

TOWN of MAY
WASHINGTON COUNTY, MINNESOTA
OFFICIAL TOWN BOARD MINUTES
June 1, 2017

The Board of Supervisors of the Town of May convened their regular monthly meeting on Thursday, June 1, 2017, at the May Town Hall. Those present included: Bill Voedisch, Board Chair; John Pazlar, Supervisor; John Adams, Supervisor; Mark Erichson, Town Engineer; Linda Klein, Town Clerk; Jack Kramer, Building Inspector and residents of the Town of May. Absent: Cheryl Bennett, Town Treasurer and Dave Snyder, Town Attorney.

Voedisch called the meeting to order at 7:00 PM.

Minutes, Checks, Treasurer's Report

Voedisch moved, seconded by Pazlar, to approve the minutes of the May 4, 2017, regular board meeting. All approved.

Adams moved, seconded by Voedisch, to approve the minutes of the Board of Appeals and Adjustments Special Meeting on April 26, 2017. All approved.

Adams moved, seconded by Pazlar, to approve checks 19071 through 19101 for the month of June, as well as electronic funds transfers EFTS617, EFTF617 to the State and IRS respectively, as presented. All approved.

Pazlar moved, seconded by Voedisch, to approve the Treasurer's report as presented. All approved.

The check register and treasurer's report are attached to these minutes and serve as the official record. Pazlar will be reviewing the outstanding bank statements.

201 System

Leonard Property: Lee Weigt was trying to contact Pete Ganzel for other reasons and will try to pick his brain regarding the Leonard property riser heights when she gets a hold of him. Pete indicated they were to be at or above the overflow elevation of the low area that collects water. A few options discussed regarding remediating the site:

- Water tight castings: this would be at the expense of the homeowners as the existing height of the castings is sufficient and the water tight castings would be for aesthetic purposes.
- Screening (vegetation): this could be a shared expense

Adams suggested doing nothing at this time, but determining how much the castings would cost from Olson.

35 Moonlight Bay: Improvements proposed by Olson Sewer approved in the amount range of \$826.67 - \$1016.67. The improvements identified include repairing a hole in the tank wall by vacuuming the tank, performing a confined space entry and sealing the tank. Adams authorized the work to be done.

Additional Pumping due to Excessive Vertical Lift: Improvements proposed by Olson Sewer approved in the amount of \$190 - \$380 per tank. The improvements identified include additional pumping time to clean the tanks that have an “excessive” vertical lift. After additional discussion, this information will be included when quotes are solicited in the future as different pumps may be necessary to pump these tanks due to the vertical lift. The tanks needing additional pumping time include: 14850 130th Street N, 14888 130th Street N, 14810 130th Street N, 14830 130th Street N.

Excavation of 6” or greater on Tanks being Pumped: The engineer held up on approving this work due to additional discussion with Olson Sewer. The work was identified as needing additional time to excavate to expose the following:

- i. 14888 130th Street North/14860 130th Street North 6”
- ii. 21 Moonlight Bay/22 Moonlight Bay 8”
- iii. 14843 130th Street Lane North 6”
- iv. 13036 Panorama Avenue North 12”
- v. 13088 Panorama Avenue North 10”
- vi. 13288 Panorama Avenue North/13282 Panorama Avenue North 8”

Costs identified with this work as prepared by Olson Sewer:

- vii. Digging to expose the maintenance covers on the septic tanks noted above and to backfill would run \$190 to \$380.00; this work will need to be done for maintenance.
- viii. The estimated additional cost to add 24” diameter corrugated PVC riser material and a poly green maintenance cover at all six sites is \$1,373.45.
- ix. If the existing covers weigh 95 pounds or more we can reuse them without chains, if the existing covers do not meet this weight, by MPCA code they should be secured with a secondary method such as chain and lock. We can install this secondary method and that is estimated at \$95 to \$118.75.

The board agreed to do nothing right now regarding the above items.

Lift Station No. 2: The engineer held up on approving this work to bring to the June Meeting. A request was sent to Lee to resend the quote. To install an additional pump would cost approximately \$12,000. No action. This will be discussed at a future meeting.

