

TOWN of MAY
WASHINGTON COUNTY, MINNESOTA
OFFICIAL TOWN BOARD MINUTES
February 2, 2017

The Board of Supervisors of the Town of May met at their regular monthly meeting on Thursday, February 2, 2017, at the May Town Hall. Those present included: Bill Voedisch, Board Chair; John Pazlar, Supervisor; Dave Snyder, Town Attorney; Katie Koscielak, Town Engineer; Linda Klein, Town Clerk; Cheryl Bennett, Town Treasurer Jack Kramer, Building Inspector and residents of the Town of May. Absent: John Adams, Supervisor. Voedisch called the meeting to order at 7:00.

Minutes, Checks, Treasurer's Report

Pazlar moved, seconded by Voedisch, to approve the minutes of the January 5, 2017, regular board meeting. All approved.

Pazlar moved, seconded by Voedisch, to approve checks 18933 through 18946 for January 9 and checks 18947 through 18973 for the month of February, as well as electronic funds transfers EFTS217, EFTF117 to the State and IRS respectively, as presented. All approved. Voedisch moved, seconded by Pazlar, to approve the Treasurer's report as presented. All approved.

The check register and treasurer's report are attached to these minutes and serve as the official record. Pazlar will be reviewing the outstanding bank statements.

Board of Audit: As required by law, the Board of Audit approves all receipts and expenditures for the previous year. Pazlar moved, seconded by Voedisch, to accept the Treasurer's statements as presented in the Board of Audit. All approved.

Appoint Marine Bank as Depository Voedisch moved, seconded by Pazlar, to appoint Marine Bank as the official depository. All approved.

Letter of Engagement – Auditor Pazlar moved, seconded by Voedisch, to approve the letter of engagement with the Town Auditors. All approved.

Planning Commission

Public Hearing

Hofkens Variance

Planning Commission Chairman Arnason reported on the request for two variances by Matthew Hofkens to place a detached accessory building within the side yard setback and in front of the house at 14395 136th St N. The proposed building is 26' x 46' and will replace an existing accessory structure that was constructed over the property line in the past. The accessory structure is proposed to be 196 feet south of the front lot line along 136th Street (the house sits at 208 feet) and 10 feet east of the side property line. The site is 2.9 acres in size with a home and a detached accessory building. The southern part of the property contains the well, septic and then, woods and steep terrain.

Arnason stated that the applicant wishes to build the approximately 1200 square foot detached accessory building east of the house where an existing building is located, and the area behind the house is unsuitable due to the topography and the well and septic location. The existing garage is failing structurally and contains an addition that was built over the property line. The applicant is proposing to place the structure with a new one that would be 16 feet from the house. This will allow for adequate space to access the septic site between the buildings, and not crowd the buildings. Arnason advised that the planning commission had been in favor of this variance, and he noted that this new location is an improvement over the previous building with it's lot line encroachment. Also, the adjacent lot is for sale, so the potential buyer would find out after a new survey of the encroachment across the line.

Arnason also noted that the variance from the front lot line setback requirements is reasonable as the new building would have qualified for a Certificate of Compliance being over 90% of the house setback.

Voedisch moved, seconded by Pazlar, via Resolution 2017- 02, to approve two variances, with supporting findings of fact, for Matthew Hofkens to construct a detached accessory building, with the conditions as noted in the body of the resolution. On a roll call vote: Pazlar, yes; Voedisch, yes; Adams, absent. Motion passes and resolution is adopted.

The Board altered the order of the agenda to accommodate people who were attending, and cover their issues next ahead of other Town business.

Marine School/Wilder Discussion

Kristina Smitten appeared on behalf of the committee representing the Marine Area Community School. Glen Mills, Mayor of Marine, started the discussion. Their board is at the point of hiring an administrator and teachers. They have not been successful in negotiating any other property for the school, which they hope to have open this fall.

Smitten noted that they had originally hoped to use the Marine school if the district would allow it, but that does not look like a possibility. She stated that much of the elements already in place at Wilder work well with their anticipated programming. They hired an architect for code compliance, and propose K-6 with one class per grade. The architect found no red flags for compliance. Kelly Urista of Wilder is in favor of this plan, but has turned the project over to Jim Ryden of the Manitou Fund (Warner), the likely future owner.

Voedisch advised that the new school use could commence if a new amendment to the existing CUP was approved. The Town also needs to add "School, K-6" under the conditional uses allowed in the zone, since that use is not currently allowed in the Conservancy Zone. Thus the school and Wilder would be co-applicants to amend the Wilder CUP and to do a text amendment to the Town Code.

He also advised them that they should get going right away, since it will take time for the application to be submitted and pronounced complete, then notice, hold the public hearing and final Board approval to be completed before any building permits are issued. To make the

March Planning Commission meeting for a public hearing the application should be submitted and complete, and fees paid, by February 23rd.

Panorama Avenue Paving – Feasibility Report

The Town Engineer gave a presentation itemizing the results of the Feasibility Report. She advised that the width of the road will remain the same as it is currently, with water draining across to Lake Carnelian. The project also involves improvements to the road's drainage.

