

**TOWN of MAY  
WASHINGTON COUNTY, MINNESOTA  
OFFICIAL TOWN BOARD MINUTES  
October 7, 2021**

The Board of Supervisors of the Town of May convened their regular monthly meeting on Thursday, October 7, 2021, via virtual telephone/video conference. Those present included: Board members John Adams, John Pazlar, and Steve Magner; Clerk/Treasurer Linda Tibbetts (at Town Hall); Deputy Clerk/Treasurer Marsha Olson; Town Attorney David Snyder; Town Planner Nate Sparks; Town Engineer Katie Koscielak and those with business before the Town. Chair Adams called the meeting to order at 7:00 p.m.

### **Minutes**

Adams moved, seconded by Magner, to approve the minutes of September 2, 2021, Monthly Board Meeting. By Roll Call Vote: Adams: YES; Magner: YES; Pazlar: YES. Motion passed.

Adams moved, seconded by Magner, to approve the minutes of September 17, 2021, Board Workshop Meeting. By Roll Call Vote: Adams: YES; Magner: YES; Pazlar: YES. Motion passed.

### **Checks and Treasurer's Report**

Olson presented the Treasurer's Cash Control Report showing a balance of \$1,287,353.41, of which \$712,565.11 is investments. Adams moved, seconded by Magner, to approve the Treasurer's Report as presented. By Roll Call Vote: Adams: YES; Magner: YES; Pazlar: YES. Motion passed.

Adams moved, seconded by Magner, to approve checks for October 7, 2021 totaling \$143,684.04, of 20929-20962 along with electronic funds transfers EFTS1021 and EFTF1021 to the State of Minnesota Department of Revenue and the Federal IRS, respectively, as presented. By Roll Call Vote: Adams: YES; Magner: YES; Pazlar: YES. Motion passed.

The General CD and Park CD are up for renewal at Security State Bank of Marine. Adams moved, seconded by Magner, to renew the above Certificates of Deposit at Security State Bank of Marine for 6-11 months term at .15%. By Roll Call Vote: Adams: YES; Magner: YES; Pazlar: YES. Motion passed.

### **Planning Commission**

#### **Harvieux Subdivision**

John Arnason, Planning Commission Chair, was present at the board meeting to report on the recommendation from the September 30, 2021 meeting.

Arnason reported that Manning Ridges Preliminary and Final Plat Application received by Dave Harvieux for 13757 Manning Trial North were reviewed by the Planning Commission. Harvieux is requesting approval of a preliminary and final plat to create two separate parcels from a property

which is about 28 acres in area. The site is zoned Rural Residential and has an existing home. This zoned area allows density of one unit per ten acres which would allow two parcels. Lot 1 is the proposed newly created buildable lot and would be 10.01 acres in size. Lot 2 would have the existing house and would be 16.59 acres in size. The right-of-way dedication would be 1.31 acres. Both lots would exceed the required 300 feet of frontage for lots in a minor subdivision that exceed four acres in area.

The property has several accessory buildings which would need to be removed. There are three sheds on proposed Lot 2 that are identified to remain. One is 2,065 square feet in area, another is 445 square feet in area, and the third is 413 square feet in area. The building of 445 square feet could be removed and the remaining two would meet this requirement.

Arnason reported to the Town Board that the Planning Commission recommended the Town Board approve the subdivision with the following conditions:

1. The 445 square foot accessory building on Lot 2 shall be removed prior to the recording of the final plat.
2. All necessary permits shall be sought by the applicant.
3. The septic system design and location on Lot 1 and the alternate site on Lot 2 is to be reviewed and approved by Washington County or the Town's Septic Consultant.
4. A park dedication fee of \$800.00 is to be paid to the Town of May prior to recording the plat.
5. All comments from the Conservation District, Watershed District, Town Engineer, and Town Attorney shall be addressed.
6. The access points and right-of-way dedication are subject to review and approval by Washington County and the Town Engineer

The board thanked the Planning Commission for their review and recommendation.

Adams moved, seconded by Magner, to adopt Resolution 2021-13, a Resolution Approving a Preliminary and Final Plat for Manning Ridges, with the following conditions:

1. All construction on the parcels shall be subject to review and approval of the Town Engineer.
2. The 445 square foot accessory building on Lot 1 shall be removed prior to the recording of the final plat. All necessary permits shall be sought by the applicant.

