

**TOWN of MAY  
WASHINGTON COUNTY, MINNESOTA  
OFFICIAL TOWN BOARD MINUTES**

**April 6, 2017**

**Including the PANORAMA ROAD PAVING PROJECT  
PUBLIC HEARING – Continued**

**Public Hearing – Continued  
Panorama Road Paving Project**

Voedisch called the meeting to order. Town Engineer Katie Koscielak opened the meeting by reviewing the presentation she gave at the last meeting. The total estimated cost is \$122,300. Sixteen properties would be assessed which meet the following criteria: 1.) having frontage on Panorama, and 2.) have their driveway, or potential future driveway, off of Panorama. She offered other assessment options, including the Town's participation at 5% and 10%, and an option to assess 100% of the road-only costs to the landowners and the Town and the Watershed District accepting the costs of the drainage improvements, approximately \$20,000.

After the last meeting, Koscielak was asked to poll all residents affected for a yes or no position now that the assessment cost is generally known to be \$6,700 to \$7,500 per property. After making several phone calls and getting responses to the letter she sent, she received the following feedback regarding interest in having the Panorama Avenue Paving Project move forward into final design and bidding:

- Total initial responses to poll: 10
- In favor of: 5
- Opposed: 5

The remaining 6 properties have been difficult to contact for the following reasons:

- 3 are believed to be seasonal
- 1 is currently being foreclosed on
- 1 is the vacant property (Heieren lot)
- 1 is the shared easement lot which she assigned a NO vote based on past meetings

She eventually made contact with 2 more. Of the 13 people "polled," 7 were against the project and 6 were still in favor. Also, most in favor of the project are in favor ONLY if assessments are by the lot and not by the front foot. Mike McDonald asked about the 30 people on the easement, and they were counted as one NO vote.

Voedisch asked for any new comments not heard at the first half of the public hearing. There were a few comments but nothing that would change a vote, and no issue or comment offered that was not already covered.

Voedisch moved, seconded by Adams, to close the public hearing. All approved.

Voedisch moved, seconded by Adams, to open the regular town board meeting. All approved.

## **Regular Town Board Meeting**

The Board of Supervisors of the Town of May convened their regular monthly meeting on Thursday, April 6, 2017, at the May Town Hall. Those present included: Bill Voedisch, Board Chair; John Pazlar, Supervisor; John Adams, Supervisor; Dave Snyder, Town Attorney; Katie Koscielak, Town Engineer; Linda Klein, Town Clerk; Jack Kramer, Building Inspector and residents of the Town of May. Absent: Cheryl Bennett, Town Treasurer.

Recognizing the many Panorama people were in the room, and not to keep them needlessly waiting, Voedisch suggested that we move that agenda item (Panorama paving project – discussion and disposition) to the top of the agenda. The Board concurred.

### **Panorama Paving Project – Discussion and Disposition**

Voedisch asked if a Board member wanted to offer the first comments. Voedisch stated that given the neighborhood polling, and that the Town is a “non-paving” municipality, this project should not move forward. When the initial petition was submitted 16 of 20 (80%) who signed were in favor of paving. Now the number is less than half in favor. Voedisch stated that, in his view, there needs to be much stronger neighborhood support for this project if we are to proceed.

Mr. Brockberg restated the number of car trips on Panorama, which he believes would be higher than most gravel roads in the Town. The Board stated that Panorama is not the busiest gravel road in the Town. Other residents want to keep the dialogue open regarding alternative gravel surfaces, dust control and drainage issues.

Voedisch moved, seconded by Pazlar to direct staff to draft a board resolution denying the request to pave Panorama Avenue based on findings, and take the resolution up at the May meeting. All approved.

### **Minutes, Checks, Treasurer’s Report**

Pazlar moved, seconded by Voedisch, to approve the minutes of the March 2, 2017, regular board meeting. All approved.

Pazlar moved, seconded by Voedisch, to approve checks 19001 through 19037 for the month of April, as well as electronic funds transfers EFTS417, EFTF417 to the State and IRS respectively, as presented. All approved. Pazlar moved, seconded by Adams, to approve the Treasurer’s report as presented. All approved.

The check register and treasurer’s report are attached to these minutes and serve as the official record. Pazlar will be reviewing the outstanding bank statements.

## Planning Commission

### CONCEPT PLAN

#### Minor Subdivision – Allan Estvold

Alan Estvold made an application for a minor subdivision concept plan review to divide a 27 acre parcel into two lots. The property is located at 13838 170th Street. One lot is proposed to be 15.5 acres and the other 10 with the remaining 1.5 acres asked for by the County as dedicated right-of-way. The lot currently has one 7,500 square foot barn on the property and a smaller 250 square foot shed. The applicant wishes to keep these buildings on one of the larger lots which would require a variance for accessory building size, and a CUP for having an accessory building without a house. Such CUP's have been permitted in the past with a time-certain (1 to 2 years) when a house had to be built. The variance could be avoided by making the larger lot 20.01 acres. Washington County is reviewing the potential access point locations for the 2 lots and will provide comment prior to the preliminary plat.

The site is adjacent to 170<sup>th</sup> Street, which is also County State Aid Highway No. 4. The County Subdivision Ordinance, which is now administered by the Town, states that lots should not be created that require direct access to an arterial roadway. In this case, the County Transportation Planner states that there is no alternative for access, as the property does not front on a local road and therefore the County's access spacing guidelines may be used to find suitable access points.

The Town's standard is that these two lots share an access driveway, something the County Transportation Planner may not be aware of.