Ron Oswald: Ron would not let Olson remove the casting to pump the site as there is a wood structure on the casting. Ron is also commenting that the Town was supposed to install risers on the casting and has yet to do so. Voedisch asked if anyone recalls such a commitment made by the Town. The engineer held off on this request to review the site and discuss with the Board.

Treatment Site Permit Renewal: The engineer stated that Shane was given the go ahead to touch base with the MPCA regarding the renewal of our permit and the monitoring requirements. Voedisch said he will remind Tommy to mow the drain field.

Engineering and Roads

Road Tour

The Town Board will do its annual road tour to review not just the condition of our roads but also items such as signs to be replaced and/or added, culvert/storm sewer damage and drainage

concerns, verify crack fill and seal coating to be done in 2017, and gravel needs. The Board agreed to Thursday, June 15th at 8:30 am. Those planning to attend are: Voedisch, Adams, Pazlar, Tom Schroeder and Mark Erichson.

Calcium Chloride Application

Calcium chloride completed at the end of May.

131st Street Bituminous Curb Repair

The engineer presented quotes from Brochman Blacktop in the amount of \$1,650.00 to complete the bituminous curb repair along 131st Street due to damage caused by Dresel Contracting during plowing during the winter of 2015-2016 and including the additional damage caused by sweeping. However Voedisch also stated that parts of the original curb that were not damaged by contractors has pulled away from the road surface; it's as if for the original curb and the repaired curb, neither one was properly adhered to the underlying pavement. Thus it is unfair to collect any more than a modest contribution from the sweeper and from Dresel, if anything.

Voedisch will meet with Brockman and Emison on site and make sure that the curb is repaired properly this time. The engineer will have Brockman contact Voedisch.

Ostlund, 122nd St – filling holes before chip sealing

Erichson will have a colleague take a look at the situation and make recommendations. Voedisch will meet with him. These will be two stops on the road tour.

Old Business

Panorama Ave

A citizen living on Panorama asked the Board how much it costs to grade and treat Panorama Avenue on their portion of the road. The board agreed that the engineer would connect with this specific resident regarding the itemized costs related to his request. Voedisch stated that the board is still considering recycled asphalt or some other new surface. Mr. Emison reported that a river of sand came down 131st Street after the last rain storm. The board is aware of the erosion being the result of lack of landscaping and stabilization on an upper property.

Temporary and Emergency No-Wake Discussion

Several Big Carnelian residents appeared to discuss the proposal for a Temporary and Emergency no-wake ordinance being established for recreational lakes in the Township. Voedisch stated an ordinance if drafted should establish an actual level for each of the three lakes that triggers the Temporary and Emergency no-wake designation rather than observed damage as was the case in 2014, as this was seen by many as too subjective.

Voedisch distributed a graph showing the high water designations over the past 10 years. Some residents have reported shoreline damage already, just from excessive wind. Steve Magner commented on the results of a meeting among Moonlight and other residents, where they agreed that the OHWL (ordinary high water level) should be the elevation that determines when a Temporary no-wake designation should be triggered on Big Carnelian. Voedisch noted that the last time the lake reached the OHWL was in 1983 and the lake has never been close to that elevation again since waters began receding starting in 1984.

One resident commented that over the winter, significant 'heaving' damage occurred due to ice pushing up on the shoreline, which some might have thought was water damaging the shoreline.

Most residents at the meeting were originally against a no-wake ordinance; however, if one is established, they believe the only way to do it is to use the OHWL. John Bower stated he is not in favor of establishing a fixed no-wake ordinance. One resident said that the Town is trying to fix something that isn't broken.

Mr. Murphy mentioned a huge rain that fell in the early 80's that caused havoc on all inland waters. Voedisch said he recalls it was 11" in one night and took Minnehaha Creek out of its banks where it flowed down the Parkway and 50th street in south Mpls. He stated it is for this kind of event that Temporary and Emergency no wake ordinances are established.

Adams moved to do nothing at this time in regard to no-wake ordinances. Fails for lack of a second.

