

TOWN of MAY
WASHINGTON COUNTY, MINNESOTA
OFFICIAL TOWN BOARD MINUTES
July 7, 2016

The Board of Supervisors of the Town of May met at their regular monthly meeting on Thursday, July 7, 2016, at the May Town Hall. Those present included: Bill Voedisch, Board Chair; John Adams, Supervisor; John Pazlar, Supervisor; Linda Klein, Town Clerk; Cheryl Bennett, Treasurer; Dave Snyder, Town Attorney; Katie Koscielak, Town Engineer; Jack Kramer, Building Inspector and residents of the Town of May. Voedisch called the meeting to order at 7:00.

Minutes, Checks, Treasurer's Report

Voedisch moved, seconded by Pazlar, to approve the minutes of the June 2, 2016, regular board meeting. All approved.

Pazlar moved, seconded by Voedisch, to approve checks 18701 through 18733 for the month of July as well as electronic funds transfers EFTS716, EFTF716 to the State and IRS respectively as presented. All approved. Voedisch moved, seconded by Pazlar, to approve the Treasurer's report as presented. All approved.

Bennett reminded the board of 2 CD's needing renewal. Voedisch moved, seconded by Adams, to approve the renewal of the CD's. All approved.

The check register and treasurer's report are attached to these minutes and serve as the official record. Pazlar will be reviewing the outstanding bank statements.

Solar Inquiry Meeting

Nate Sparks provided minutes of the solar meeting, which will be reviewed and discussed at the next meeting.

Lot Line Adjustment (LLA) – Noel Schmidt

Mr. Schmidt appeared to discuss his request for a lot line adjustment on his property on Keller Avenue, selling one acre to the adjacent property owner. One parcel is in Hugo and one parcel is in May Township. Sparks stated that the LLA would be acceptable if a new parcel is not created. Because they are two different taxing districts, they cannot be combined in a normal fashion. The building that is being conveyed currently is being used by both parties. The County suggested that a Development Agreement could be drawn up that would tie the parcels together, even though they are in two taxing districts. Sparks questioned how the zoning would be determined, since the two parcels are in separate taxing districts. Snyder inquired if building were to occur on the new lot, what zoning requirements would be followed.

Voedisch moved, seconded by Pazlar, to approve the lot line adjustment for Noel Schmidt and the Gundersons with the understanding that because they are different jurisdictions, the Town will require a Development Agreement be drawn up to stipulate the conditions under which the Gunderson parcel must operate, and will be recorded with the new deed for Gundersons. Gunderson and A2 will be under common ownership; Gunderson and A2 will be treated as a single lot for purposes of subdivision and development, following Hugo's guidelines; (friendly

amendment by Pazlar, approved by Voedisch) Schmidt parcel be reset as having no accessory buildings after approval; the applicant post an escrow of \$750 before any further work begins; no deeds for new A1 or A2 can be recorded until the Development Agreement signed by Town and applicant. All approved.

Lot Line Adjustment (LLA) Judy and Gary Freeman

Nate passed out surveys showing the properties in question. The current situation is the parcel between Oldfield and Oakland is entirely tied to the property to the north. The southern lot is a small lot with cabin. They are looking for frontage on Oldfield Road, which the division of these properties would provide. Washington County had informed them that the property on the lake for the southerly lot has a small cabin, and to build anything new would be difficult and would require many variances. The lot line adjustment would make this lot a larger parcel. It appears to meet LLA criteria, but an unusual situation dealing with the undeveloped right of way and the difficulty in building on that lot. Voedisch moved, seconded by Pazlar, to approve the lot line adjustment as presented, as it satisfies all 4 conditions of LLA ordinance, but this approval makes no statement as to the future rights to build a home on either of the newly created parcels. All approved.

201 System Update

Quarterly 201 System Update/Meeting: A quarterly meeting regarding the operation and maintenance of the Town's 201 System included the following attendees: Jill Bol, Larry Christiansen, Board Supervisor Adams, Katie Koscielak of WSB & Associates, Inc., and Lee Weigt of Olson's Sewer. The following items were discussed:

- Olson's Sewer overview of system maintenance to date
- Alarm procedure regarding individual STEP stations versus main lift stations
- Lock cutting on 130th Street Lane
- Town's spare pump inventory

Vault 5 Broken Pipe: Olson's Sewer has inspected the broken pipe in Vault 5. The existing 90-degree bend has blown off. Olson's Sewer recommended replacing the 90-degree bend and bracing the reconnection of the bend to discourage the bend being blown off in the future. The cost to complete the repair was estimated to be \$2,017.16 which includes 6 hours for two technicians (confined space) and parts. If the labor to make the repair is less than anticipated, the final invoice will reflect the actual hours necessary to complete the repair. Board Supervisor Adams had approved the improvements on June 20, 2016.