Total estimated cost is \$122,300. Sixteen properties will be assessed which meet the following criteria: 1.) having frontage on Panorama, and 2.) have their driveway, or potential future driveway, off of Panorama. She offered optional assessment options, including the Town's participation at 5% and 10%, and an option to assess 100% of the road costs to the landowners and the Town and/or Watershed District accepts the costs of the drainage improvements. She then asked for ideas on a timetable for a neighborhood meeting prior to the official public hearing, suggested for March 2. She concluded her presentation with a timeline for the project.

The Board agreed with this approach and that the next step would be a neighborhood meeting followed by a public hearing.

Voedisch moved, seconded by Pazlar, to approve Resolution 2017-04 acknowledging receipt of the Feasibility Report and calling for a public hearing on the proposed improvements for the Panorama Avenue Paving Project. On a roll-call vote: Adams, absent; Pazlar, yes; Voedisch, yes. Motion passes and resolution adopted.

Voedisch asked Jim Shaver if watershed funds might be available for storm water improvement for this paving project. Shaver said yes, and that the Town should apply for WD funding.

New Business

Jim Shaver – Watershed District

Shaver asked how the Town would feel about the watershed district using/purchasing some of the Wilder properties for watershed projects. Voedisch suggested that he meet with Jim Ryden of the Manitou Fund. Pazlar asked Shaver if there was an update on the boat landing situation in Scandia. Shaver advised that the Scandia City Council has decided to put the log house landing boat ramp project on hold for now due to design and funding considerations.

201 Hookup/Brockberg and Small

Mr. Brockberg has purchased the Burg property and is requesting the option of hooking up to the 201 collector system. It was recommended that Brockberg contact Pete Ganzel to get more specifics about the exact requirements.

Ag Preserve – Carlson Property

Voedisch moved, seconded by Pazlar, to approve Resolution 2017-03 supporting the removal of certain Leroy Carlson Trust lands from the Agricultural Preserve Program, as requested by the attorney for the Leroy Carlson Trust. By roll call vote: Adams, absent; Voedisch, yes, Pazlar,

yes. Motion passes and Resolution adopted.

Appoint Election Judges – March Election

Voedisch moved, seconded by Pazlar, to appoint the following individuals as election judges for for the March 14 Town Election: Lorraine Keller, Nancy Rosenbower, Jane Norbin, Mary Burke, Gretchen Davidson, Elaine Larson and Bob Swinehart (Head Judge). All approved.

2018 Levy

Voedisch moved, seconded by Pazlar, to approve a levy increase for 2018 of 4.17% with \$719,501 being the net levy.

Newsletter

Voedisch brought forward a first draft of a May Town Newsletter for 2017. It contained a new first page on the 2018 levy rationale, a new article on road maintenance and expectations, a high speed Internet article and two additions to the first page phone number list. Some suggestions were made, including shortening the road article and adding an article about the proposed Marine School at Wilder Forest. Voedisch offered to draft a new article on the school to replace an existing article that has run frequently, keeping the newsletter at its traditional size. He would also shrink the road article and get a new draft out to all officials early the following week. He urged folks to provide final feedback on a timely basis so we could get it printed and in the mail well in advance of the election and annual meeting.

Hearing no further business, Voedisch moved, seconded by Pazlar, to adjourn. All approved.

Attest: _____

Linda Klein
Town Clerk

Respectfully submitted,
William K. Voedisch

**TOWN OF MAY
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. 2017 - 02**

**A RESOLUTION WITH SUPPORTING FINDINGS OF FACT APPROVING
VARIANCES FOR MATTHEW HOFKENS TO CONSTRUCT A DETACHED
ACCESSORY BUILDING**

WHEREAS, Matthew Hofkens ("the Applicant") is seeking variances to construct a 26' x 46' detached accessory building in front of the principal structure and 10 feet from the side lot line; and

WHEREAS, the subject site is located at 14395 136th St N ("the Property") and is legally described as:

Lot 4, Block 2 of Tatanka; and

WHEREAS, the Property is approximately 2.9 acres in size; and

WHEREAS, the Property is zoned RR, Rural Residential; and

WHEREAS, there is an existing detached accessory building that is built across the east property line by about 2 feet and sits in front of the house, both non-conformities; and

WHEREAS, the house is located about 208 feet from the right-of-way; and

WHEREAS, the Applicant is seeking to replace the existing non-conforming detached accessory building with a new building that will also be non-conforming as to both side and front setback, but which will remove the major non-conformity, that is, the property line encroachment; and

WHEREAS, the Applicant would like to place the new structure 10 feet from the east side lot line reducing the side setback encroachment by 12 feet, and 12 feet in front of the house similar to the existing building; and

WHEREAS, in the RR District, accessory structures are not permitted in front of the house and the required side yard setback is 20 feet, unless relief is granted and thus, two variances are being sought per the site diagram shown in Exhibit A; and