Voedisch offered a motion for the Town to take up a Temporary and Emergency No wake ordinance for all three recreational lakes within the Town, and that the trigger be the OHWL for each lake. Seconded by Pazler.

Discussion then proceeded that the Board should gather more information about Temporary and Emergency No Wake ordinances adopted elsewhere. Voedisch agreed to a friendly amendment that the Town should first work with Nate Sparks and Mark Erichson to study the DNR's method of establishing the OHWL for the lakes in the Township, research ordinances in effect in other municipalities and what they have used for the "trigger" water level, and provide detail on how the Board must proceed in order to adopt a Temporary and Emergency no wake ordinance for all three recreational lakes in the Township, likely based on the OHWL. Further, that the motion to take up an ordinance be tabled for now. All approved.

Sheffield Variance

A variance is coming before Washington County on Sheffield Lane asking for placement of a building which appears block the driveway and that there is no screening proposed for the road traffic. The Board agreed that Nate Sparks should reply to the County with our concerns and any others he might have regarding this variance.

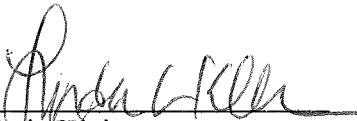
Short Term Rentals

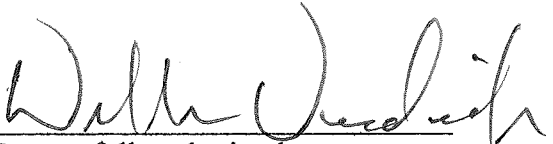
Nate Sparks asked if the Board intended to take action on putting restrictions on short term rentals. The Board agreed to authorize Nate Sparks and Dave Snyder to work together and come back with a recommendation for controlling short term rentals.

Speeding cars on 130th St and 130th St Lane

Rick Beck complained about the great number of speeding cars on 130th. He is the third home in and has the first and only speed sign (20 MPH) on the road. This will be reviewed as part of the road tour.

Hearing no further business, Voedisch moved, seconded by Pazlar, to continue the meeting to June 15 for the road tour. All approved.

Attest: 
Linda Klein
Town Clerk


Respectfully submitted,
William K. Voedisch



Town of May

Disbursements Register

5/29/20.

Fund Name: All Funds

Date Range: 06/01/2017 To 06/30/2017

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/01/2017	Payroll Period Ending 06/01/2017	19071		N	Treasurer	100-41510-100-	\$ 1,450.01
	Total For Check	19071					\$ 1,450.01
06/01/2017	Payroll Period Ending 06/01/2017	19072		N	Clerk	100-41425-100-	\$ 2,414.62
	Total For Check	19072					\$ 2,414.62
06/01/2017	Payroll Period Ending 06/01/2017	19073		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	19073					\$ 290.00
06/01/2017	Payroll Period Ending 06/01/2017	19074		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	19074					\$ 290.00
06/01/2017	Payroll Period Ending 06/01/2017	19075		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	19075					\$ 290.00
06/01/2017	OLSON POWER AND EQUIPMENT, INC	19076	INVOICE 29643 29039	N	PARK EQUIPMENT	220-45210-210-	\$ 39.71
	Total For Check	19076					\$ 37.55
06/01/2017	ON SITE SANITATION	19077	Porta potties for April & May	N	Park Areas	230-45202-389-	\$ 125.00
	Total For Check	19077					\$ 125.00
06/01/2017	MARVIN L. SCHROEDER	19078	Grading roads	N	HIGHWAYS, STREETS & ROADS	201-43101-336-	\$ 4,600.00
	Total For Check	19078					\$ 4,600.00
06/01/2017	THOMAS SCHROEDER	19079	Tree Removal	N	HIGHWAYS, STREETS & ROADS	201-43101-336-	\$ 1,100.00
	Total For Check	19079					\$ 480.00
06/01/2017	WSB & ASSOCIATES, INC	19080	Engineering - April	N	Traffic Engineering Expenditures	201-42601-303-	\$ 574.50
	Total For Check	19080					\$ 465.25
06/01/2017	NOBLES TIRE SERVICE	19081	Tire for grader	N	Road and Bridge Equipment	201-43126-438-	\$ 570.00
	Total For Check	19081					\$ 570.00