The Planning Commission saw now practical difficulty in making the larger lot 20.01 acres so that a variance to lot size for the buildings was not necessary. After considerable discussion, the applicant said he could live with a 20.01 acre / 5.49 acre split, thus making that variance unnecessary. The Planning Commission recommended that the Town Board approve the concept with a variety of conditions, including requesting the variance for placement of a future dwelling, given that the main barn encroaches into the road right-of-way, and requesting an IUP for the barn to remain on the property without a house. Voedisch noted that the buildings are falling into dis-repair. He noted that the County is now asking the applicant for additional land in addition to the 1 ½ acres for right-of-way, all without compensation.

Voedisch brought forward a resolution generally approving the concept but with some conditions. Voedisch moved to adopt Resolution 2017-08 with Findings of Fact, generally approving a minor subdivision concept plan for Alan Estvold at 13838 170<sup>th</sup> Street, but with changes and conditions generally as follows: the lot with buildings be made 20.01 acres in size; the applicant enter into a permit with the Town allowing the large lot to remain without a house but only for a time-certain, perhaps longer than 2 years; and that the buildings be kept in good repair. On a roll call vote: Adams, yes; Voedisch, yes; Pazlar, yes. Motion passes and resolution is adopted.

## **201 System**

Adams brought forward the 201 budget as prepared by the treasurer. The budget is similar to last year at \$300 less than the previous year. Billings should be \$3 less per household. Adams moved, seconded by Pazlar, to approve the 2017 budget for the May Township 201 sewer collector system in the amount of \$ 50,307.00. All approved. The board discussed the upcoming need for a new MPCA permit and the timing required.

## **Engineering and Roads**

### **Contract Work**

**2017 Calcium Chloride Application:** The engineer solicited quotes to apply calcium chloride to the gravel roadways throughout the Town. The map of the roadways to be treated was provided to the board and a summary of the quotes solicited for the 2017 Calcium Chloride Application is below:

- \* Northern Salt - \$60,900
- \* DCI Environmental, Inc. - \$60,690
- \* Central Minnesota Dust Control – did not submit a quote
- \* Quality Propane – did not submit a quote

Both Adams and Pazlar reported that they believe that Northern Salt provided far better and more responsive service than DCI provided in the past. Voedisch recalled billing disputes with DCI in the past and nothing like that with Northern last year. The Board also recalled puddles of salt water with DCI.

Given the thin difference between the quotes, the Board felt it was reasonable to award the contract to Northern Salt. The attorney agreed that this contract is also based on service as well as cost, and does not meet the \$100,000 threshold for requiring bids. Voedisch moved, seconded by Adams, to award the contract to Northern Salt in the amount of \$60,900 based on the service advantages of Northern Salt over DCI. All approved.

**2017 Street Sweeping:** The engineer solicited quotes to complete sweeping operations along bituminous roadways throughout the Town. The listing of the roadways to be swept is included and a summary of the quotes solicited for the 2017 Street Sweeping is below:

- \* Mike McPhillips, Inc. - \$3,493.50
- \* Dustbuster's Pavement Sweeping. - \$6,360

Adams moved, seconded by Pazlar, to award the contract to Mike McPhillips, Inc. in the amount of \$3,493.50. All approved.

**2017 Storm Sewer Cleaning:** The engineer has solicited a quote to clean (vac) the existing storm sewer catch basins located along Panorama Avenue. The quote received from American Vacuum Excavating was in the amount of \$1,500. Adams moved, seconded by Pazlar, to award the contract to American Vacuum Excavating in the amount of \$1,500. All approved. Voedisch noted that the end of the culvert at the 130<sup>th</sup> st cul-de-sac needs to be vac'ed as well.

**131st Street Bituminous Curb Repair:** The engineer contacted T.A. Schifsky and Brochman Blacktop to do bituminous curb repair located along 131st Street. Staff has not yet received a quote to complete the work from either contractor and anticipates providing quotes for Board consideration at the May Board meeting.

## **Old Business**

### **Roth Stipulation**

Mr. Chad Lemmons appeared before the board representing Mr. Roth. Voedisch brought forward a stipulation agreement that has been worked by Snyder and Lemmons and per Synder, is intended to settle the litigation in advance of trial. A remaining point was the maximum square footage of space dedicated to the storing of parts, which is now set at 1,400 square feet. Three neighbors were present and were allowed to briefly comment. Voedisch stated that the neighbors are not a party to the negotiations. The parties agreed that identifying the "white shop" would add specificity and thus a site plan should be added (aerial photo) and the white shop marked.

Voedisch moved, seconded by Adams, so approve the Stipulation as presented with the site plan added, and that the Attorney's should submit the amended Stipulation to the Court as the settlement between the parties. All approved.

## **May Farm Estates**

Voedisch indicated that, at the time of the denial of the Concept proposal, the Town had offered to meet with the applicant about an alternate approach. Voedisch reported that he and Nate met with Parsons, proposed a way to start with his 3 large lots in a minor subdivision, and a notion of that potentially evolving into a major subdivision in the future, with conditions and of course, subject to full board approval. We were surprised when, perhaps 2 days later, we received an email from Parsons that he was not interested in our approach.

## **Weddings in RR Zone**

Voedisch stated that on at least 2 occasions, the Justin's, neighbors to Parsons' land, inquired as to holding weddings on their property, assuming they could get sufficient acreage from Parsons to meet our 10 acre minimum for a small business. Even though discussions have apparently terminated between Parsons and Justin about a land sale, we should nonetheless provide Justin with a response (letter) as to why weddings are not allowed in the RR zone, citing the two code sections Voedisch has offered (Ch 4 and Ch 7) that disallow this use and other code cites Nate

or Dave might find. And further that the letter be kept as a template for future inquiries of this nature.

Voedisch moved, seconded by Pazlar, to direct the Planner to draft a letter. All approved.

## **Violations**

### **Roaming Dogs**

Mike McDonald requested assistance in getting his neighbor to stop allowing his dogs to run freely in the neighborhood. Based on McDonald's photos and his willingness to testify, Snyder sent a firm letter to the dogs' owners, and he hopes the matter may have been resolved.