3. The septic system design and location on Lot 1 and the alternate site on Lot 2 is to be reviewed and approved by Washington County and/or the Town's Septic Consultant.
4. The lowest floor elevation for the proposed construction site on Lot 1 shall be identified and approved by the Town Engineer.
5. A park dedication fee of \$800.00 is to be paid to the Town of May prior to recording the plat.
6. All comments from the Conservation District, Watershed District, Town Engineer, and Town Attorney shall be addressed.
7. The access points and right-of-way dedication are subject to review and approval by Washington County and the Town Engineer.

By Roll Call Vote: Adams: YES; Magner: YES; Pazlar: YES. Resolution adopted.

## **201 Sewer System**

No report.

## **Roads and Engineering**

### **2021 Gravel Application**

Additional grading operations have been completed to help address washout concerns on Paris Avenue.

### **2021 Pothole Repairs and Road Patching**

At the September meeting, the board approved TA Schifsky to complete the washout repair necessary on 130th Street near Panorama Avenue in the amount of \$3,500.00 which will come out of the pothole repair budget. Although a budget of \$20,000 was originally identified for 2021 for pothole repairs and road patching, the board requested repairs include only those necessary. Of the repairs originally identified, the most pressing to be completed in 2021 was the area located north of the railroad tracks near Hunter's Ridge. Schifsky has agreed to complete the repair near Hunter's Ridge at the same time the repair is completed along 130th Street. The remaining repairs originally identified from the spring road tour will be completed with the 2022 budget.

### **130th Street Culvert Repair**

The existing culvert located at the point of 130th Street between the roadway and the lake had become clogged over the last few years. Rick Fuhr had completed the repair in August and determined the source of the clog to be tree roots from the nearby Willow Tree (which is located on private property). Engineering staff along with Adams met with the original property owner in August to discuss the potential of removing the tree. The original property owner indicated he had sold his house and the sale will be final at the end of September. The Engineering staff will approach the new property owner regarding removal of the tree in the future. If the new property

owner is agreeable, staff would coordinate with town to prepare the necessary right of entry agreements to complete the work in the future.

### **Ostlund Trail and Oldfield Road Traffic Study**

At the September meeting, Pazlar wanted to know the necessary steps to have a MnDOT traffic count completed along Ostlund Trail and Oldfield Road. MnDOT currently only completes counts on state owned and maintained roadways.

### **Capital Improvement Plan**

Engineering staff are currently preparing the following documents to be discussed and reviewed at the November meeting:

1. Gravel Application Map and Budget – previously completed roadways and future needs. Map will indicate frequency of gravel needs on heavier utilized roads.
2. Crack Fill Application Map and Budget – 10-year frequency.
3. Chip Seal Application Map and Budget – 10-year frequency.
4. Future Mill and Overlay Map and Budget.
5. Future Paving Map and Budget.

The CIP will be reviewed annually to analyses project priorities.

### **Snow and Ice Removal**

#### **144<sup>th</sup> Street and Racine Avenue – Resident Road Concerns**

Janice Hunton of 14490 Racine Avenue and Peter Overchuk of 14411 Racine Avenue were present to discuss 144<sup>th</sup> Street and Racine Avenue conditions. Residents of these two roads submitted a letter dated September 6, 2001 to the Town Board requesting maintenance due to washouts, dangerous driving conditions, drainage improvement, sufficient class five limestone application, as well as reduction in calcium chloride treatments.



Hunton started by saying the washout on these roads is significant, especially after heavy rains, which makes driving difficult and dangerous. Residents have been told by some delivery companies that deliveries would not be made due to road conditions. She explained these are not new problems for their roads. They have addressed these concerns with the board in prior years without resolution.

Overchuk said he has been a resident of May Township for over 30 years and he has been fighting drainage issues for much of that time. Over the years, at his expense, he has added trap rock to

remedy the washout. He has been in conversations with Bill Voedisch wherein the grader was deployed to help with the washout damage. According to Overchuck, the “band-aid” fixes over the years have not improved the road, rather cut the road down wherein there isn’t any gravel left. Consequently, when the road is graded, it is not gravel, rather mud that is moved around. Nevertheless, Overchuk stated that before Voedisch retired from the board, he had a reasonable solution to install a drainage system on the corner of 144<sup>th</sup>/Racine. He is hoping research could find Voedisch’s potential solutions. Neighbor Walley Eisentrager of 14520 Racine Avenue has, at his own expense, uses his skid-steer to regrade the road after washouts. Finally, Hunton said she is requesting maintenance be completed on 144<sup>th</sup>/Racine this fall so the residents do not enter another winter season with horrible road conditions.

