

TOWN of MAY
WASHINGTON COUNTY, MINNESOTA
OFFICIAL TOWN BOARD MINUTES
May 20, 2021

The Board of Supervisors of the Town of May convened a workshop meeting on Thursday, May 20, 2021, via virtual telephone/video conference. Those present included: Board members John Adams, John Pazlar, and Steve Magner; Clerk/Treasurer Linda Tibbetts; Deputy Clerk/Treasurer Marsha Olson; Town Attorney David Snyder; Town Planner Nate Sparks, and Town Engineer Katie Koscielak. Chair Adams called the meeting to order at 1:37 p.m.

The purpose of the meeting is to prioritize staff recommendations for updates to the Town Code:

- a. Agricultural Buildings
- b. Conditional Use Permits
- c. Conservancy District
- d. Driveway Permits
- e. Fence Ordinance
- f. Grading Permits
- g. Horse Uses
- h. Housing Standards
- i. Interim Use Permits
- j. Minor Subdivisions
- k. Shoreland District
- l. Small Business Permits
- m. Wetland Rules

Snyder opined Small Business Permits, Conditional Use Permits, and Conservancy District are the top areas of the Town Code that need to be reviewed and updated. Sparks agreed and said any one of these topics could be relatively easy to navigate if the board has a clear objective.

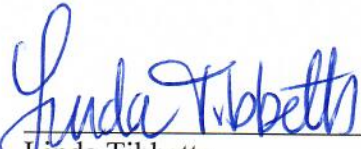
The board agreed to the following prioritization:

1. **Small Business Permits** – First Priority. Board discussion needed by and through future workshops.
2. **Conditional Use Permits/Interim Use Permits** – Second Priority. Board discussion needed by and through future workshops.
3. **Conservancy District** – Third Priority. Board discussion needed, to start at June Board Meeting.
4. **Fence Ordinance** – Board Discussion Needed (at future board meeting)
5. **Housing Standards** – June Board Meeting (Sparks to prepare report/recommendation)

6. **Driveway Permits** – July Board Meeting (Sparks/Koscielak to prepare report/recommendation)
7. **Grading Permits** – July Board Meeting (Sparks/Koscielak to prepare report/recommendation)
8. **Wetland Rules** – August Board Meeting (Sparks to prepare report/recommendation)
9. Agricultural Buildings
10. Minor Subdivisions
11. Shoreland District
12. Horse Uses


Meeting ended without objection at 2:45 p.m.

Submitted:



Linda Tibbetts
Clerk/Treasurer

Approved:



John Adams
Board Chair