Fund Name: All Funds

Date Range: 06/01/2017 To 06/30/2017

Date Vendor

06/01/2017 WALLY CARLSON AND SONS INC
19082
Total For Check 19082

06/01/2017 WASHINGTON CONSERVATION DISTRICT
19083
Total For Check 19083

06/01/2017 WASHINGTON COUNTY LAND MANAGEMENT
19084
Total For Check 19084

06/01/2017 JEREMY R & ANGELA JOHNSON
19085
Total For Check 19085

06/01/2017 JAMES M OR PAULETTE HOY
19086
Total For Check 19086

06/01/2017 CENTURY LINK

19087
19088

Clerk & town hall phone

TOWN HALL

19087
19088
Total For Check 19088

Insurance, mileage, postage, office supplies, park

06/01/2017 LINDA L. KLEIN

19088
19088
19088
Total For Check 19088

Clerk
PARK EQUIPMENT

\$ 39.95
156.95
44.60
283.98
1,300.00
1,300.00

06/01/2017 PAUSZEK INC

Assessor

19089
19089
Total For Check 19089

N ASSESSOR

\$ 37.94
37.94

06/01/2017 XCEL ENERGY

19090
19090
Total For Check 19090

N TOWN HALL

100-41941-380-
100-41941-380-
100-42701-318-

\$ 90.00
90.00

06/01/2017 CHEBRILL REID ANIMAL CONTROL

N Animal Control Expenditures

100-41530-301-

\$ 4,000.00
4,000.00

N Accounting

86.52

Description	Void	Account Name	F-A-O-P	Total
Fuel	N	Road and Bridge Equipment	201-43126-212-	\$ 1,239.75
WCA permit LGU Assistance	N	WETLANDS	100-46110-312-	\$ 195.00
Personal roperty & PILT	N	Planning and Zoning	100-41910-354-	\$ 51.92
ESCROW RETURN	N	PLANNING FEE ESCROW	100-49361-470-	\$ 850.00
ESCROW RETURN	N	PLANNING FEE ESCROW	100-49361-470-	\$ 850.00
Insurance, mileage, postage, office supplies, park	N	TOWN HALL	100-41941-380- 100-41001-391- 100-41425-130- 220-45210-438-	\$ 39.95 156.95 44.60 283.98 1,300.00 1,300.00
Assessor	N	ASSESSOR	100-41941-380-	\$ 37.94 37.94
Town hall electric	N	TOWN HALL	100-42701-318-	\$ 90.00 90.00
Dogs to HIAS	N	Animal Control Expenditures	100-41530-301-	\$ 4,000.00 4,000.00