## **New Business**

### **Abatement Resolution**

Treasurer Bennett noted that a 201 billing was made in error in 2016 and it needed to be abated. Voedisch brought forward Resolution 2017- 09, abating the billing in question. There being no further discussion, Voedisch moved, seconded by Pazlar, to adopt Resolution 2017-09, abating the erroneous 201 billing. By roll call vote: Adams, yes; Pazlar, yes; Voedisch, yes; the Resolution is adopted.

### **Wash CD – WCA and Site Visit Contract**

The contract between the Town and the Washington Conservation District (Wash CD) has expired and a new, 2-year contract needs to be executed. Voedisch took the last contract for 2015-2016 and changed all the dates to 2017-2018. Wash CD is proposing no increase in their professional rates and there are no other changes. This contract continues to be a good value compared to typical engineering rates. To review, the contract covers their provision of WCA enforcement as well as site visits for things like erosion control and stabilization. Pazlar moved, seconded by Adams, to approve the contract as presented. All approved.

### **Stocking Trout – Square Lake**

Voedisch attended the March 22<sup>nd</sup> meeting of the Carnelian-Marine-St Croix WD where a unanimous vote was taken by their Board that trout stocking into Square Lake should be permanently halted. We have been asked by the WD to consider a similar resolution. Voedisch reported that the evidence gathered during the stocking moratorium (2013-2016) was conclusive: Daphnia populations up, algae populations down, water quality improved.

Voedisch presented Resolution 2017-10 with Findings, in support of the permanent cessation of trout stocking by the DNR in Square Lake and moved its adoption, seconded by Adams. By roll call vote: Adams, yes; Pazlar, yes; Voedisch, yes; the resolution is adopted.

Hearing no further business, Voedisch moved, seconded by Pazlar, to adjourn. All approved.

Attest: Cheryl Bennett  
Linda Klein  
Town Clerk Treasurer

William K. Voedisch  
Respectfully submitted,  
William K. Voedisch

**TOWN OF MAY  
WASHINGTON COUNTY, MINNESOTA**

**Resolution No. 2017-10**

**A RESOLUTION SUPPORTING THE PERMANENT CESSATION OF TROUT STOCKING IN SQUARE LAKE, A PUBLIC WATER LOCATED WITHIN THE TOWN**

**WHEREAS**, Square Lake (“the Lake”) is a public body of water located within the Town, a lake once known for its exceptional water quality and clarity, which historically has attracted swimmers and scuba divers to its excellent public beach, and has been a source of pride to its lake owners; and

**WHEREAS**, the Minnesota Department of Natural Resources (“DNR”) began stocking Rainbow Trout (“Trout”) in the Lake in 1972, a non-native species of fish to the Lake; and

**WHEREAS**, water clarity readings have been taken in the Lake since before stocking began, and that a gradual decrease in water clarity has occurred over a number of years beginning approximately 30 years ago, with no apparent outside contributor involved, such as a pollution source; and

**WHEREAS**, during various studies and initiatives to determine the cause of the continued loss of water clarity, a theory was offered by Dr. Leif Hembre of Hamline University, that the non-native Trout are consuming the native zooplankton *Daphnia Pulicaria*, which feeds on algae, and thus, algae populations are growing due to Trout stocking; and

**WHEREAS**, after a long history of resisting calls to cease stocking, the DNR did agree in 2012, under a Memorandum of Understanding with the Carnelian-Marine-Watershed District (WD), to cease the stocking of Trout for a period of three years, 2012-2015, conditioned on the collection of data that would either confirm or refute, the theory; and

**WHEREAS**, after three years of no stocking the data being gathered was supporting the theory, and the parties agreed to extend the moratorium another year through 2016; and

**WHEREAS**, Dr. Hembre’s conclusions, supported by the WD’s engineers, is that there is a direct correlation between ceasing the stocking of Trout, the increase in *Daphnia*, the reduction in algae and the improvement in water quality and clarity; and

**WHEREAS**, Dr Hembre had his conclusions peer reviewed by Dr. Kyle Zimmer of St. Thomas University, who came to the same conclusions; and

**WHEREAS**, although the DNR accepts the conclusions of the research as presented, they nonetheless intend to begin Trout stocking in the Lake in 2017; and



**WHEREAS**, at the March 8, 2017 meeting of the WD Board of Managers, the Square Lake Home Owner's Association ("Association") stated its strong opposition to any further stocking of Trout in the Lake; and

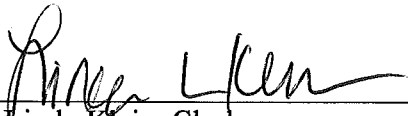
**WHEREAS**, the WD Board of Managers at its March 22, 2017 meeting passed a motion by unanimous vote that "the Minnesota Department of Natural Resources permanently cease stocking trout in Square Lake for the benefit of water quality based on the findings of the 2013-2015 moratorium monitoring"; and

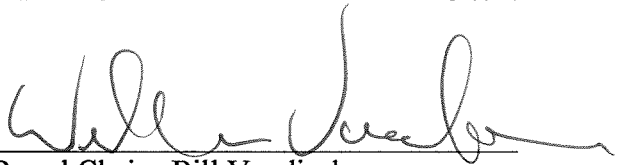
**WHEREAS**, the May Town Board is not against recreational fishing, but sees the stocking of Trout in the Lake as a benefit to the few to the detriment of the many, who use and appreciate the Lake in other ways; and

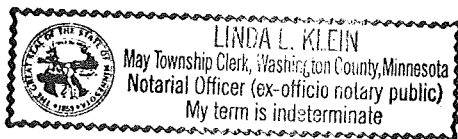
**WHEREAS**, the May Town Board agrees with the conclusions of the research and with the positions taken by the WD Board of Managers and the Association, and wishes to make a formal statement of support for the research and those positions.