19 Moonlight Bay – Emergency Repair: Olson's Sewer received a call from Michael Burton at 19 Moonlight Bay reporting sewage coming out of the ground between the STEP station and the road. Olson's Sewer has pumped the tank down and Mr. Burton was instructed to minimize water consumption and call Olson's Sewer anytime the alarm sounds (to continue to pump the tank as necessary) until the repair could be made. Olson's Sewer was onsite July 5, 2016 to shoot elevations of the lake level and the top of the curb stop to determine if dewatering testing was needed. Dewatering was not needed and Olson's Sewer proceeded with repair July 6, 2016.

Engineering and Roads

Lynch Road Culvert Repair: Staff has received the final invoices from Dresel Contracting (Contractor responsible for the removal and replacement of the deficient culvert) and T. A. Schifsky (Contractor responsible for the bituminous patch due to the replacement of the deficient culvert). The invoices received have been reviewed by Staff against foreman's reports received from Dresel Contracting in addition to review against Staff's records of the replacement. Checks for the following were approved earlier in this meeting: final payment for the Lynch Road culvert replacement to Dresel Contracting in the amount of \$26,094.65 and to T. A. Schifsky in the amount of \$5,040.00.

Morgan Avenue N Street Improvement Project: The project has been completed, including all restoration items, and the recommended Final Pay Voucher was presented. Seeding improvements are needed. The final payment of \$6,626.67 was paid with this month's checks, contingent on seeding improvements at the intersection of Morgan Avenue and 150th Street.

2016 Calcium Chloride 2nd Application: The engineering staff solicited quotes for the second application of calcium chloride to the gravel roadways throughout the Town and presented a map of the roadways to be treated. The following quotes were received:

- Northern Salt - \$60,900
- DCI Environmental, Inc. - \$68,600
- Central Minnesota Dust Control – did not submit a quote
- Quality Propane – did not submit a quote

Voedisch moved, seconded by Adams, to award the quote to Northern Salt in the amount of \$60,900 to complete the 2nd calcium chloride application. All approved.

2016 Sign Replacement: Engineering staff has requested a quote from Maplewood to replace the existing Railroad Crossing Ahead sign located on Quail Avenue. Voedisch moved, seconded by Pazlar, to award the quote to Maplewood in the amount of \$74.50 to furnish a new Railroad Crossing Ahead on Quail Avenue. All approved.

2016 Road Patching: A quote has been received from B. F. Lauzon Enterprises, Inc. regarding the following improvements:

- Wilder tunnel located on Oldfield Road - \$675.00
- 131st Street curb repair:
 - 100% replacement of hand formed curb (181 feet) - \$4020.00
 - Replacement of deficient curb (56 feet) - \$1,594.00
 - Replacement of deficient curb to the driveway (131 feet) -\$2,990.00

Voedisch moved, seconded by Pazlar, to award the job to Lauzon for \$675 for the Oldfield Road repair and \$1,594 to replace the deficient curb ONLY on 131st Street. All approved.

2016 Crack Fill and Seal Coat Project: A number of communities, independent material testing firms and MnDOT have been evaluating chip seal performance concerns on various roadways. Many communities are experiencing chip seal striping, particularly on roadways constructed in the 1990s. The engineer recommended evaluating the Town's past chip sealing performance and perhaps delaying future chip sealing improvements until the cause is determined. The engineer and Voedisch looked at May Town roads before the meeting and found the chip sealing was holding up. The board agreed no chip sealing will be done this year. Roadways proposed for crack fill improvements only will be reviewed and will be solicited in July. Quotes will be made available at the August Board Meeting

2016 Drainage Improvements: The following locations have been identified as drainage concerns and/or deficiencies within the Town and have been evaluated by Staff and Board Chair Voedisch. Quotes will be made available at the August Board meeting to complete the following improvements:

- Old Guslander Trail – two locations have been identified as natural outlets to lowland. Both outlets are experiencing heavy erosion. Proposed improvement: Install riprap channel at both locations.
- 155th Street – A significant sink hole has been identified adjacent to the roadway at the Carnelian Creek culvert. After additional inspection, approximately 10 feet from the apron the pipe joint has developed a gap of approximately 5 inches. This site will require dewatering since the creek flows continuously. Proposed improvement:
 - 1: salvage existing pipe and re-set joint (open excavation method)
 - 2: install short liner at offset joint (trenchless method)

Panorama Culvert Cleaning: The majority of the Town-maintained storm facilities along Panorama have been identified as needing to be cleaned. The engineer previously worked with Mr. Valento to have the storm facilities cleaned. However, Mr. Valento has recently sold his “vac” machine and the engineer is currently coordinating attempting to obtain a quote to complete the work from the entity that has purchased the machine. Voedisch moved, seconded by Pazlar, to approve \$3,100 for manhole vacuuming as needed along Panorama Avenue. All approved.