Fund Name: All Funds

Date Range: 06/01/2017 To 06/30/2017

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/01/2017	ROCKY PASCH	19094	REIMBURSE MAILBOX EXPENSES	N	GENERAL GOVERNMENT	100-41001-810-	\$ 89.82
	Total For Check	19094					\$ 89.82
06/01/2017	JEANNIE DAVIS	19095	Clean town hall - May	N	TOWN HALL	100-41941-110-	\$ 52.50
	Total For Check	19095					\$ 52.50
06/01/2017	PRICE CUSTOM HOMES	19096	RETURN ROAD ESCROW	N	ROAD ESCROWS	100-49390-470-	\$ 1,000.00
	Total For Check	19096					\$ 1,000.00
06/01/2017	CHERYL D. BENNETT	19097	Insurance, postage, mileage, office supplies	N	GENERAL GOVERNMENT	100-41001-322-	\$ 98.00
	Total For Check	19097			Treasurer	100-41510-130-	\$ 255.75
							\$ 353.75
06/01/2017	NAC	19098	Planning & zoning - APRIL	N	GENERAL GOVERNMENT	100-41001-325-	\$ 180.00
		19098			Planning and Zoning	100-41910-316-	\$ 1,769.64
		19098			PLANNING FEE ESCROW	100-49361-316-	\$ 1,179.90
		19098			WILDER FOUNDATION ESCROW	100-49371-316-	\$ 2,193.54
	Total For Check	19098					\$ 5,323.08
06/01/2017	JOHNSON/TURNER ATTORNEYS AT LAW	19099	Legal fees - APRIL	N	City/Town Attorney	100-41610-304-	\$ 1,145.25
		19099				100-41610-423-	\$ 67.50
		19099				100-41610-886-	\$ 486.00
	Total For Check	19099					\$ 1,698.75
06/01/2017	CROIX VALLEY INSPECTIONS, INC	19100	Building inspector	N	Building Inspections Administration	100-42401-315-	\$ 4,945.70
	Total For Check	19100					\$ 4,945.70
06/01/2017	PERA	19101	Coordinated & DCP w/holdings/616000	N	Council/Town Board	100-41110-121-	\$ 93.00
		19101			Clerk	100-41425-121-	\$ 322.02
		19101			Treasurer	100-41510-121-	\$ 308.43
	Total For Check	19101					\$ 723.45
06/01/2017	INTERNAL REVENUE SERVICE	EFTF0617	MAY 2017	N	Council/Town Board	100-41110-122-	\$ 27.00
		EFTF0617				100-41110-122-	\$ (0.02)
		EFTF0617			Clerk	100-41425-122-	\$ 46.69
		EFTF0617				100-41425-122-	\$ 199.65
		EFTF0617			Treasurer	100-41425-171-	\$ 519.37
		EFTF0617				100-41510-122-	\$ 31.94
		EFTF0617				100-41510-122-	\$ 136.59

Fund Name: All Funds

Date Range: 06/01/2017 To 06/30/2017

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		EFTF0617					\$ 484.91
		Total For Check					\$ 1,446.13
06/01/2017	MN DEPARTMENT OF REVENUE	EFTS0617	State withholdings ID# 2478214	N	Clerk	100-41425-172-	\$ 125.10
		EFTS0617			Treasurer	100-41510-172-	\$ 124.95
		Total For Check					\$ 250.05
		Total For Selected Checks					\$ 38,514.93

For the Period : 5/1/2017 To 5/31/2017

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$156,613.22	\$8,847.87	\$32,940.23	\$132,520.86	\$8,847.87	\$35,454.23	\$159,127.22
Road and Bridge	\$20,295.54	\$193.13	\$6,656.88	\$13,831.79	\$193.13	\$8,576.88	\$22,215.54
Levied Park Fund	\$5,787.99	\$1.17	\$592.60	\$5,196.56	\$1.17	\$592.60	\$5,787.99
Fire Fund	\$59,242.54	\$12.04	\$0.00	\$59,254.58	\$12.04	\$0.00	\$59,242.54
201 Sewer Fund	\$32,639.13	\$9,165.29	\$2,700.08	\$39,104.34	\$9,165.29	\$2,700.08	\$32,639.13
General Capital Projects	\$55,985.98	\$11.38	\$0.00	\$55,997.36	\$11.38	\$0.00	\$55,985.98
Park Acquisition and Development (Optional)	\$6,915.85	\$1.40	\$0.00	\$6,917.25	\$1.40	\$0.00	\$6,915.85
201 Sewer Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
201 Sewer Pumping Fund	\$26,701.27	\$5.43	\$0.00	\$26,706.70	\$5.43	\$0.00	\$26,701.27
Midcontinent Com Security	\$5,010.00	\$0.00	\$10.00	\$5,000.00	\$0.00	\$10.00	\$5,010.00
Total	\$369,191.52	\$18,237.71	\$42,899.79	\$344,529.44	\$18,237.71	\$47,333.79	\$373,625.52

MONTH OF MAY

May 31, 2017

CASH

5/31/2017

CHECKING	\$1,000.00	JAMES DAVIDSON	\$63.00
MONEY MARKET	\$373,625.52	ALAN & PAULETTE ESTVOLD	(\$203.80)
		JUDY OR GARY FREEMAN	\$17.75
		MATTHEW & LAURA HOFKENS	\$100.29
		JAMES & PAULETTE HOY	\$1,375.80
		FLOYD & GLORIA JOHNSON	\$9,126.70
		JEREMY JOHNSON	\$850.00
		STEPHEN KELLER	\$829.75
		JOSEPH MATSUMOTO	(\$159.50)
		McGOLDRICK	\$77.50
		PARSON LAND CO	(\$299.70)
		TOTAL	\$11,777.79