**NOW THEREFORE BE IT RESOLVED**, that the May Town Board agrees with the research findings reached as the result of the stocking moratorium, agrees with the positions taken by the WD and the Association, and formally requests that *the DNR permanently cease the stocking of Trout in Square Lake.*

**BY ROLL CALL VOTE: ADAMS YES, PAZLAR YES,  
VOEDISCH YES, THIS RESOLUTION IS ADOPTED BY THE MAY TOWN  
BOARD THIS 6<sup>TH</sup> DAY OF APRIL, 2017**

  
Attest: Linda Klein, Clerk

  
Board Chair: Bill Voedisch



**TOWN of MAY  
WASHINGTON COUNTY, MINNESOTA**

**Resolution 2017-09**

**A RESOLUTION APPROVING THE ABATEMENT OF CERTAIN SPECIAL  
ASSESSMENTS**

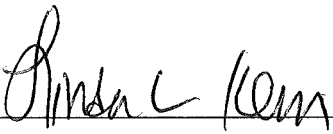
**WHEREAS**, the assessments noted below were inadvertently assessed to the stated property for the Town of May's 201 Sewer Service; and

**WHEREAS**, these assessments need to be abated for taxes payable in 2017.

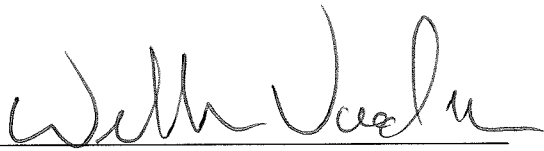
PID	TOTAL AMOUNT	PRINCIPAL	INTEREST	TYPE
26.031.20.13.007	\$689.26	\$612.73	\$76.53	Special Assessment

**NOW THEREFORE, BE IT RESOLVED** by the May Town Board that the special assessments, as stated above, are hereby abated.

**BY ROLL CALL VOTE OF THE MAY TOWN BOARD: ADAMS YES, PAZLAR YES, VOEDISCH YES, THIS RESOLUTION IS ADOPTED THIS 6<sup>TH</sup> DAY OF APRIL, 2017.**

  
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Attest: Linda Klein, Clerk

  
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Board Chair: Bill Voedisch



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**TOWN OF MAY  
WASHINGTON COUNTY, MINNESOTA  
RESOLUTION NO. 2017 - 08**

**A RESOLUTION GENERALLY APPROVING A MINOR SUBDIVISION CONCEPT  
PLAN FOR ALAN ESTVOLD AT 13838 170<sup>TH</sup> STREET, BUT WITH CHANGES AND  
CONDITIONS**

**WHEREAS**, Alan Estvold (“the Applicant”) is seeking consideration of a concept plan for a minor subdivision within the Town of May (“the Town”); and

**WHEREAS**, the subject site is located at 13838 170<sup>th</sup> Street North (“the Property”) and is legally described IN Exhibit A; and

**WHEREAS**, the Property is approximately 27 acres in size; and

**WHEREAS**, the Property is zoned RR, Rural Residential, and is guided for a Rural Residential land use in the Comprehensive Plan; and

**WHEREAS**, a Concept Plan review, as described in Section 901.03.02 (7) of the Town Code, shall outline the best development strategy given the characteristics of the parcel, the Town’s land use and development objectives and codes, and the goals of the applicant; and

**WHEREAS**, the Applicant is proposing a 2 lot minor subdivision with lots of 15.5 and 10 acres in size, with 1.5 acres dedicated to the County for road Right-of-Way; and

**WHEREAS**, the proposed subdivision generally meets the Town Code requirements, but with two significant exceptions; and

**WHEREAS**, the Property has a barn and a shed totaling 7,740 square feet in size but with no principal structure, a condition not allowed by the Town Code; and

**WHEREAS**, the barn is located approximately 100 feet from the Right-of-Way (RoW) of 170<sup>th</sup> Street, and additional RoW has been requested by the County, placing the barn even closer to the RoW; and

**WHEREAS**, Section 705.05.C.1 of the Town Zoning Ordinance states that property must be 20.01 acres in size and used for agricultural purposes in order to have greater than 5,000 square feet of accessory structures, and thus the 15.5 acre lot with the buildings would be non-conforming based on insufficient lot size; and

**WHEREAS**, Section 705.05.B.3 of the Town Zoning Ordinance states that no accessory structure may be placed on a lot prior to the construction of a principal structure, that is, a residential dwelling; and

**WHEREAS**, the Town has allowed for an accessory building to be built before the house is built under the control of a Conditional Use Permit (CUP), stating among other conditions, a time certain when the house needed to be built; and

**WHEREAS**, the Town of May Planning Commission reviewed the application at its regularly scheduled meeting on March 30, 2017; and

**WHEREAS**, the Planning Commission recommended approval of the request with conditions, and the following Findings of Fact:

1. The Concept Plan is generally consistent with the goals, objectives and policies of the Town's Comprehensive Plan.
2. The Concept Plan is generally consistent with the purpose of the Town's zoning and subdivision ordinances.
3. The Concept Plan is generally compliant with the development standards of the Township subdivision ordinance and other relevant regulations.
4. The two non-conformities, namely, buildings on a lot insufficient in size to make them conforming, and buildings standing on a lot with no primary residence, need to be remedied.
5. The buildings are falling into disrepair.

**WHEREAS**, the Board of Supervisors reviewed the application and the Planning Commission's recommendations at its April 6, 2017 Town Board meeting, and concurs with the findings and recommendations of the Planning Commission.