14033 Paris Avenue – Site Review: A site visit was completed regarding the possible wetland impacts and current grading operations identified at 14033 Paris Avenue on June 28, 2016. In attendance of the visit were Katie Koscielak of WSB & Associates, Inc., Jim Shaver of the Carnelian-Marine-St. Croix Watershed District (CMSCWD) and Jed Chestnut and Jay Riggs of the Washington Conservation District (WCD). After email discussions regarding the status of what has now been confirmed to be a wetland, the WCD has determined the disturbance to the wetland to be minimal and fall under the WCD “diminimus” rule and no further action will be necessary with regards to the WCD.

After further investigation of the site, we determined some class 5 gravel was being hauled in so it should all be treated as fill, and therefore the Town will require a grading permit as the Contractor has verified 80 cubic yards has been delivered to the site. Since the Township will be

requiring a grading permit, the CMSCWD has indicated they would prefer the Township be the regulatory authority with regards to the restoration and potential wetland impacts, with review by the CMSCWD. The CMSCWD is currently reviewing the grading impacts with regards to the 100-year event based on lidar contours and will provide their findings to Staff. Staff will prepare the permit for review by the Town, the Town Attorney, and the CMSCWD upon receipt of the findings from the CMSCWD.

Violations

Significant Grading Without Permit

The owner of this property has decided to remove all the fill that he brought in in order to avoid action by the watershed district.

Lindquist – Dangerous Dog

Lindquist claims he has health issues. He will be requesting a hearing in the future. Pazlar was concerned that we have not acted yet, and what happens if this dog bites someone else. Pazlar moved, seconded by, to notify the owners that the board has now set a deadline to one month at the August meeting where this needs to be resolved. Application for appeal needs to be in our hands by end of week or dog must be destroyed.

Old Business

No-Wake Emergency Ordinance

Voedisch stated that his intent would be to send out a notice in the fall sometime to the working group to set up a meeting.

Use of Un-maintained Parade behind Panorama; also 133rd St. Cul-de-sac

This has become a point of contention between residents. There are now 3 boat trailers on 133rd St. cul-de-sac. Adams proposed posting no parking signs. The wording on the signs will be determined by the engineer and signs will be ordered.

Panorama Road Paving Petition

Voedisch and Engineer Koscielak met with Jim Shaver and their attorney to discuss drainage issues. There are storm water issues near the north end of the Brockberg property and he has indicated a willingness to grant a drainage easement. The engineer noted that the Town is not required to include the watershed in the planning. The engineer is looking to Attorney Snyder to determine easements on the property adjacent to Panorama. The engineer advised she could provide information on the feasibility study at the next meeting.

Junk House on 12620 150th Street

Snyder advised that under statute, the Town can declare the property a nuisance and can remove any dangerous materials.

Noisy Train

Voedisch was out at the site several times with the noise meter and took pictures showing that the train is in violation of a Federal Regulation cited by Nate. Snyder has sent the letter with pictures of the meter to the Federal Railway Authority, who he has written to before.

New Business

Election Judges

Voedisch moved, seconded by Pazlar, to approve the following individuals as election judges for the Primary Election: Mitch Otterson, Sue St. Sauver, Mary Burke, Connie Ryan Oakes, Lorraine Keller, Jacci Hogan, Bob Swinchart, and including any others who are trained and needed. All approved.

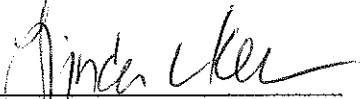
Adams moved, seconded by Pazlar, to approve the following wages for election judges: Head Judge - \$14, Co-head judge - \$12, and regular judges - \$11. All approved.

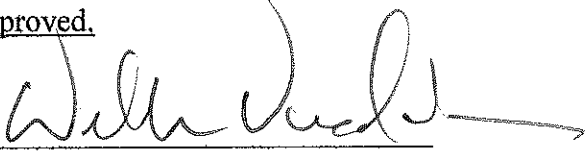
Temporary Family Health Care Dwelling

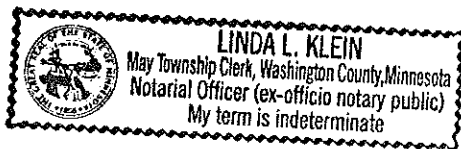
Nate Sparks reported that the Town must opt out of the Family Health Care Dwelling ruling if the Town does not wish to participate. A public hearing will be held with the Planning Commission at the end of July.