TOTAL CASH

ESCROW

CENTURY LINK	\$4,380.61
CONNEXUS ENERGY	\$239.00
FRONTIER UTILITY ESCROW	\$3,056.00
SCIENCE MUSEUM OF MN	\$0.00
WILDER FOUNDATION	\$2,401.60
XCEL UTILITY ESCROW	\$4,540.29
ROAD ESCROWS	\$8,500.00
PLANNING FEES ESCROW	\$11,777.79
	\$34,895.29

TOTAL ESCROW

TOTAL CASH & INVESTMENTS*

\$1,007,401.51 *

Letters of Credit: None

*Some of these funds are restricted for specific uses and are unavailable for general use in the Town.

TOWN OF MAY

CURRENT CD INVESTMENT SUMMARY

As of 5/31/17

GENERAL

Security Bank - 10/5/17	\$60,100.36
TOTAL GENERAL	\$60,100.36

ROAD & BRIDGE

Blacktopping expires 11/30/17	\$60,082.22
Blacktopping expires 7/7/17	\$15,333.71
Lynch Blacktopping expires 4/28/18	\$171,360.77
Lynch Sealcoating expires 4/28/18	\$40,108.26
Road Construction expires 7/7/17	\$22,999.85
TOTAL ROAD & BRIDGE	\$309,884.81

PARK

Security Bank - 10/5/17	\$20,566.31
TOTAL PARK	\$20,566.31

CAPITAL

Security Bank - 2/6/18	\$112,734.83
TOTAL CAPITAL	\$112,734.83

201 SEWER REPLACEMENT

Security Bank - 10/8/17	\$62,706.67
Security Bank - 11/30/17	\$72,217.01
TOTAL 201 REPLACEMENT	\$134,923.68

201 SEWER PUMPING FUND

	\$0.00
TOTAL 201 PUMPING FUND	\$0.00

Total CDs	\$638,209.99
TOTAL INVESTMENTS	\$638,209.99

COMMITTED AND UNCOMMITTED DOLLARS BY FUND
LEVIED FUNDS ONLY

5/31/2017

GENERAL FUND

MONEY MARKET	\$156,613.22
INVESTMENTS	\$60,100.36
COMMITTED	
ESCROWS (including Road Escrows)	\$34,895.29
CONTINGENCY	\$50,000.00
2017 LEVY REDUCTION	\$35,000.00
CASH FLOW	\$77,416.00
COMMITTED TOTAL	\$197,311.29
UNCOMMITTED	\$19,402.29

ROAD & BRIDGE FUND

MONEY MARKET	\$20,295.54
INVESTMENTS	\$274,752.92
COMMITTED	
CAPITAL PROJECTS:	
ROAD CONSTRUCTION	\$0.00
INVESTMENTS	\$22,999.85
BLACKTOPPING	\$0.00
INVESTMENTS	\$75,415.93
LYNCH ROAD - CD	\$141,255.12
CALCIUM CHLORIDE	\$115,000.00
SEALCOATING/CRACK SEALING	\$58,620.00
LYNCH ROAD - CD	\$35,082.02
COMMITTED TOTAL	\$448,372.92
UNCOMMITTED	(\$153,324.46)

LEVIED PARK FUND

MONEY MARKET	\$5,787.99
COMMITTED TOTAL	\$5,787.99

FIRE FUND

MONEY MARKET	\$59,242.54
COMMITTED TOTAL	\$59,242.54

CAPITAL FUND

MONEY MARKET	\$55,985.98
INVESTMENTS	\$112,734.83
COMMITTED	
HEAVY EQUIPMENT	\$168,720.81
COMMITTED TOTAL	\$168,720.81

Total Money Market	\$297,925.27
Total Investments	\$447,588.11
	<u>\$745,513.38</u>

Total Committed	\$879,435.55
Total Uncommitted	(\$133,922.17)
	<u>\$745,513.38</u>