**NOW, THEREFORE, BE IT RESOLVED**, that based on the preceding Findings and recommendations, the Town of May Board of Supervisors hereby generally accepts the concept plan, subject to all the requirements of the Town of May Ordinances and all applicable County, Regional, and State requirements, and with the following conditions:

1. If the Applicant intends to keep the barn on the Property, Lot 1 shall be increased in size to be minimally 20.01 acres.
2. If the Applicant seeks to divide the Property and keep the barn on Lot 1 prior to the construction of a house, the Applicant will need to successfully receive a Conditional Use Permit (CUP) from the Town to allow for this condition to exist, and remedied in a time certain when a house must be built on Lot 1, with such time certain perhaps being longer than the Town's typical two year maximum.
3. Due to the close proximity to the road of the barn, if the Applicant finds there is no conforming place on Lot 1 for a principal structure to be placed at the same

road setback as the existing barn, a variance will need to<sup>be</sup> requested and granted per Section 705.05.D.1 concurrent with the preliminary plat.

4. The buildings on proposed Lot 1 shall be maintained in good repair.
5. All comments from the Town Engineer shall be addressed.
6. All comments from the Town Attorney shall be addressed.
7. All comments from Washington County shall be addressed.
8. All comments from the Watershed District shall be addressed.
9. A wetland delineation shall be supplied prior to the preliminary plat application.
10. A single, common (shared) driveway access will be provided for Lots 1 and 2 as required by the Town Code 901.09.01 B., subject to review and approval of Washington County, and shall be placed on the preliminary plat.
11. Right-of-way dedication is subject to review and approval of Washington County.
12. Soil borings for the septic and house sites shall be supplied for both lots.
13. All easements on the lots shall be depicted on the preliminary plat.
14. A park dedication fee of \$800 per lot shall be paid.
15. All other comments from the Planning Commission and Town Board shall be addressed.

**BE IT FURTHER RESOVLED**, that this approval does not guarantee or convey any approval of a preliminary or final plat.

**BY VOTE OF THE TOWN BOARD: ADAMS YES, PAZLAR YES, VOEDISCH YES, THIS RESOLUTION IS ADOPTED / NOT ADOPTED BY THE BOARD OF SUPERVISORS OF THE TOWN OF MAY THIS 6<sup>TH</sup> DAY OF APRIL, 2017.**

Linda Klein  
Attest: Linda Klein, Clerk

Bill Voedisch  
Bill Voedisch, Chairman



**EXHIBIT A**  
**Legal Description**

All That Part Of The Southwest Quarter Of The Southeast Quarter (SW 1/4 of SE 1/4) Of Section Three (3), Township Thirty-One (31) North, Range Twenty (20) West, May Township, Washington County, Minnesota described as follows: Beginning at the southeast corner of the Southwest Quarter of the Southeast Quarter (SW 1/4 of SE 1/4) Of Section Three (3), Township Thirty-One (31) North, Range Twenty (20) West, Washington County, Minnesota, thence North along the east line of the Southwest Quarter Of The Southeast Quarter (SW 1/4 Of SE 1/4) Of Section Three (3) for six hundred sixty-three and seven tenths (663.7) feet; thence deflecting to the left an angle of 91°52' and along the line of an existing fence for two hundred one and six tenths (201.6) feet; thence deflecting to the right an angle of 3°55' and along the line of an existing fence for six hundred seventeen and seven tenths (617.7) feet; thence deflecting to the left an angle of 94°20' and along the line of an existing fence for four hundred one and five tenths (401.5) feet; thence deflecting to the right an angle of 96°22' and along the line of an existing fence for four hundred ninety-six and five tenths (496.5) feet to its intersection with the west line of said Southwest Quarter of the Southeast Quarter (SW 1/4 of SE 1/4) of Section Three (3); thence south along the said west line of the Southwest Quarter of the Southeast Quarter (SW 1/4 of SE 1/4) for three hundred twenty (320) feet to the southwest corner thereof; thence east along the south line of said southwest quarter of the southeast quarter (SW 1/4 of SE 1/4) for thirteen hundred six (1306) feet to the point of beginning. Excepting therefrom: that part of the SW 1/4 of SE 1/4 of Sec. 3, Twp. 31 N, Rg. 20 W, described as follows: commencing at the southeast corner of the SW 1/4 of SE 1/4 of said Sec. 3, thence north along the east line of said SW 1/4 of SE 1/4 of Sec. 3 for 663.7 feet; thence deflecting to the left an angle of 91°52' and along the line of an existing fence for 201.6 feet; thence deflecting to the right an angle of 3°55' and along the line of an existing fence for 617.7 feet; thence deflecting to the left an angle of 94°20' and along the line of an existing fence for 401.5 feet to the point of beginning; thence deflecting to the right an angle of 96°22' and along the line of an existing fence for 496.5 feet to its intersection with the west line of said SW 1/4 of SE 1/4 of Sec. 3; thence south along the west line of the SW 1/4 of SE 1/4 for 320 feet to the SW corner thereof; thence east along the south line of said SW 1/4 of SE 1/4 a distance of 515.64 feet; thence northerly to the point of beginning, Subject To Northern States Power Company Electrical Energy Transmission Line Easement. And that part of the SE 1/4 of SW 1/4 of Sec. 3, Twp. 31 N, Rg. 20 W, lying southeasterly of the center line of County State Aid Highway No. 3 and lying southerly of the following described line: Commencing at the NE corner of said SE 1/4 of SW 1/4 of Sec. 3; thence south along the North-South Quarter Line of said Sec. 3 a distance of 1000 feet to the point of beginning; thence west at a right angle to said center line of County State Aid Highway No. 3, subject to easement for County State Aid Highway No. 3 and to Northern States Power Company Electrical Energy Transmission Line Easement.

and

That part of the Northwest Quarter of the Northeast Quarter lying North of County Road Number 4 in Section 10, Township 31, Range 20, May Township, Washington County, Minnesota.