Adams moved, seconded by Pazlar, to adjourn. All approved.

Attest:


Linda Klein
Town Clerk


Respectfully submitted,
William K. Voedisch



Fund Name: All Funds

Date Range: 06/01/2016 To 07/07/2016

<u>Date</u>	<u>Vendor</u>	<u>Total For Check</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
07/07/2016	CARQUEST AUTO PARTS	18713	18713	Bulb for grader, bearings for mower	N	Road and Bridge Equipment	201-43126-438-	\$ 128.07
	Total For Check	18713						\$ 128.07
07/07/2016	CITY OF STILLWATER	18714	18714	Fire contract 1/1/16 - 12/31/16 1st half	N	Fire Administration	225-42210-300-	\$ 57,529.00
	Total For Check	18714						\$ 57,529.00
07/07/2016	ON SITE SANITATION	18715	18715	Porta potties for Park	N	Park Areas	220-45202-389-	\$ 250.00
	Total For Check	18715						\$ 250.00
07/07/2016	MARONEY'S SANITATION, INC	18716	18716	Garbage pickup - park	N	Park Areas	220-45202-384-	\$ 52.45
	Total For Check	18716						\$ 52.45
07/07/2016	NATURAL SYSTEMS UTILITIES	18717	18717	Monthly Maintenance, emergency repair	N	201 SEWER ADMIN & GEN'L	230-43280-400-100	\$ 540.52
	Total For Check	18717				201 SEWER REPAIRS/EXPANSION	230-43283-400-110	\$ 469.02
	Total For Check	18718						\$ 1,009.54
07/07/2016	OLSON'S SEWER SERVICE	18718	18718	Repair Cutter pump, lift station #2	N	201 SEWER MAINTENANCE	230-43282-300-120	\$ 5,154.10
	Total For Check	18718						\$ 5,154.10
07/07/2016	CONNEXUS ENERGY	18719	18719	201 Sewer Electric - 2 months	N	201 ELECTRICAL ACCOUNT	230-43285-380-	\$ 279.06
	Total For Check	18719						\$ 279.06
07/07/2016	CENTURY LINK	18720	18720	Town hall & Clerk phones	N	TOWN HALL	100-41941-380-	\$ 175.88
	Total For Check	18720						\$ 175.88
07/07/2016	XCEL ENERGY	18721	18721	Town hall electric - 2 months	N	TOWN HALL	100-41941-380-	\$ 202.20
	Total For Check	18721						\$ 202.20
07/07/2016	PIONEER PRESS	18722	18722	Legal notices - May	N	GENERAL GOVERNMENT	100-41001-351-	\$ 24.72
	Total For Check	18722						\$ 24.72
07/07/2016	I.S.D. #834	18723	18723	Annual meeting - permit #1516-2547	N	TOWN HALL	100-41941-412-	\$ 100.00
	Total For Check	18723						\$ 100.00
07/07/2016	CROIX VALLEY INSPECTONS, INC	18724	18724	Building inspector	N	Building Inspections Administration	100-42401-315-	\$ 789.33

Fund Name: All Funds

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		Total For Check					\$ 789.33
07/07/2016	PAUSZEK INC	18725	Assessor	N	ASSESSOR	100-41950-314-	\$ 1,300.00
		Total For Check					\$ 1,300.00
07/07/2016	JEANNIE DAVIS	18726	Clean town hall - June	N	TOWN HALL	100-41941-110-	\$ 52.50
		Total For Check					\$ 52.50
07/07/2016	LINDA L. KLEIN	18727	Insurance	N	Clerk	100-41425-130-	\$ 156.90
		Total For Check					\$ 156.90
07/07/2016	CHERYL D. BENNETT	18728	Insurance, mileage	N	GENERAL GOVERNMENT	100-41001-331-	\$ 17.28
		18728			Treasurer	100-41510-130-	\$ 255.75
		Total For Check					\$ 273.03
07/07/2016	NAC	18729	Planning & zoning	N	GENERAL GOVERNMENT	100-41001-325-	\$ 144.50
		18729			Planning and Zoning	100-41910-316-	\$ 1,437.03
		Total For Check					\$ 1,581.53
07/07/2016	WSB & ASSOCIATES, INC	18730	Engineering - May	N	Traffic Engineering Expenditures	201-42601-303-	\$ 1,715.25
		18730				230-42601-303-	\$ 471.31
		18730				230-42601-303-180	\$ 49.00
		Total For Check					\$ 2,235.56
07/07/2016	JOHNSON/TURNER ATTORNEYS AT LAW	18731	Legal fees - May	N	City/Town Attorney	100-41610-304-	\$ 2,475.25
		Total For Check					\$ 2,475.25
07/07/2016	PERA	18732	Coordinated & DCP w/holdings/616000	N	Council/Town Board	100-41110-121-	\$ 93.00
		18732			Clerk	100-41425-121-	\$ 315.64
		18732			Treasurer	100-41510-121-	\$ 302.36
		Total For Check					\$ 711.00
07/07/2016	DRESEL CONTRACTING, INC	18733	Maintenance of equipment, Lynch Rd culvert repair	N	Paved Streets	201-43121-439-	\$ 26,094.65
		18733			Road and Bridge Equipment	201-43126-438-	\$ 806.25
		Total For Check					\$ 26,900.90
07/07/2016	IRS - INTERNAL REVENUE SERVICE	EFTF716	Federal withholdings	N	Council/Town Board	100-41110-135-	\$ 27.00
		EFTF716			Clerk	100-41425-122-	\$ 391.40
		EFTF716				100-41425-135-	\$ 91.54
		EFTF716				100-41425-171-	\$ 265.62

