

**TOWN of MAY**  
**WASHINGTON COUNTY, MINNESOTA**  
**OFFICIAL TOWN BOARD MINUTES**  
**June 2, 2022**

The Board of Supervisors of the Town of May convened their regular monthly meeting on Thursday, June 2, 2022, via virtual telephone/video conference. Those present included: Board members John Adams, John Pazlar, and Steve Magner. Clerk/Treasurer Bobbi Hummel; Deputy Clerk/Treasurer Marsha Olson; Outgoing Clerk Treasurer Linda Tibbetts; Town Planner Nate Sparks; Engineer Katie Koscielak; and those with business before the Town. Chair Adams called the meeting to order at 7:00 p.m.

**MINUTES**

Magner moved, seconded by Pazlar to approve the minutes of the May 5<sup>th</sup>, 2022 Board Meeting. By Roll Call Vote: Adams: YES, Magner: YES, Pazlar: YES. Motion passed.

**CHECKS AND TREASURER'S REPORT**

Olson presented the Treasurer's Report, showing a total in cash and investments of \$1,273,793.05 of which \$713,068.58 in investments. Olson reports nothing out of the ordinary. Olson reported that the first half of the tax collections will show up in the first week of July. Also, the second portion of the COVID relief funds will be deposited in July.

Check approval of #21205 - #21242 and EFT checks 0622F, 0622S and 0622B. Adams moved, seconded by Magner to approve the above checks for payemnt. By Roll Call Vote: Adams: YES, Magner: YES, Pazlar: YES. Motion passed.

A certificate of deposit for blacktop will mature on 6/7/2022. Options are to roll it over for 6 months at .25% or 12 months at .30%. Magner asked if the township is committed to use those funds in the near future or if we have a full year to use the funds. Adams mentioned some possible projects in the spring of 2023. Magner moved to reinvest the funds of \$61,830.91 for 12 months, Adams seconded. By Roll Call Vote: Adams: YES, Magner: YES, Pazlar: YES. Motion passed.

**PLANNING COMMISSION**

Nothing to report.

**201 SEWER SYSTEM**

Nothing to report.

**ROADS AND ENGINEERING**

Engineer Katie Koscielak commented that she is working with Tommy and Marvin Schroeder to fix the drainage issues at 144<sup>th</sup>/Racine. It is hoped to be complete by June 7th. The road will be graded to tilt to the opposite direction. Gopher One was called due to a gas line in the area. Gravel will also be added to the road.

Engineer Koscielak has also been working with two contractors to get a quote to fix issues on Ostlund, where the road goes from pavement to gravel. The hope is to extend the pavement so the low point of the road will be on the paved service and draining will improve. This will also improve the potholes in the gravel surface. Once the quotes are ready it will be presented for discussion.

Engineer Koscielak is also getting quotes to fix the potholes on Ostlund, near Oldfield fixed. Hopefully within the next week.

Supervisor Pazlar also updated that he is working on getting a date for dust control on all roads.

## **VIOLATIONS/COMPLAINTS**

Nothing to report

## **OLD BUSINESS**

### **Road Tour**

Supervisor Magner noted that the road tour is an all-day commitment. He asked if the morning time is an option for everyone due to afternoon traffic. A date of June 10<sup>th</sup> at 8 a.m. was agreed upon, pending the availability of Tommy Schroeder with a possible alternate date of Monday, June 13<sup>th</sup>.

## **NEW BUSINESS**

### **Hanson Lot Line Adjustment**

12637 and 12639 Square Lake Trail - 2 parcels owed in common. Applicants Andrew and Stephanie Nelson are requesting a transfer of 5 acres. Nelson is requesting the lot line to be vertical rather than angled. Planner Nate Sparks recommends approval upon the condition that the portion being convened is combined on the deed with the other property and that the town attorney be involved with the recording of the driveway easement.