**Town of May**

**Disbursements Register**

**4/2/2017**

<u>Fund Name:</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
All Funds	04/06/2017	Payroll Period Ending 04/01/2017		N	Council/Town Board	100-41110-100-	\$ 290.00
		<b>Total For Check</b>					<b>\$ 290.00</b>
	04/06/2017	Payroll Period Ending 04/01/2017		N	Treasurer	100-41510-100-	\$ 1,450.01
		<b>Total For Check</b>					<b>\$ 1,450.01</b>
	04/06/2017	Payroll Period Ending 04/01/2017		N	Clerk	100-41425-100-	\$ 2,414.62
		<b>Total For Check</b>					<b>\$ 2,414.62</b>
	04/06/2017	Payroll Period Ending 04/01/2017		N	Council/Town Board	100-41110-100-	\$ 290.00
		<b>Total For Check</b>					<b>\$ 290.00</b>
	04/06/2017	Payroll Period Ending 04/01/2017		N	Council/Town Board	100-41110-100-	\$ 290.00
		<b>Total For Check</b>					<b>\$ 290.00</b>
	04/06/2017	FRONTIER AG & TURF	Repairs and parts for grader	N	Road and Bridge Equipment	201-43126-437-	\$ 3,028.99
		<b>Total For Check</b>					<b>\$ 1,713.20</b>
	04/06/2017	MARVIN L. SCHROEDER	Grading roads	N	HIGHWAYS, STREETS & ROADS	201-43101-336-	\$ 4,950.00
		<b>Total For Check</b>					<b>\$ 4,950.00</b>
	04/06/2017	THOMAS SCHROEDER	Grade roads, cut trees, tractor, box blade	N	HIGHWAYS, STREETS & ROADS	201-43101-336-	\$ 1,600.00
		<b>Total For Check</b>					<b>\$ 320.00</b>
	04/06/2017	WALLY CARLSON AND SONS INC	Fuel	N	Road and Bridge Equipment	201-43126-212-	\$ 1,065.00
		<b>Total For Check</b>					<b>\$ 1,065.00</b>
	04/06/2017	CARQUEST AUTO PARTS	Mini strobe for grader	N	Road and Bridge Equipment	201-43126-437-	\$ 71.99
		<b>Total For Check</b>					<b>\$ 71.99</b>
	04/06/2017	DRESEL CONTRACTING, INC	Snow plowing, sand/salt, repairs/parts, fuel	N	Ice and Snow Removal	201-43125-336-	\$ 2,594.25
		<b>Total For Check</b>					<b>\$ 490.00</b>
							<b>\$ 79.45</b>
							<b>\$ 812.50</b>
		<b>Total For Check</b>					<b>\$ 3,976.20</b>

Fund Name: All Funds

Date Range: 04/01/2017 To 04/06/2017

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
04/06/2017	CITY OF SCANDIA	19012	2017 fire contract	N	Fire Administration	225-42210-300-	\$ 34,212.00
	<b>Total For Check</b>	<b>19012</b>					<b>\$ 34,212.00</b>
04/06/2017	GOPHER STATE ONE CALL	19013	Gopher One calls	N	201 SEWER ADMIN & GEN'L	230-43280-300-180	\$ 2.70
	<b>Total For Check</b>	<b>19013</b>					<b>\$ 2.70</b>
04/06/2017	OLSON'S SEWER SERVICE	19014	Repairs - service call	N	201 SEWER MAINTENANCE	230-43282-300-120	\$ 171.85
	<b>Total For Check</b>	<b>19014</b>					<b>\$ 171.85</b>
04/06/2017	CONNEXUS ENERGY	19015	201 Sewer Electric	N	201 ELECTRICAL ACCOUNT	230-43285-380-	\$ 156.21
	<b>Total For Check</b>	<b>19015</b>					<b>\$ 156.21</b>
04/06/2017	NATURAL SYSTEMS UTILITIES	19016	Monthly Maintenance	N	201 SEWER ADMIN & GEN'L	230-43280-400-100	\$ 547.01
	<b>Total For Check</b>	<b>19016</b>					<b>\$ 547.01</b>
04/06/2017	ON SITE SANITATION	19017	Porta potties for March election and Park	N	ELECTIONS - judges, non-clerk expenses	100-41960-389-	\$ 85.00
	<b>Total For Check</b>	<b>19017</b>					<b>\$ 206.00</b>
04/06/2017	PIONEER PRESS	19018	Legal notices - February	N	GENERAL GOVERNMENT	100-41001-351-	\$ 148.32
	<b>Total For Check</b>	<b>19018</b>					<b>\$ 148.32</b>
04/06/2017	COUNTRY MESSENGER	19019	Legal notices	N	GENERAL GOVERNMENT	100-41001-351-	\$ 70.00
	<b>Total For Check</b>	<b>19019</b>					<b>\$ 70.00</b>
04/06/2017	CENTURY LINK	19020	Clerk & town hall phone	N	TOWN HALL	100-41941-380-	\$ 158.97
	<b>Total For Check</b>	<b>19020</b>					<b>\$ 158.97</b>
04/06/2017	XCEL ENERGY	19021	Town hall electric	N	TOWN HALL	100-41941-380-	\$ 90.74
	<b>Total For Check</b>	<b>19021</b>					<b>\$ 90.74</b>
04/06/2017	CROIX VALLEY INSPECTONS, INC	19022	Building inspector	N	Building Inspections Administration	100-42401-315-	\$ 2,378.80
	<b>Total For Check</b>	<b>19022</b>					<b>\$ 2,378.80</b>
04/06/2017	PAUSZEK INC	19023	Assessor	N	ASSESSOR	100-41950-314-	\$ 1,300.00
	<b>Total For Check</b>	<b>19023</b>					<b>\$ 1,300.00</b>
04/06/2017	GRAPHIC DESIGN, INC	19024	Additional Ballots	N	ELECTIONS - judges, non-clerk expenses	100-41960-350-	\$ 155.00
	<b>Total For Check</b>	<b>19024</b>					<b>\$ 155.00</b>