Adams said several things could be done; however, first he would like to meet with the residents on the road along with the town engineer. A date of Thursday, October 14, 2021 at 11:00 a.m. at the cul-de-sac was scheduled for a site visit with the residents, Adams, and Koscielak.

**Ostlund Trail – Resident Road Concerns**

Ted Nesse of 14577 Ostlund Trail came before the board with ongoing concerns with drainage at Ostlund Trail where the asphalt meets the gravel, as well as asking for an update on the speed



study. The speed study was reported in Koscielak’s report. Regarding Ostlund Trail, he is hoping a solution can be found this fall to avoid spring flooding in that section of Ostlund Trail. Marv Schroeder used the grader to dig a trench to help with drainage, however the edge is too high. Nesse said, in his opinion, the road surface would need to be raised eight inches before the water would drain with 20-30 tons of gravel. With years of

grading, the roadbed at the transition has decreased twelve inches. Adams said he would visit the area on Thursday, October 14, 2021 with Koscielak to review and find a solution.

**Violations/Complaints**

**13xxx 177<sup>th</sup> Street – Town Code Violation – Buildings**

No report.

**12xxx Square Lake Trail Court – Town Code Violation – Building**

No report.

**16xxx Square Lake Trail Court – Town Code Violation - Building**

No report.

**Old Business**

**Norell Avenue/CSAH 3 Road Project**

No report.

**Staff Recommendations**

No report.

## **Animal Control Town Code Update**

No report.

## **New Business**

### **Citizen Considerations**

No report.

### **Carnelian-Marine-St. Croix Watershed District – Watershed Management Plan**

Mike Isensee, Administrator of the Carnelian-Marine-St. Croix Watershed District (CMSCWD), presented the township with CMSCWD's Watershed Management Plan. He outlined May Township specific programs, approaches, and measurable goals that CMSCWD will be accomplishing over the next decade. Those include:

1. Delisting May Township Lakes from Minnesota's Impaired Waters List for East Boot Lake.
2. Restore water quality for Willow Brooke.
3. Improve water quality goals for District goals for Square Lake, Big Marine Lake, Big Carnelian Lake, Clear Lake, Arcola Creek, Spring Creek, and Carnelian Creek.
4. Continue existing communication and outreach efforts in partnership with East Metro Water Resource Education Program and expand communications to new and existing shoreland owners and prioritized landowners.
5. Improve permitting assistance, shoreland stabilization assistance, and enforcement of rules with a new Riparian Permit Specialist at the watershed district. Complete District rule revisions and provide support to the May Township to update local ordinances to synchronize water quality protection requirements and simplify permitting.
6. Complete an analysis to target and prioritize water quality projects for stream restorations and areas flowing into the St. Croix River.
7. Increase technical assistance and cost share funding for landowners to install voluntary water quality improvement projects.
8. Continue funding operations and maintenance of District water quality improvement projects and establish a new savings account for maintenance and repairs.
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10. Continue funding operations and maintenance of District water quality improvement projects and establish a new savings account for maintenance and repairs.
11. Design and install projects focused on reducing stormwater runoff pollutants, stabilizing erosion prone areas, and reducing sediment deposits:
  - a. Big Marine East Boat Launch (for years 2022-2023)
  - b. Big Carnelian 133rd and Panorama Stormwater (for years 2024-2026)
  - c. Seven Lakes Targeted BMPs (for years 2026-2031)
  - d. St. Croix and Spring Streams Targeted BMPs (for years 2027-2030)
  - e. Willow Brook Stormwater Projects (for years 2027-2029)
  - f. Mill Stream and Willow Brook Restorations (for years 2028-2031)
  - g. Spring Stream Restorations (for years 2029-2031)
  - h. Targeted Wetland Restorations (for years 2028-2029)

A copy of CMSCWD's Management Plan for 2022-2031 is attached to these minutes.

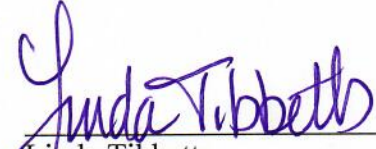
**Arcola Mills**


No report.

Meeting ended at 8:24 p.m. without objection.

Submitted:

Approved:

  
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Linda Tibbetts  
Clerk/Treasurer

  
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John Adams  
Board Chair