WHEREAS, the front yard setback non-conformity would qualify for a Certificate of Compliance pursuant to Article 311 off the Town Code as there is no reasonable complying site on the property that is not in front of the house, yet a side yard setback encroachment will remain albeit less than the existing building; and

WHEREAS, the proposed structure location maintains adequate space between the house and the accessory structure to provide access to the septic site to the rear of the house and to not otherwise crowd the house and accessory building together, thus some side yard setback encroachment will be necessary as no reasonable complying site relative to side yard setback encroachment exists; and

WHEREAS, the Planning Commission reviewed the application and held a duly noticed public hearing at its regularly scheduled meeting on January 26, 2017; and

WHEREAS, the Town of May Planning Commission recommended approval of the request with conditions, with the following Findings of Fact:

1. The proposed variances are consistent with the Comprehensive Plan and in harmony with the general purpose and intent of the Town Code.
2. The width of the parcel, location of the house relative to the east property line, location of the septic system, and topography of the lot present practical difficulties in placing a detached accessory building in a conforming location.
3. The Applicant proposes to use the property in a reasonable manner.
4. The plight of the landowner is due to circumstances unique to the property not created by the landowner.
5. The variance will not alter the essential character of the neighborhood as the building will be well screened and sit 200 feet from the road.
6. The Applicant is reducing the existing non-conformity on the site.
7. The proposed structure location is reasonable considering the practical difficulties present.

WHEREAS, the Board of Supervisors reviewed the application and the Planning Commission's recommendations at its February 2, 2017 Town Board meeting, and concurs with the findings and recommendations of the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, that based on the preceding Findings and recommendations, the Town of May Board of Supervisors hereby approves the request for variances to both the side yard and front yard setback requirements for the proposed structure as presented in this application, subject to all the requirements of the Town of May Ordinances and all applicable County, Regional, and State requirements, with the following conditions:

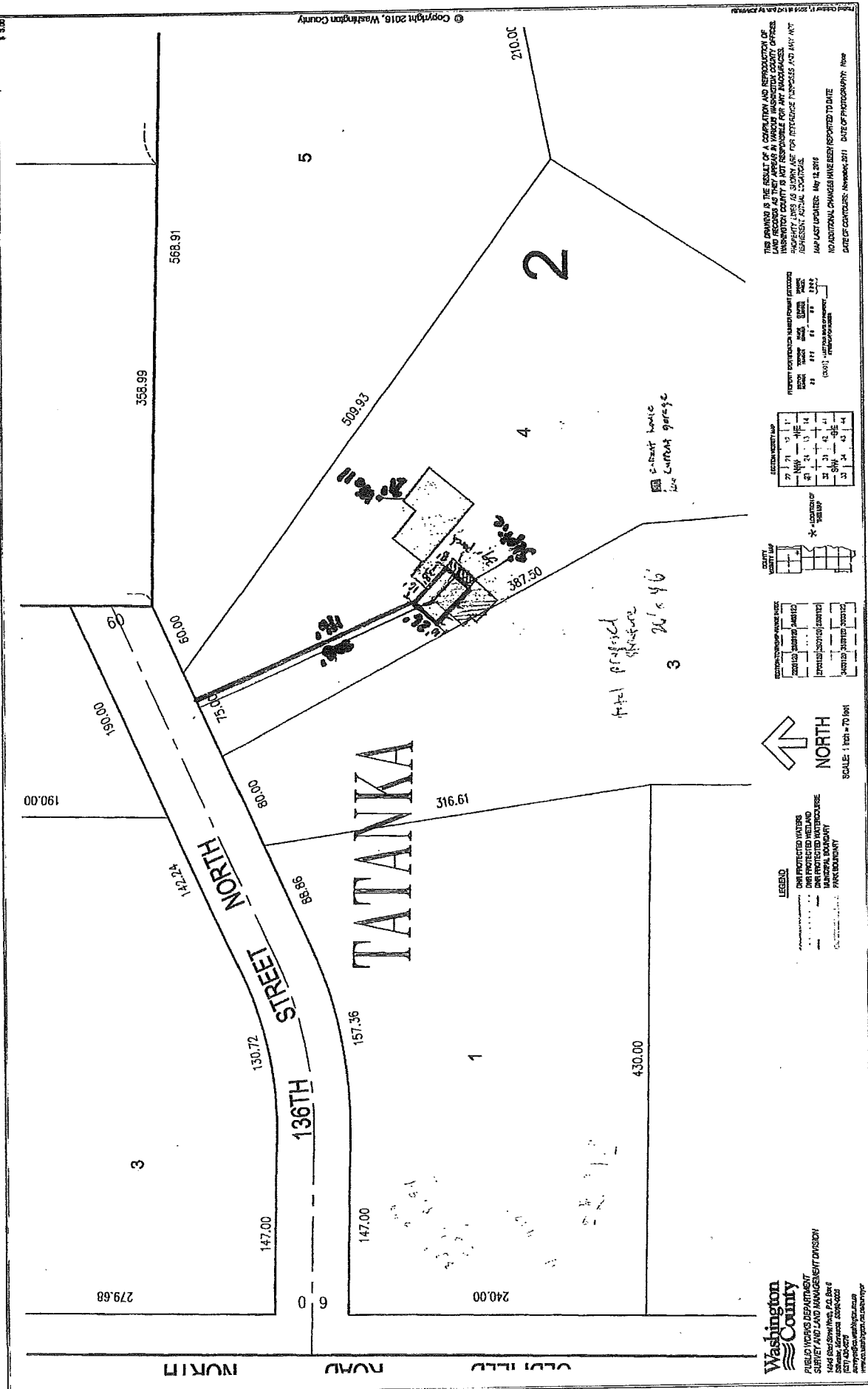
1. The proposed structure shall adhere to the submitted site and building plans, with the exception of building size which has been amended to 26' x 46'.
2. The Applicant shall receive all necessary permits.
3. The Applicant shall seek approval from Washington County and the Watershed District, if necessary.