Fund Name: All Funds

Date Range: 04/01/2017 To 04/06/2017

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
04/06/2017	YOUTH SERVICE BUREAU- STILLWATER	19025	17 contribution	N	YOUTH SERVICE BUREAU	100-46636-490-	\$ 2,000.00
<b>Total For Check 19025</b>							<b>\$ 2,000.00</b>
04/06/2017	MARY L. BURKE	19026	Election judge	N	ELECTIONS - judges, non-clerk expenses	100-41960-100-	\$ 137.50
<b>Total For Check 19026</b>							<b>\$ 137.50</b>
04/06/2017	GRETCHEN DAVIDSON	19027	Election judge	N	Elections	100-41410-100-	\$ 165.00
<b>Total For Check 19027</b>							<b>\$ 165.00</b>
04/06/2017	LORRAINE KELLER	19028	Election judge	N	ELECTIONS - judges, non-clerk expenses	100-41960-100-	\$ 66.00
<b>Total For Check 19028</b>							<b>\$ 66.00</b>
04/06/2017	ELAINE LARSON	19029	Election Judge	N	ELECTIONS - judges, non-clerk expenses	100-41960-100-	\$ 121.00
<b>Total For Check 19029</b>							<b>\$ 121.00</b>
04/06/2017	NANCY L.T. ROSENOWER	19030	Election judge	N	Elections	100-41410-100-	\$ 156.75
<b>Total For Check 19030</b>							<b>\$ 156.75</b>
04/06/2017	ROBERT M. SWINEHART	19031	Head Election judge	N	ELECTIONS - judges, non-clerk expenses	100-41960-100-	\$ 224.00
<b>Total For Check 19031</b>							<b>\$ 224.00</b>
04/06/2017	LINDA L. KLEIN	19032	Insurance, mileage, election supplies	N	GENERAL GOVERNMENT	100-41001-331-	\$ 128.40
04/06/2017	CHERYL D. BENNETT	19033	Insurance, postage, mileage	N	GENERAL GOVERNMENT	100-41001-322-	\$ 23.75
04/06/2017		19033				100-41001-331-	\$ 4.28
04/06/2017		19033			Treasurer	100-41510-130-	\$ 255.75
<b>Total For Check 19033</b>							<b>\$ 361.79</b>
04/06/2017	NAC	19034	Planning & zoning	N	Planning and Zoning	100-41910-316-	\$ 1,530.92
04/06/2017		19034			PLANNING FEE ESCROW	100-49361-316-	\$ 3,237.65
<b>Total For Check 19034</b>							<b>\$ 4,768.57</b>

Fund Name: All Funds

Date Range: 04/01/2017 To 04/06/2017

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
04/06/2017	WSB & ASSOCIATES, INC	19035	Engineering - January & February	N	PLANNING FEE ESCROW	100-49361-303-	\$ 551.50
		<b>19035</b>			Traffic Engineering Expenditures	201-42601-303- 201-42601-423-	\$ 1,026.75 \$ 3,264.75 <b>\$ 4,843.00</b>
04/06/2017	JOHNSON/TURNER ATTORNEYS AT LAW	19036	Legal fees - February	N	City/Town Attorney	100-41610-304-	\$ 1,428.00
		19036				100-41610-423-	\$ 843.75
		19036				100-41610-886-	\$ 37.50
		<b>19036</b>			PLANNING FEE ESCROW	100-49361-304-	\$ 641.25 <b>\$ 2,950.50</b>
04/06/2017	PERA	19037	Coordinated & DCP w/holdings/616000	N	Council/Town Board	100-41110-121-	\$ 93.00
		19037			Clerk	100-41425-121-	\$ 322.02
		<b>19037</b>			Treasurer	100-41510-121-	\$ 308.43 <b>\$ 723.45</b>
04/06/2017	IRS - INTERNAL REVENUE SERVICE	EFTF417	Federal withholdings	N	Council/Town Board	100-41110-135-	\$ 27.00
		EFTF417			Clerk	100-41425-122-	\$ 399.30
		EFTF417				100-41425-135-	\$ 93.38
		EFTF417				100-41425-171-	\$ 273.03
		EFTF417			Treasurer	100-41510-122-	\$ 273.18
		EFTF417				100-41510-135-	\$ 63.88
		<b>EFTF417</b>				100-41510-171-	\$ 316.38 <b>\$ 1,446.15</b>
04/06/2017	MN DEPARTMENT OF REVENUE	EFTS417	State withholdings ID# 2478214	N	Clerk	100-41425-172-	\$ 125.10
		EFTS417			Treasurer	100-41510-172-	\$ 124.95
		<b>EFTS417</b>					\$ 250.05 <b>\$ 79,640.15</b>

