

**TOWN of MAY**  
**WASHINGTON COUNTY, MINNESOTA**  
**SPECIAL MEETING MINUTES**  
**April 5<sup>th</sup>, 2024**

The Board of Supervisors of the Town of May convened a special meeting on Friday April 5<sup>th</sup>, 2024, at 1:00 p.m. at the May Town Hall. Those present included: Board members Steve Magner, and Don Rolf. Clerk/Treasurer Bobbi Hummel, and Deputy Clerk/Treasurer Marsha Olson. Board Chair John Pazlar was absent.

Notice was posted on the township's website and at the Town Hall more than 72 hours prior to April 5<sup>th</sup>, 2024.

The sole purpose of the special meeting is to finalize and approve the 2024 operating budget for the 201-sewer system.

Acting Chair Steve Magner called the meeting to order at 1:09 p.m.

The draft budget worksheet was presented and reviewed. The 2024 operational expenses were \$89,324.97.

Magner would like to add a line item for electrical work (Mercury Electric) at \$500.00 per year.

The equipment replacement fund, which the township adds \$30,000.00 each year, is currently at \$160,297.00. These funds could be utilized once the required upgrades from the state are finalized. It was decided to wait to apply for the grant until a clear path is outlined by the state.

\$5,000.00 in engineering costs will be budgeted for in 2024 in the event we need to utilize the Engineer for the grant application.


Costs for assessing properties that choose not pay need to be calculated into the Administration Expenses. The county charges the township to process them and there is also staff time associated with gathering the needed information. The Clerk will calculate the time and language will be added to the invoice with the additional amount should the invoice not get paid by the due date.

Supervisor Magner motions to approved the 2024 budget of \$96,335.00. Seconded by Rolf. All in favor. Motion passed.

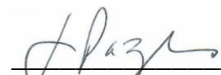
Invoices will be sent out in the next month by Clerk Bobbi Hummel along with the 2024 budget worksheet.

Meeting adjourned at 1:57 p.m.

Submitted:

  
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Bobbi Hummel  
Clerk/Treasurer

Approved:

  
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Steve Magner  
Board Supervisor, Acting Chair