BY VOTE OF THE TOWN BOARD: ADAMS Absent, PAZLAR YES,
VOEDISCH YES THIS RESOLUTION IS ADOPTED / NOT ADOPTED BY THE
BOARD OF SUPERVISORS OF THE TOWN OF MAY THIS 2ND DAY OF FEBRUARY,
2017.

Linda Klein
Attest: Linda Klein, Clerk

Bill Voedisch
Bill Voedisch, Chairman



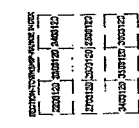
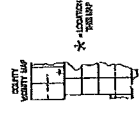


© Copyright 2016, Washington County

THIS DRAWING IS THE RESULT OF A COMPARISON AND REPRODUCTION OF LAND RECORDS AS THEY APPEAR IN THE PUBLIC RECORDS OF WASHINGTON COUNTY. THE DRAWING IS NOT A WARRANTY OF THE ACCURACY OF THE RECORDS OR THE RESULTS OF ANY INVESTIGATION. THE DRAWING IS NOT A WARRANTY OF THE ACCURACY OF THE RECORDS OR THE RESULTS OF ANY INVESTIGATION. THE DRAWING IS NOT A WARRANTY OF THE ACCURACY OF THE RECORDS OR THE RESULTS OF ANY INVESTIGATION.

PROPERTY IDENTIFICATION	APPLICABLE ZONING	APPLICABLE DISTRICT	APPLICABLE MAP
1	2	3	4
2	3	4	5
3	4	5	6
4	5	6	7
5	6	7	8
6	7	8	9

SECTION	1	2	3	4	5	6
1	1	2	3	4	5	6
2	7	8	9	10	11	12
3	13	14	15	16	17	18
4	19	20	21	22	23	24
5	25	26	27	28	29	30
6	31	32	33	34	35	36



LEGEND
 DNR PROTECTED WATERS
 DNR PROTECTED WATERS
 DNR PROTECTED WATERS
 MUNICIPAL BOUNDARY
 PARK BOUNDARY

Washington County
 PUBLIC WORKS DEPARTMENT
 SURVEY AND LAND MANAGEMENT DIVISION
 1404 East Street, Room 204, Box 4
 Spokane, Washington 99201-0004
 (509) 343-2200
 www.wa.washington.gov

Exhibit A.

The space above provided for recording

**TOWN OF MAY
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 2017 - 03

**A RESOLUTION APPROVING THE REMOVAL OF CERTAIN LANDS FROM THE
AGRICULTURAL PRESERVE PROGRAM**

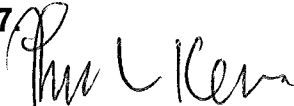
WHEREAS, the Town is in receipt of a request to approve an application (Notice Initiating Expiration) to remove certain lands in the Town owned by the Leroy T. Carlson Family Trust from the Agricultural Preserve program; and


WHEREAS, the application (Notice) to initiate removal, along with the legal description of the lands to be removed, is contained in Attachment A; and

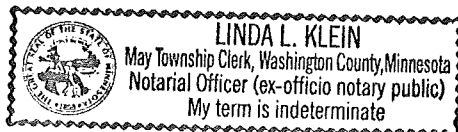
WHEREAS, it is customary for the Town Board to support applications to the Town for either enrolling or removing lands to/from the Agricultural Preserve program, and that we do so via Town Board Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Town of May Board of Supervisors hereby approves the request to initiate expiration (removal) of certain Leroy T. Carlson Family Trust lands from the Agricultural Preserve program as defined in Attachment A, and that the Town will sign said Notice.