Total For Selected Checks

As on 3/31/2017

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	175,487.55	45,582.74	0.00	0.00	63,774.54	0.00	1,979.31	155,316.44	60,100.36	215,416.80
Road and Bridge	75,550.54	39,607.45	0.00	0.00	39,524.14	0.00	0.00	75,633.85	294,752.92	370,386.77
Levied Park Fund	5,927.86	64.78	0.00	0.00	0.00	0.00	0.00	5,992.64	0.00	5,992.64
Fire Fund	91,232.74	2,200.72	0.00	0.00	0.00	0.00	0.00	93,433.46	0.00	93,433.46
201 Sewer Fund	37,199.31	3,003.88	0.00	0.00	6,693.85	0.00	0.00	33,509.34	0.00	33,509.34
General Capital Projects	55,938.03	35.33	0.00	0.00	0.00	0.00	0.00	55,973.36	92,734.83	148,708.19
Park Acquisition and Development (Optional)	6,909.94	4.35	0.00	0.00	0.00	0.00	0.00	6,914.29	20,566.31	27,480.60
201 Sewer Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	134,892.43	134,892.43
201 Sewer Pumping Fund	26,678.40	16.85	0.00	0.00	0.00	0.00	0.00	26,695.25	0.00	26,695.25
Midcontinent Com Security	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
<b>Total :</b>	<b>479,924.37</b>	<b>90,516.10</b>	<b>0.00</b>	<b>0.00</b>	<b>109,992.53</b>	<b>0.00</b>	<b>1,979.31</b>	<b>458,468.63</b>	<b>603,046.85</b>	<b>1,061,515.48</b>

For the Period : 3/1/2017 To 3/31/2017

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$173,765.71	\$4,126.04	\$22,575.31	\$155,316.44	\$4,126.04	\$23,044.81	\$174,235.21
Road and Bridge	\$78,738.35	\$14.91	\$3,119.41	\$75,633.85	\$14.91	\$3,119.41	\$78,738.35
Levied Park Fund	\$5,991.50	\$1.14	\$0.00	\$5,992.64	\$1.14	\$0.00	\$5,991.50
Fire Fund	\$93,415.77	\$17.69	\$0.00	\$93,433.46	\$17.69	\$0.00	\$93,415.77
201 Sewer Fund	\$36,734.17	\$2,606.96	\$5,831.79	\$33,509.34	\$2,606.96	\$5,831.79	\$36,734.17
General Capital Projects	\$55,962.76	\$10.60	\$0.00	\$55,973.36	\$10.60	\$0.00	\$55,962.76
Park Acquisition and Development (Optional)	\$6,912.99	\$1.30	\$0.00	\$6,914.29	\$1.30	\$0.00	\$6,912.99
201 Sewer Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
201 Sewer Pumping Fund	\$26,690.20	\$5.05	\$0.00	\$26,695.25	\$5.05	\$0.00	\$26,690.20
Midcontinent Com Security	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
<b>Total</b>	<b>\$483,211.45</b>	<b>\$6,783.69</b>	<b>\$31,526.51</b>	<b>\$458,468.63</b>	<b>\$6,783.69</b>	<b>\$31,996.01</b>	<b>\$483,680.95</b>

MONTH OF MARCH

CASH

As of 4/6/17  
March 31, 2017

CHECKING	\$1,000.00	JAMES DAVIDSON	\$63.00
MONEY MARKET	\$452,468.63	ALAN & PAULETTE ESTVOLD	\$500.00
		ANTHONY FRATTALONE	\$0.00
		JUDY OR GARY FREEMAN	\$17.75
		MATTHEW & LAURA HOFKENS	\$100.29
		JAMES & PAULETTE HOY	\$1,375.80
		FLOYD & GLORIA JOHNSON	(\$790.30)
		JOSEPH MATSUMOTO	(\$159.50)
		McGOLDRICK	\$77.50
		PARSON LAND CO	(\$2,147.10)
		NOEL SCHMIDT	\$0.00
		TOTAL	(\$962.56)
TOTAL ESCROW	\$18,957.34		

TOTAL CASH & INVESTMENTS\*

Letters of Credit: None

\*Some of these funds are restricted for specific uses and are unavailable for general use in the Town.

**COMMITTED AND UNCOMMITTED DOLLARS BY FUND  
LEVIED FUNDS ONLY**

As of 3/31/17

**GENERAL FUND**

MONEY MARKET	\$155,316.44
INVESTMENTS	\$60,100.36
<b>COMMITTED</b>	
ESCROWS (including Road Escrows)	\$18,957.34
CONTINGENCY	\$50,000.00
2017 LEVY REDUCTION	\$35,000.00
CASH FLOW	\$77,416.00
<b>COMMITTED TOTAL</b>	<b>\$181,373.34</b>
<b>UNCOMMITTED</b>	<b>\$34,043.46</b>

**ROAD & BRIDGE FUND**

MONEY MARKET	\$75,633.85
INVESTMENTS	\$274,752.92
<b>COMMITTED</b>	
CAPITAL PROJECTS:	
ROAD CONSTRUCTION	\$0.00
INVESTMENTS	\$22,999.85
BLACKTOPPING	\$0.00
INVESTMENTS	\$75,415.93
LYNCH ROAD - CD	\$141,255.12
CALCIUM CHLORIDE	\$115,000.00
SEALCOATING/CRACK SEALING	\$58,620.00
LYNCH ROAD - CD	\$35,082.02
<b>COMMITTED TOTAL</b>	<b>\$448,372.92</b>
<b>UNCOMMITTED</b>	<b>(\$97,986.15)</b>

**LEVIED PARK FUND**

MONEY MARKET	\$5,992.64
<b>COMMITTED TOTAL</b>	<b>\$5,992.64</b>

**FIRE FUND**

MONEY MARKET	\$93,433.46
<b>COMMITTED TOTAL</b>	<b>\$93,433.46</b>

**CAPITAL FUND**

MONEY MARKET	\$55,973.36
INVESTMENTS	\$112,734.83
<b>COMMITTED</b>	
HEAVY EQUIPMENT	\$168,708.19
<b>COMMITTED TOTAL</b>	<b>\$168,708.19</b>

Total Money Market	\$386,349.75
Total Investments	\$447,588.11
	<u>\$833,937.86</u>
Total Committed	\$897,880.55
Total Uncommitted	(\$63,942.69)
	<u>\$833,937.86</u>