Fund Name: All Funds

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<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>E-A-O-P</u>	<u>Total</u>
		EFTF716			Treasurer	100-41510-122-	\$ 267.80
		EFTF716				100-41510-135-	\$ 62.64
		EFTF716				100-41510-171-	\$ 311.13
		Total For Check					\$ 1,417.13
07/07/2016	MN DEPARTMENT OF REVENUE	EFTS716	State withholdings ID# 2478214	N	Clerk	100-41425-172-	\$ 122.31
		EFTS716			Treasurer	100-41510-172-	\$ 123.00
		Total For Check					\$ 245.31
	Total For Selected Checks						\$ 245,541.77

Town of May

Disbursements Register

7/5/2016

Fund Name: All Funds

Date Range: 06/01/2016 To 07/07/2016

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/02/2016	Payroll Period Ending 06/01/2016	18668		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	18668					\$ 290.00
06/02/2016	Payroll Period Ending 06/01/2016	18669		N	Treasurer	100-41510-100-	\$ 1,420.00
	Total For Check	18669					\$ 1,420.00
06/02/2016	Payroll Period Ending 06/01/2016	18670		N	Clerk	100-41425-100-	\$ 2,369.18
	Total For Check	18670					\$ 2,369.18
06/02/2016	Payroll Period Ending 06/01/2016	18671		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	18671					\$ 290.00
06/02/2016	Payroll Period Ending 06/01/2016	18672		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	18672					\$ 290.00
06/02/2016	MARVIN L. SCHROEDER	18673	Road grading	N	HIGHWAYS, STREETS & ROADS	201-43101-336-	\$ 3,200.00
	Total For Check	18673					\$ 3,200.00
06/02/2016	THOMAS SCHROEDER	18674	Grader work	N	HIGHWAYS, STREETS & ROADS	201-43101-336-	\$ 500.00
	Total For Check	18674					\$ 500.00
06/02/2016	NORTHERN SALT, INC	18675	Calcium Chloride	N	CALCIUM CHLORIDE	201-43140-336-	\$ 57,433.20
	Total For Check	18675					\$ 57,433.20
06/02/2016	ON SITE SANITATION	18676	Porta potties for Park	N	Park Areas	220-45202-389-	\$ 250.00
	Total For Check	18676					\$ 250.00
06/02/2016	MARONEY'S SANITATION, INC	18677	Garbage pickup - park	N	Park Areas	220-45202-384-	\$ 92.29
	Total For Check	18677					\$ 92.29
06/02/2016	WASHINGTON CO TREASURER	18678	Special Assessment Billing	N	201 SEWER ADMIN & GEN'L	230-43280-314-	\$ 78.00
	Total For Check	18678					\$ 78.00
06/02/2016	MINNESOTA POLLUTION CONTROL AGENCY	18679	Municipal Annual Fee	N	201 SEWER PERMITS	230-43284-452-	\$ 505.00
	Total For Check	18679					\$ 505.00
06/02/2016	NATURAL SYSTEMS UTILITIES	18680	Monthly Maintenance, lift station alarm	N	201 SEWER ADMIN & GEN'L	230-43280-400-100	\$ 540.52