**BY VOTE OF THE TOWN BOARD: ADAMS Absent, PAZLAR YES,
VOEDISCH YES. THIS RESOLUTION IS ADOPTED / NOT ADOPTED BY THE
BOARD OF SUPERVISORS OF THE TOWN OF MAY THIS 2ND DAY OF FEBRUARY,
2017**


Attest: Linda Klein, Clerk


Bill Voedisch, Chairman



NOTICE INITIATING EXPIRATION OF AN
AGRICULTURAL PRESERVE

COUNTY OF: Washington and May Township
(Other planning and/or zoning authority, if applicable)

1. PRINT OR TYPE NAME(S) AND ADDRESS(ES) OF RECORD OWNER(S) Owner(s) is ("X" one):
(Use this space only if applicable.)
Glenn Carlson, Trustee of the LeRoy T.
Carlson Family Trust
 Individual
 Legal Guardian
 Family Farm Corporation
 Other Trust
(Specify)

2. PRINT OR TYPE NAME(S) AND ADDRESS(ES) OF CONTRACT FOR DEED SELLER(S) (VENDORS)
(Use this space only if applicable.)

3. PRINT OR TYPE NAME(S) AND ADDRESS(ES) OF CONTRACT FOR DEED BUYER(S) (VENDEES)
(Use this space only if applicable.)

4. TYPE OF PROPERTY ("X" one):
 Abstract
 Registered (Torrens).

5. COMPLETE LEGAL DESCRIPTION OF THE LAND. *(If Torrens property, use the description from the Certificate of Title, verbatim. If Abstract property, use the description from the abstract or deed, or get it from your county auditor. Use an additional sheet if extra space; is needed. Be sure to state your parcel identification number and circle whether or not your property is homesteaded.)*

Parcel Identification Number: 04.031.20.23.0001 Homestead or Non-Homestead
(Circle one)

Legal Description:
See attached Exhibit A.

6. TOTAL ACRES: Approximately 73

7. DATE OF EXPIRATION OF AGRICULTURAL PRESERVE:
(Must be at least eight years after the last notarized date in either No. 9 or No. 10.)

8. DATE OF EXPIRATION OF PROPERTY TAX CREDITS: _____

Attachment A

This is to notify the landowner(s) of the parcel(s) of land described in this notice that said land will be taken out of agricultural preserve status because the agricultural land preservation plan and official controls of the planning and/or zoning authority have been amended so that the land is no longer designated for exclusive long-term agricultural use and is no longer eligible to be an Agricultural Preserve. The agricultural land preservation plan and official controls were amended in accordance with Minn. Stat. Section 40A.071.

Walter Uuedich
Chair of Town of May
 (Signature and Title or Position of Local Planning and/or Zoning authority.)

State of Minnesota)
) SS
 County of)
 The foregoing instrument was acknowledged before me
 this _____ day of _____, 20____
 by _____
 (Print or type same name and title as left.)
 _____ of _____

 Signature of Notary Public
 Commission Expires

10. IF LANDOWNER-INITIATED:

This is to notify the county that the agricultural preserve status of the land described in this notice shall expire on the date specified in No. 7 unless this notice is rescinded by the Landowner(s) within the first two years following execution of this notice.

IN WITNESS HEREOF, the parties to this agreement have caused this instrument to be executed on the day and year first above written. (To be signed in the presence of a notary public with exact same name as on page 1.)

Witnessed Signature of Record Fee Owner(s):

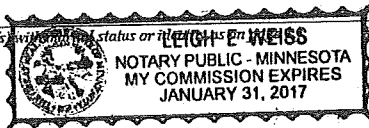
Maura A. Swenson
Nancy L. Strand

Glenn Carlson
 Glenn Carlson, Trustee of the LeRoy T. Carlson Family Trust

State of Minnesota)
) SS
 County of Washington)

The foregoing instrument was acknowledged before me this _____ day of _____, 20 17,
 by Glenn Carlson, Trustee of the LeRoy T. Carlson Family Trust.

(Print or type exact name(s) with title status or title as En)



Leigh Weiss
 Signature of Notary Public
 Commission Expires _____

Witnessed Signature of Contract for Deed Vendor(s) (Sellers), if any:

State of)
) SS
 County of)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____

(Print or type exact name(s) with marital status or identity as on page 1.)

Signature of Notary Public

Commission Expires _____

Witnessed Signature of Contract for Deed Vendee(s) (Buyers) if any:

State of _____)
) SS
County of _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____

(Print or type exact name(s) with marital status or identity as on page 1.)

Signature of Notary Public

Commission Expires

EXHIBIT A

Government Lot 2 and the North Half of the Northwest Quarter of the Southwest Quarter, both in Section 4, Township 31 North, Range 20 West, Washington County, Minnesota.

Subject to 177th Street North along part of the north line of said Government Lot 2, Section 4.

AND

That part of Government Lot 2, Section 5, Township 31 North, Range 20 West, Washington County, Minnesota, lying northerly of the following described line:

Commencing at the East quarter corner of said Section 5; thence 178 degrees 51 minutes 50 seconds, azimuth from North, based on Washington County Coordinate System North Zone, along the east line of said Section 5, a distance of 1158.74 feet to the point of beginning of the line to be described; thence 273 degrees 33 minutes 19 seconds, 540 feet, more or less, to the highwater line of Big Marine Lake and there terminating.

