

**WASHINGTON COUNTY
TOWN OF MAY
OFFICIAL TOWN BOARD MINUTES
March 3, 2016**

The Board of Supervisors of the Town of May met at their regular monthly meeting on Thursday, March 3, 2016, at the May Town Hall. Those present included: Bill Voedisch, Board Chair; John Pazlar, Supervisor; Linda Klein, Town Clerk; Dave Snyder, Town Attorney; Mark Erichson, Town Engineer; Jack Kramer, Building Inspector; and residents of the Town of May. Absent: Cheryl Bennett, Town Treasurer; John Adams, Supervisor. Voedisch called the meeting to order at 7:00.

Minutes, Checks, Treasurer's Report

Voedisch moved, seconded by Pazlar, to approve the minutes of the February 4, 2016, regular board meeting. All approved. Voedisch moved, seconded by Pazlar, to approve the minutes of the February 4, 2016, executive session board meeting. All approved

Voedisch moved, seconded by Pazlar, to approve checks 18578 through 18602 for the month of February as well as electronic funds transfers EFTS0316, EFTF0316 to the State and IRS respectively as presented. All approved.

Voedisch moved, seconded by Pazlar, to approve the Treasurer's report as presented. All approved.

The check register and treasurer's report are attached to these minutes and serve as the official record. Pazlar will be reviewing outstanding bank statements.

201 System Update

201 System Manual: The following updates have been made and are in the process of being mailed to the Board and staff:

- a. Lift Station and Septic System Location Map has been completed
- b. Olson's Sewer Service, Inc. executed agreement replaced C&B Contract
- c. Contact list has been updated

201 System – Check Valve Replacement: At the February Board meeting, Katie had provided a quote from Olson's Sewer Service to replace an improperly installed check valve. The Board approved the work in an amount not to exceed \$2,410.38 contingent on a more detailed summary/explanation for the replacement of the check valve and a detailed breakdown of the costs (as the quote received identified a range for the improvement). Engineer Erichson provided a detailed breakdown of the quote received and a summary received by Natural Systems regarding the replacement:

The check valve appeared to be installed upside down. Additionally, Shane with Natural Systems commented that the ball in those types of check valves typically swell and stick over time, so replacing the check valve rather than just turning it over would likely add longevity to the component. The check valve in question prevents flow from draining back to the lift station from the treatment site. Each pump also has a check valve, but if one of those were to fail there

would be nothing to stop the flow back into the lift station, which would cause the pumps to cycle and run almost constantly and likely eventually fail. Shane recommended replacement of the valve to prevent possible damage/failure at the main lift station. Voedisch moved, seconded by Pazlar, to approve the dollar amount in the quote provided for replacing of the check valve as presented subject to WSB's follow up with Supervisor Adams. All approved.

Engineering and Roads

Annual Road Tour: Tentatively scheduled for April 28, 2016 approximately when road restrictions are lifted. The WSB Tahoe has been reserved by Staff and will accommodate 7 passengers.

2016 Seal Coat Project: The engineering staff met with Board Chair Voedisch in the fall of 2015 for a "mini" road tour of the paved roads throughout the Township. During the road tour, the paved portion of Ostlund Trail appeared to be experiencing "pop outs" from the previously completed seal coat. The roadway had been identified as a good candidate for mill and overlay improvements in the future. In order to preserve the road, the engineer proposes to crack fill the roadway in 2016, filling both the cracks and the pop outs. The road might then be eligible for a future chip seal before we do a mill and overlay.

Staff will solicit quotes in May, following the annual road tour to verify the roadways to be crack filled and seal coated and to give Contractors the opportunity to visit and assess the condition of the roadways prior to submitting a quote, and bring the quotes to the June Board meeting for approval/consideration. \$35,000 has been budgeted for crack fill and seal coat improvements for 2016.

2016 Calcium Chloride Application: Staff is preparing to solicit quotes to apply calcium chloride to the gravel roadways throughout the Town. The map of the roadways to be treated is included for convenience.

In 2015, the Board had received complaints from the Town regarding the consistency of the roads following the calcium chloride application. Puddling on various roadways was identified and a number of residents mentioned they were tracking "salty" mud from the gravel roadway to their garage (1/4 mile in some cases). Staff is currently coordinating with Envirotech Services (formerly DCI who performed the application in 2015) to discuss preventative measures and improve the application process for 2016. Staff will solicit quotes in March for application to be completed in mid-May and bring the quotes to the April Board meeting for consideration and final approval. A new contractor will be bidding, Northern Salt.

Old Business

Violations

Parade Avenue Problems – unused portion behind Panorama

Even though neighborhood squabbling has subsided, Voedisch and Snyder need to take the tour of the un-improved Parade RoW as well as the 133rd St cul-de-sac and boat trailer parking.

Panorama Avenue Road Issues

Mr. Brockberg and Mr. Murphy appeared to discuss the poor condition of Panorama Avenue. They are inquiring about paving the road and the process involved. Attorney Snyder advised they could get neighbors to petition the town for an improvement project and the Town would determine, as part of the petition, which could lead to a formal Township improvement project with public hearings, with the understanding that here will be a property owner assessment involved. Brockberg and Murphy will work on the petition and appear at the next meeting.

Resident Cutting Locks on 201 System

Adams and Snyder were asked if the letter had been sent to the citizen, and they reported that it has been sent.

Dangerous Dog Activity

The owner was visited by the Sheriff and supposedly did not receive any of the letters. Attorney Snyder advised the owner will be served with notification that the dog needs to be destroyed.

New Business

Northern Salt, Theresa Ryan (owner, O. J. Reinhart)

Theresa reported that the business was originally started primarily to do salt for roads. They have a facility in St. Paul and they are 3 years into doing dust control. They have worked with Hugo, Grant and a couple of communities in Chisago County. They recently purchased an applicator truck. Can apply about 18 feet using a 30 percent calcium chloride solution. She estimated they could probably accomplish the entire township in about two days. The board advised that this will go out for bids in the next month.

Recommend Marine on St. Croix Watershed Appointment

Voedisch brought forward the letter from David De Vault asking to be re-appointed to the Carnelian/Marine Watershed District. The clerk will ask the candidate to visit the April meeting to answer questions.

Barb Dacy, Executive Director, Housing and Development Authority (HRA)

County wants to take a more active role in economic development in the county and assist communities in achieving their economic development goals. In order to do this, they need to receive the support and approval of the communities within the County. They are looking for a resolution from the Town in support of this activity.

There being no other business Voedisch moved, seconded by Pazlar to recess to Executive Session regarding the Rick Roth litigation. All approved.

Voedisch moved, seconded by Pazlar to adjourn the regular meeting. All approved.

Attest: _____
Linda L. Klein, Town Clerk

Respectfully submitted,
Bill Voedisch, Board Chair

EXECUTIVE SESSION

Attorney Snyder said that he met with Voedisch on a potential settlement agreement, with a significant focus being on how to enforce items mandated in the stipulation and order. He feels it is important that the order be clear and have its own remedies. The end goal might be to create a document that would eventually allow Roth to come in for an actual small business permit.

The board agreed that it would be advisable to have an additional executive session in April when Adams is in attendance to review at the agreement as drafted.

Pazlar moved, seconded by Voedisch, to adjourn the Executive Session to the regular meeting.
All approved.