Fund Name: All Funds

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<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		18680			201 SEWER REPAIRS/EXPANSION	230-43283-400-110	\$ 127.68
		18680	Total For Check				\$ 668.20
06/02/2016	WASHINGTON COUNTY - PUBLIC HEALTH	18681	Gopher One - 1st qtr	N	201 SEWER ADMIN & GEN'L	230-43280-400-180	\$ 100.00
		18681	Total For Check				\$ 100.00
06/02/2016	SCANDIA COMPLIANCE INSPECTIONS, LLC	18682	Replace C&B check # 18649 Pager for 201 System	N	201 SEWER MAINTENANCE	230-43282-400-200	\$ 120.00
		18682	Total For Check				\$ 120.00
06/02/2016	LEAGUE OF MN CITIES INSURANCE TRUST	18683	Property & Liability Insurance	N	GENERAL GOVERNMENT	100-41001-360-	\$ 10,314.00
		18683			Insurance - Unallocated	230-49240-360-	\$ 1,218.00
		18683	Total For Check				\$ 11,532.00
06/02/2016	LEAGUE OF MN CITIES INSURANCE TRUST	18684	Claimant - Kim Jordahl	N	GENERAL GOVERNMENT	100-41001-885-801	\$ 250.00
		18684	Total For Check				\$ 250.00
06/02/2016	CENTURY LINK	18685	Town hall & Clerk phones	N	TOWN HALL	100-41941-380-	\$ 173.84
		18685	Total For Check				\$ 173.84
06/02/2016	MANTYLA WELL DRILLING, INC.	18686	Service on well	N	TOWN HALL	100-41941-380-	\$ 340.00
		18686	Total For Check				\$ 340.00
06/02/2016	COUNTRY MESSENGER	18687	Legal notices	N	GENERAL GOVERNMENT	100-41001-351-	\$ 16.00
		18687	Total For Check				\$ 16.00
06/02/2016	PIONEER PRESS	18688	Legal notices - April	N	GENERAL GOVERNMENT	100-41001-351-	\$ 173.04
		18688	Total For Check				\$ 173.04
06/02/2016	PAUSZEK INC	18689	Assessor	N	ASSESSOR	100-41950-314-	\$ 1,300.00
		18689	Total For Check				\$ 1,300.00
06/02/2016	CROIX VALLEY INSPECTIONS, INC	18690	Building inspector	N	Building Inspections Administration	100-42401-315-	\$ 695.92
		18690	Total For Check				\$ 695.92
06/02/2016	SHERRILL REID ANIMAL CONTROL	18691	Dog to HAS	N	Animal Control Expenditures	100-42701-318-	\$ 90.00
		18691	Total For Check				\$ 90.00
06/02/2016	JEANNIE DAVIS	18692	Clean town hall - May	N	TOWN HALL	100-41941-110-	\$ 52.50

Fund Name: All Funds

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Date	Vendor	Total For Check	Check #	Description	Void	Account Name	F-A-O-P	Total
06/02/2016	TIP TOP TREE SERVICES, INC	18693	18693	Return OWB fee	N	GENERAL GOVERNMENT	100-41001-430-	\$ 15.00
	Total For Check	18693						\$ 15.00
06/02/2016	CHERYL D. BENNETT	18694	18694	Insurance, mileage, office supplies	N	GENERAL GOVERNMENT	100-41001-200-	\$ 10.09
		18694	18694			Treasurer	100-41001-331-	\$ 10.80
		18694	18694				100-41510-130-	\$ 255.75
	Total For Check	18694						\$ 276.64
06/02/2016	LINDA L. KLEIN	18695	18695	Insurance, mileage	N	GENERAL GOVERNMENT	100-41001-331-	\$ 21.60
		18695	18695			Clerk	100-41425-130-	\$ 156.90
	Total For Check	18695						\$ 178.50
06/02/2016	CLIFTONLARSONALLEN, LLP	18696	18696	Audit fees - 2015	N	Accounting	100-41530-301-	\$ 14,968.00
	Total For Check	18696						\$ 14,968.00
06/02/2016	NAC	18697	18697	Planning & zoning	N	GENERAL GOVERNMENT	100-41001-325-	\$ 85.00
		18697	18697			Planning and Zoning	100-41910-316-	\$ 1,623.50
		18697	18697			PLANNING FEE ESCROW	100-49361-316-	\$ 68.25
	Total For Check	18697						\$ 1,776.75
06/02/2016	WSB & ASSOCIATES, INC	18698	18698	Engineering - April	N	Traffic Engineering Expenditures	201-42601-303-	\$ 4,963.75
		18698	18698				230-42601-303-	\$ 490.00
	Total For Check	18698						\$ 5,453.75
06/02/2016	JOHNSON/TURNER ATTORNEYS AT LAW	18699	18699	Legal fees - April	N	City/Town Attorney	100-41610-304-	\$ 2,623.50
		18699	18699				100-41610-886-	\$ 54.00
	Total For Check	18699						\$ 2,677.50
06/02/2016	PERA	18700	18700	Coordinated & DCP w/holdings/616000	N	Council/Town Board	100-41110-121-	\$ 93.00
		18700	18700			Clerk	100-41425-121-	\$ 315.64
		18700	18700			Treasurer	100-41510-121-	\$ 302.36
	Total For Check	18700						\$ 711.00
06/02/2016	IRS - INTERNAL REVENUE SERVICE	EFTF616	EFTF616	Federal withholdings	N	Council/Town Board	100-41110-135-	\$ 27.00
		EFTF616	EFTF616			Clerk	100-41425-122-	\$ 391.40
		EFTF616	EFTF616				100-41425-135-	\$ 91.54
		EFTF616	EFTF616				100-41425-171-	\$ 265.62
		EFTF616	EFTF616			Treasurer	100-41510-122-	\$ 267.80