AND

Those islands in Big Marine Lake which are part of said Section 5 and are approximately described as follows:

Commencing at the East quarter corner of said Section 5; thence 272 degrees 24 minutes 38 seconds, azimuth from North, based on Washington County Coordinate System North Zone (the east line of Section 5 has an azimuth of 178 degrees 51 minutes 50 seconds), 763.05 feet to the point of beginning; thence 190 degrees 57 minutes 15 seconds, 631.51 feet; thence 273 degrees 34 minutes 35 seconds, 641.25 feet; thence 304 degrees 12 minutes 57 seconds, 604.65 feet; thence 47 degrees 50 minutes 03 seconds, 1430.11 feet; thence 164 degrees 28 minutes 33 seconds, 747.26 feet to the point of beginning.

The approximate boundaries of the above approximately described islands are as shown on the attached "EXHIBIT A".

The above described parcels are subject to a 66 foot wide easement for May Avenue North, the center line of which is the existing center line of travel, which is very approximately described as follows:

Beginning at the southeast corner of said Government Lot 2, Section 5; thence northerly along the east line of said Section 5, a distance of 950 feet, more or less; thence northeasterly (in a curvilinear manner) to a point on the north line of said Government Lot 2, Section 4, distant 800 feet, more or less, west of the northeast corner of said Government Lot 2, and there terminating.

The above described parcels are subject to any other valid easements, restrictions and reservations.

The above described parcels shall include any Littoral Rights.

TOWN of MAY
WASHINGTON COUNTY, MINNESOTA

RESOLUTION 2017-04

A RESOLUTION ACKNOWLEDGING THE RECEIPT OF A FEASIBILITY REPORT
AND CALLING FOR PUBLIC HEARINGS ON THE PROPOSED IMPROVEMENTS
FOR THE PANORAMA AVENUE PAVING PROJECT

WHEREAS, the Town Board authorized preparation of a Feasibility Report for the Panorama Avenue Paving Project on January 5, 2017; and

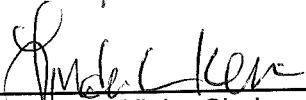
WHEREAS, WSB & Associates, Inc. prepared the Feasibility Report which was received by the Town Board on February 2, 2017; and

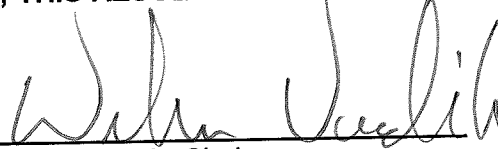
WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

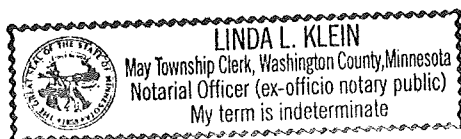
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TOWN OF MAY, MINNESOTA:

1. The Board will consider the Panorama Avenue Paving Project in accordance with the report, and will also consider the assessment of abutting property with driveway access, or the potential for driveway access, off of Panorama, for the cost of the project pursuant to Minnesota Statutes, Chapter 429, at an estimated total cost of the improvements of \$122,300, with financial participation by the Town, if any, yet to be determined.
2. The Board calls for the Public Hearing for these improvements to be held on March 2, 2017 in the May Town hall at 7:00 p.m., and the Clerk shall give mailed notice at least two weeks prior to the hearing to the affected land owners of such hearing and improvement, as required by law.
3. The Town Clerk is also directed to cause a notice of the hearing on the improvements and proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and she shall state in the notice the total cost of the improvement.

BY ROLL CALL VOTE OF THE MAY TOWN BOARD; ADAMS Absent;
PAZLAR YES; VOEDISCH YES; THIS RESOLUTION IS ADOPTED THIS 2nd
DAY OF FEBRUARY, 2017.


Attest: Linda Klein, Clerk


Bill Voedisch, Chair



Town of May

Disbursements Register

2/2/2017

Fund Name: All Funds

Date Range: 02/01/2017 To 02/02/2017

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
02/02/2017	Payroll Period Ending 02/01/2017	18947		N	Treasurer	100-41510-100-	\$ 1,450.01
	Total For Check	18947					\$ 1,450.01
02/02/2017	Payroll Period Ending 02/01/2017	18948		N	Clerk	100-41425-100-	\$ 2,414.62
	Total For Check	18948					\$ 2,414.62
02/02/2017	Payroll Period Ending 02/01/2017	18949		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	18949					\$ 290.00
02/02/2017	Payroll Period Ending 02/01/2017	18950		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	18950					\$ 290.00
02/02/2017	Payroll Period Ending 02/01/2017	18951		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	18951					\$ 290.00
02/02/2017	DRESEL CONTRACTING, INC	18952	Snow plowing, sand/salt, repairs/parts, fuel	N	Ice and Snow Removal	201-43125-336-	\$ 11,753.75
		18952					\$ 12,308.20
		18952			Road and Bridge Equipment	201-43126-212-	\$ 1,570.18
		18952				201-43126-437-	\$ 1,109.73
		18952				201-43126-438-	\$ 6,556.25
	Total For Check	18952					\$ 33,298.11
02/02/2017	TOWMASTER	18953	Micro edge, switch solenoid for Sterling	N	Road and Bridge Equipment	201-43126-437-	\$ 1,013.12
	Total For Check	18953					\$ 1,013.12
02/02/2017	NATURAL SYSTEMS UTILITIES	18954	Monthly Maintenance	N	201 SEWER ADMIN & GEN'L	230-43280-400-100	\$ 547.01
	Total For Check	18954					\$ 547.01
02/02/2017	GOPHER STATE ONE CALL	18955	201 Sewer Gopher One Annual fee	N	201 SEWER ADMIN & GEN'L	230-43280-300-180	\$ 100.00
	Total For Check	18955					\$ 100.00
02/02/2017	WASHINGTON CO TREASURER	18956	Tax Levy Book	N	GENERAL GOVERNMENT	100-41001-430-	\$ 35.00
	Total For Check	18956					\$ 35.00
02/02/2017	WASHINGTON CO TREASURER	18957	2017 Truth in Taxation	N	GENERAL GOVERNMENT	100-41001-430-	\$ 400.64
	Total For Check	18957					\$ 400.64