Nelson stated that the easement is for a 60-foot-wide driveway. He stated that is adequate space to put a driveway on. Nate Sparks commented that the easement does not pose any issues and he will follow up with it.

Adams moved to approve Resolution number 2022-13. Lot line adjustment for 12637 and 12639 Square Lake Trail. Seconded by Magner. By Roll Call Vote: Adams: YES, Magner: YES, Pazlar: YES. Resolution 2022-13 is adapted.

A copy of the resolution will be delivered to Andrew and Stephanie Hanson June 3<sup>rd</sup>, 2022.

### **Citizen Considerations**

Ted Nesse noted that May Township should keep the road funding agreement with River Grove School on the front burner. According to the CUP River Grove has the funding agreement to get the increase of 25 students this fall.

### ***Extension of Conservancy Moratorium***

Nate Sparks remarked that the extension of the moratorium is to allow more time to finish the study and adopt the necessary ordinances. It will be necessary to hold a hearing on June 17<sup>th</sup> to adopt extending the moratorium and will become effective at the meeting. Adams motioned to authorize staff to publish a public notice for Friday, June 17<sup>th</sup> at 2:00 p.m. Seconded by Magner. By Roll Call Vote: Adams: YES, Magner: YES, Pazlar: YES. Motion passed.

### ***Return to in person Meetings***

Supervisor Pazlar noted that a neighboring community upgraded equipment with the option to hold in person and video capabilities for meetings. Supervisor Pazlar was able to call a company in Minneapolis and also suggested a call to Washington County to see if they have recommended vendor. Pazlar requested the board for more time to look into options. Chair Adams would like to get in-person video capabilities at the town hall up and running within the year.

### ***Town Park Benches***

Supervisor Magner reported that the 3 red park benches had deteriorated and have been removed. The posts were left in place, with the hope to replace just the benches. Linda Tibbitts took measurements and reached out to Tree Top Produces for a quote. The quote is for \$500.12 per piece (6 pieces in total). Supervisor Magner will purchase the hardware locally to install the benches and estimates an additional \$25.00-\$30.00 in hardware. Funds are available in the park dedication funds.

Linda Tibbitts suggested a brass plate for a bench in memory of Lorraine Keller. She was the election judge for May Township. The cost for this would not exceed \$50.00.

Supervisor Magner motioned to purchase 6 benches and one plaque, seconded by Adams. By Roll Call Vote: Adams: YES, Magner: YES, Pazlar: YES. Motion passed.

### ***Speed Study***

Resolution 2022-12. The MN Department of Transportation is requesting a speed study for Ostlund Trail from Paul to Oldfield and on Oldfield Road from Ostlund to Norell. Adams motioned to approve resolution 2022-12, seconded by Magner. By Roll Call Vote: Adams: YES, Magner: YES, Pazlar: YES. Motion passed.

### ***Ragnar Race-Town Park Rental***

Linda Tibbitts reports that Ragnar Race has used May Township Park as a pit stop for their race. They have been good stewards of the park in previous years. They have overpaid for fees. Supervisor Magner questions if there have been any issues in the past. He has concerns that this would create a tourist crowd in the township. Moving forward the board will address these concerns. Tibbitts added that the race participants do not use any township roads for their race.

Adams moves for approval of the rental for August 12, 2022 as a minor exchange point for the Ragnar 200 mile running relay. Seconded by Magner. By Roll Call Vote: Adams: YES, Magner: YES, Pazlar: YES. Motion passed.


## ADJOURN


Chair Adams motioned to continue this meeting to Friday, June 17<sup>th</sup>, 2022 for discussion extending the Conservancy Moratorium. Seconded by Magner. By Roll Call Vote: Adams: YES, Magner: YES, Pazlar: YES.

The meeting concluded at 8:01p.m. without objection and will continue on June 17<sup>th</sup> at 2:00 p.m.

Submitted:

Approved:

  
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Bobbi Hummel  
Clerk/Treasurer

  
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John Adams  
Board Chair