Fund Name: All Funds

Date Range: 06/01/2016 To 07/07/2016

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		EFTF616					\$ 62.64
		EFTF616					\$ 311.13
		EFTF616					\$ 1,417.13
		Total For Check					
06/02/2016	MN DEPARTMENT OF REVENUE	EFTS616	State withholdings ID# 2478214	N	Clerk	100-41425-172-	\$ 122.31
		EFTS616			Treasurer	100-41510-172-	\$ 123.00
		EFTS616					\$ 245.31
		Total For Check					
07/07/2016	Payroll Period Ending 07/01/2016	18701		N	Council/Town Board	100-41110-100-	\$ 290.00
		18701					\$ 290.00
		Total For Check					
07/07/2016	Payroll Period Ending 07/01/2016	18702		N	Treasurer	100-41510-100-	\$ 1,420.00
		18702					\$ 1,420.00
		Total For Check					
07/07/2016	Payroll Period Ending 07/01/2016	18703		N	Clerk	100-41425-100-	\$ 2,369.18
		18703					\$ 2,369.18
		Total For Check					
07/07/2016	Payroll Period Ending 07/01/2016	18704		N	Council/Town Board	100-41110-100-	\$ 290.00
		18704					\$ 290.00
		Total For Check					
07/07/2016	Payroll Period Ending 07/01/2016	18705		N	Council/Town Board	100-41110-100-	\$ 290.00
		18705					\$ 290.00
		Total For Check					
07/07/2016	VALLEY PAVING - SHAKOPEE	18707	Patching 130th & Panorama - Final payment	N	R & B CAPITAL PROJECTS	201-43120-441-	\$ 6,626.67
		18707					\$ 6,626.67
		Total For Check					
07/07/2016	MARVIN L. SCHROEDER	18708	Road grading	N	HIGHWAYS, STREETS & ROADS	201-43101-336-	\$ 8,000.00
		18708					\$ 8,000.00
		Total For Check					
07/07/2016	THOMAS SCHROEDER	18709	Equipment rental, mower repair, mow ditches	N	HIGHWAYS, STREETS & ROADS	201-43101-406-	\$ 3,250.00
		18709			Road and Bridge Equipment	201-43126-416-	\$ 2,400.00
		18709				201-43126-438-	\$ 750.00
		18709					\$ 6,400.00
		Total For Check					
07/07/2016	FRONTIER AG & TURF	18710	Parts for grader and mowing	N	Road and Bridge Equipment	201-43126-438-	\$ 683.71
		18710					\$ 683.71
		Total For Check					
07/07/2016	WALLY CARLSON AND SONS INC	18711	Fuel	N	Road and Bridge Equipment	201-43126-212-	\$ 1,140.00
		18711					\$ 1,140.00
		Total For Check					
07/07/2016	T A SCHIFSKY & SONS, INC.	18712	Patching - Lynch Rd	N	Paved Streets	201-43121-439-	\$ 5,040.00
		18712					
		Total For Check					

Town of May

Cash Control Statement

6/30/2016

For the Period : 6/1/2016 To 6/30/2016

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$156,637.01	\$42,240.77	\$40,330.31	\$158,547.47	\$42,240.77	\$40,620.31	\$156,927.01
Road and Bridge	\$60,710.38	\$137,542.53	\$66,096.95	\$132,155.96	\$137,542.53	\$66,096.95	\$60,710.38
Levied Park Fund	\$5,807.87	\$1,818.10	\$342.29	\$7,283.68	\$1,818.10	\$342.29	\$5,807.87
Fire Fund	\$63,446.95	\$63,819.30	\$0.00	\$127,266.25	\$63,819.30	\$0.00	\$63,446.95
201 Sewer Fund	\$32,410.45	\$13,406.14	\$3,179.20	\$42,637.39	\$13,406.14	\$3,179.20	\$32,410.45
General Capital Projects	\$55,859.68	\$11.03	\$0.00	\$55,870.71	\$11.03	\$0.00	\$55,859.68
Park Acquisition and Development (Optional)	\$6,900.28	\$1.36	\$0.00	\$6,901.64	\$1.36	\$0.00	\$6,900.28
201 Sewer Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
201 Sewer Pumping Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Midcontinent Com Security	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Total	\$386,772.62	\$258,839.23	\$109,948.75	\$535,663.10	\$258,839.23	\$110,238.75	\$387,062.62