Fund Name: All Funds

Date Range: 02/01/2017 To 02/02/2017

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
02/02/2017	WASHINGTON COUNTY SHERIFF'S OFFICE	18958	2017 Annual Code Red fee	N	Communication Services	100-42151-452-	\$ 218.19
	Total For Check	18958					\$ 218.19
02/02/2017	WASHINGTON COUNTY SURVEY & LAND MAN	18959	Parcel search # 111482	N	Planning and Zoning	100-41910-354-	\$ 51.00
	Total For Check	18959					\$ 51.00
02/02/2017	PIONEER PRESS	18960	Legal notices - December	N	GENERAL GOVERNMENT	100-41001-351-	\$ 173.04
	Total For Check	18960					\$ 173.04
02/02/2017	PAUSZEK INC	18961	Assessor	N	ASSESSOR	100-41950-314-	\$ 1,300.00
	Total For Check	18961					\$ 1,300.00
02/02/2017	CROIX VALLEY INSPECTONS, INC	18962	Building inspector	N	Building Inspections Administration	100-42401-315-	\$ 13,506.85
	Total For Check	18962					\$ 13,506.85
02/02/2017	MIN DEPT OF LABOR & INDUSTRY	18963	3rd & 4th qtr bldg inspection report	N	Building Inspections Administration	100-42401-430-	\$ 1,708.43
	Total For Check	18963					\$ 1,708.43
02/02/2017	FRONTIER	18964	Phone listing thru December 2017	N	TOWN HALL	100-41941-380-	\$ 65.88
	Total For Check	18964					\$ 65.88
02/02/2017	CENTURY LINK	18965	Clerk & Town hall phone	N	TOWN HALL	100-41941-380-	\$ 177.09
	Total For Check	18965					\$ 177.09
02/02/2017	XCEL ENERGY	18966	Town hall electric	N	TOWN HALL	100-41941-380-	\$ 53.07
	Total For Check	18966					\$ 53.07
02/02/2017	THOMAS FRAME	18967	Gopher feet 46 pr	N	MISCELLANEOUS EXPENDITURES	100-49001-430-	\$ 69.00
	Total For Check	18967					\$ 69.00
02/02/2017	JEANNIE DAVIS	18968	Clean town hall - January	N	TOWN HALL	100-41941-110-	\$ 52.50
	Total For Check	18968					\$ 52.50
02/02/2017	LINDA L. KLEIN	18969	Insurance, mileage	N	GENERAL GOVERNMENT Clerk	100-41001-331-	\$ 26.75
	Total For Check	18969				100-41425-130-	\$ 156.90
							\$ 183.65

Fund Name: All Funds

Date Range: 02/01/2017 To 02/02/2017

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
02/02/2017	CHERYL D. BENNETT	18970	Insurance, mileage, postage, office supplies	N	GENERAL GOVERNMENT	100-41001-200-	\$ 33.38
		18970					
		18970					\$ 97.62
		18970					\$ 21.40
		18970					\$ 255.75
		18970					\$ 408.15
02/02/2017	WSB & ASSOCIATES, INC	18971	Engineering - December	N	Traffic Engineering Expenditures	201-42601-303-	\$ 276.00
		18971					\$ 276.00
02/02/2017	JOHNSON/TURNER ATTORNEYS AT LAW	18972	Legal fees - December	N	City/Town Attorney	100-41610-304-	\$ 760.50
		18972					\$ 236.25
		18972					\$ 270.75
		18972					\$ 270.00
		18972					\$ 1,537.50
02/02/2017	PERA	18973	Coordinated & DCP w/holdings/616000	N	Council/Town Board	100-41110-121-	\$ 93.00
		18973					\$ 322.02
		18973					\$ 308.43
		18973					\$ 723.45
02/02/2017	IRS - INTERNAL REVENUE SERVICE	EFTF217	Federal withholdings	N	Council/Town Board	100-41110-135-	\$ 27.00
		EFTF217					\$ 399.30
		EFTF217					\$ 93.38
		EFTF217					\$ 273.03
		EFTF217					\$ 273.18
		EFTF217					\$ 63.88
		EFTF217					\$ 316.38
		EFTF217					\$ 1,446.15
02/02/2017	MN DEPARTMENT OF REVENUE	EFTS217	State withholdings ID# 2478214	N	Clerk	100-41425-172-	\$ 125.10
		EFTS217					\$ 124.95
		EFTS217					\$ 250.05
		EFTS217					\$ 62,328.51

