTOPPING	\$2,381.00
INVESTMENTS	\$176,431.80
LYNCH ROAD	\$67,000.00
CALCIUM CHLORIDE	\$141,906.64
SEALCOATING/CRACK SEALING	\$51,493.50
LYNCH ROAD	\$25,000.00
COMMITTED TOTAL	\$514,749.20
UNCOMMITTED	\$1,726.35

FIRE FUND

MONEY MARKET	\$99,503.83
COMMITTED TOTAL	\$99,503.83

LEVIED PARK FUND

MONEY MARKET	\$4,376.23
COMMITTED TOTAL	\$4,376.23

CAPITAL FUND

MONEY MARKET	\$35,306.45
INVESTMENTS	\$62,020.46
COMMITTED	
HEAVY EQUIPMENT	\$97,326.91
COMMITTED TOTAL	\$97,326.91

Total Money Market	\$615,934.25
Total Investments	\$348,672.46
	<u>\$964,606.71</u>

Total Committed	\$851,345.93
Total Uncommitted	\$113,260.78
	<u>\$964,606.71</u>