MONTH OF JUNE

CASH

June 30, 2016

PLANNING FEES AS OF 7/7/16

CHECKING \$1,000.00

MONEY MARKET \$529,663.10

JAMES DAVIDSON

\$150.00

JUDY OR GARY FREEMAN

\$500.00

GARY JOHNSON/GRUBER

\$300.00

CONNOR & MICHELLE SIMONET

\$134.38

TOTAL CASH

ESCROW

CENTURY LINK \$3,388.61

CONNEXUS ENERGY \$291.00

FRONTIER UTILITY ESCROW \$3,056.00

SCIENCE MUSEUM OF MN \$0.00

WILDER FOUNDATION \$0.00

XCEL UTILITY ESCROW \$4,540.29

ROAD ESCROWS \$1,500.00

PLANNING FEES ESCROW \$1,084.38

\$13,860.28

TOTAL

\$1,084.38

TOTAL ESCROW

Letters of Credit: None

TOTAL CASH & INVESTMENTS*

\$1,110,685.26 *

*Some of these funds are restricted for specific uses and are unavailable for general use in the Town.

TOWN OF MAY

CURRENT CD INVESTMENT SUMMARY

As of 6/30/16

GENERAL

Security Bank - 10/5/16	\$59,952.31
TOTAL GENERAL	\$59,952.31

ROAD & BRIDGE

Blacktopping expires 11/30/16	\$59,932.49
Blacktopping expires 7/7/16	\$15,295.75
Lynch Blacktopping expires 10/27/16	\$104,177.63
Lynch Sealcoating expires 10/27/16	\$30,059.66
Road Construction expires 7/7/16	\$22,942.90
TOTAL ROAD & BRIDGE	\$232,408.43

PARK

Security Bank - 10/5/16	\$20,515.66
TOTAL PARK	\$20,515.66

CAPITAL

Security Bank - 2/6/17	\$112,456.36
TOTAL CAPITAL	\$112,456.36

201 SEWER REPLACEMENT

Security Bank - 10/8/16	\$62,631.15
Security Bank - 11/30/16	\$67,049.50
TOTAL 201 REPLACEMENT	\$129,680.65

201 SEWER PUMPING FUND

Security Bank - 10/8/16	\$20,008.75
TOTAL 201 PUMPING FUND	\$20,008.75

Total CDs	\$575,022.16
TOTAL INVESTMENTS	\$575,022.16

**COMMITTED AND UNCOMMITTED DOLLARS BY FUND
LEVIED FUNDS ONLY**

6/30/2016

GENERAL FUND

MONEY MARKET	\$158,547.47
INVESTMENTS	\$59,952.31
COMMITTED	
ROAD ESCROWS	\$1,500.00
ESCROWS	\$13,860.28
CONTINGENCY	\$50,000.00
2016 LEVY REDUCTION	\$40,000.00
CASH FLOW	\$73,982.00
COMMITTED TOTAL	\$179,342.28
UNCOMMITTED	\$39,157.50

ROAD & BRIDGE FUND

MONEY MARKET	\$132,155.96
INVESTMENTS	\$232,408.43
COMMITTED	
CAPITAL PROJECTS:	
ROAD CONSTRUCTION	\$0.00
INVESTMENTS	\$22,942.90
BLACKTOPPING	\$0.00
INVESTMENTS	\$75,228.24
LYNCH ROAD - CD	\$104,177.63
CALCIUM CHLORIDE	\$32,874.46
SEALCOATING/CRACK SEALING	\$1,251.00
LYNCH ROAD - CD	\$30,059.66
COMMITTED TOTAL	\$266,533.89
UNCOMMITTED	\$98,030.50

LEVIED PARK FUND

MONEY MARKET	\$7,283.68
COMMITTED TOTAL	\$7,283.68

FIRE FUND

MONEY MARKET	\$127,266.25
COMMITTED TOTAL	\$127,266.25

CAPITAL FUND

MONEY MARKET	\$55,870.71
INVESTMENTS	\$112,456.36
COMMITTED	
HEAVY EQUIPMENT	\$168,327.07
COMMITTED TOTAL	\$168,327.07

Total Money Market	\$481,124.07
Total Investments	\$404,817.10
	\$885,941.17

Total Committed	\$748,753.17
Total Uncommitted	\$137,188.00
	\$885,941.17