Total For Selected Checks

Town of May

Cash Control Statement

1/31/2017

For the Period: 1/1/2017 To 1/31/2017

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$175,487.55	\$12,108.35	\$16,084.27	\$171,511.63	\$12,108.35	\$22,265.76	\$181,669.04
Road and Bridge	\$75,550.54	\$4,631.40	\$1,817.50	\$78,364.44	\$4,631.40	\$35,359.66	\$109,092.70
Levied Park Fund	\$5,927.86	\$62.35	\$0.00	\$5,990.21	\$62.35	\$0.00	\$5,927.86
Fire Fund	\$91,232.74	\$2,162.97	\$0.00	\$93,395.71	\$2,162.97	\$0.00	\$91,232.74
201 Sewer Fund	\$37,199.31	\$388.89	\$215.05	\$37,373.15	\$388.89	\$8,772.69	\$45,756.95
General Capital Projects	\$55,938.03	\$12.72	\$0.00	\$55,950.75	\$12.72	\$0.00	\$55,938.03
Park Acquisition and Development (Optional)	\$6,909.94	\$1.57	\$0.00	\$6,911.51	\$1.57	\$0.00	\$6,909.94
201 Sewer Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
201 Sewer Pumping Fund	\$26,678.40	\$6.07	\$0.00	\$26,684.47	\$6.07	\$0.00	\$26,678.40
Midcontinent Com Security	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Total	\$479,924.37	\$19,374.32	\$18,116.82	\$481,181.87	\$19,374.32	\$66,398.11	\$528,205.66

MONTH OF JANUARY

CASH

CHECKING \$1,000.00
 MONEY MARKET \$475,181.87

TOTAL CASH

ESCROW

CENTURY LINK \$4,084.61
 CONNEXUS ENERGY \$239.00
 FRONTIER UTILITY ESCROW \$3,056.00
 SCIENCE MUSEUM OF MN \$0.00
 WILDER FOUNDATION \$0.00
 XCEL UTILITY ESCROW \$4,540.29
 ROAD ESCROWS \$7,500.00
 PLANNING FEES ESCROW \$1,477.75
 \$20,897.65

TOTAL ESCROW

TOTAL CASH & INVESTMENTS*

\$1,083,950.25 *

Letters of Credit: None

January 31, 2017

As of 1/31/17

JAMES DAVIDSON \$63.00
 ANTHONY FRATTALONE (\$448.50)
 JUDY OR GARY FREEMAN \$17.75
 MATTHEW & LAURA HOFKENS \$850.00
 FLOYD & GLORIA JOHNSON \$750.00
 JOSEPH MATSUMOTO (\$159.50)
 MCGOLDRICK \$77.50
 PARSON LAND CO \$675.50
 NOEL SCHMIDT (\$348.00)

TOTAL \$1,477.75

*Some of these funds are restricted for specific uses and are unavailable for general use in the Town.

COMMITTED AND UNCOMMITTED DOLLARS BY FUND
LEVIED FUNDS ONLY

As of 1/31/17

GENERAL FUND

MONEY MARKET	\$175,487.55
INVESTMENTS	\$60,100.36
COMMITTED	
ESCROWS (including Road Escrows)	\$20,897.65
CONTINGENCY	\$50,000.00
2017 LEVY REDUCTION	\$35,000.00
CASH FLOW	\$77,416.00
COMMITTED TOTAL	\$183,313.65
UNCOMMITTED	\$52,274.26

ROAD & BRIDGE FUND

MONEY MARKET	\$78,364.44
INVESTMENTS	\$274,752.92
COMMITTED	
CAPITAL PROJECTS:	
ROAD CONSTRUCTION	\$0.00
INVESTMENTS	\$22,999.85
BLACKTOPPING	\$0.00
INVESTMENTS	\$75,415.93
LYNCH ROAD - CD	\$141,255.12
CALCIUM CHLORIDE	\$115,000.00
SEALCOATING/CRACK SEALING	\$58,620.00
LYNCH ROAD - CD	\$35,082.02
COMMITTED TOTAL	\$448,372.92
UNCOMMITTED	(\$95,255.56)

LEVIED PARK FUND

MONEY MARKET	\$5,990.21
COMMITTED TOTAL	\$5,990.21

FIRE FUND

MONEY MARKET	\$93,395.71
COMMITTED TOTAL	\$93,395.71

CAPITAL FUND

MONEY MARKET	\$55,950.75
INVESTMENTS	\$112,456.36
COMMITTED	
HEAVY EQUIPMENT	\$168,407.11
COMMITTED TOTAL	\$168,407.11

Total Money Market	\$409,188.67
Total Investments	\$447,309.64
	<u>\$856,498.31</u>

Total Committed	\$899,479.60
Total Uncommitted	(\$42,981.30)
	<u>\$856,498.31</u>