

TOWN of MAY
WASHINGTON COUNTY, MINNESOTA
OFFICIAL TOWN BOARD MINUTES
April 27, 2017 2 PM

A Special Meeting of the Town Board, called for the purpose of reviewing plans for a major renovation to the Town's Buildings, and to consider changes to those plans.

Voedisch called meeting to order. Attending were Adams, Pazlar and Voedisch of the Town Board, and Treasurer Cheryl Bennett.

Town Buildings - Renovation Discussion

Pazlar stated that he met with Treasurer Bennett and they agreed that there is nearly \$450,000 in undesignated dollars in our funds. One example is \$90,000 continually sitting in the Fire Fund when we levy 100% of what's needed each year for fire contracts. The Board's decision several years ago was to not have 50% of any levied fund in reserve for cash flow, but in some funds this is still the case. We also have \$170,000 in the Capital Fund, which has been used for new road equipment. Since the Town is now contracting truck work (snow plowing and gravel delivery), the trucks may be sold to Dresel. Thus "new truck" money may not be needed in the Capital Fund. The remaining undesignated dollars are in the General Fund.

Rolf Dittman joined the meeting and presented some rough draft plans to fix problems and renovate the town hall, park pavilion and shed. Also discussed as possible add-ons were:

- Foundation repairs to the current basement
- Hand rails for front and back stairs
- Insulation – since all the siding is going to be off and windows replaced, this is a good time to insulate
- Move the electrical service to the side of the building from the front
- Central air to control moisture and replace the window unit currently installed to insure we have dry ballots for an election
- April Aire or other humidification
- Dehumidification in basement
- Light for the flag pole so we can leave the flag up all the time
- Metal roof to replace current roof on Pavilion
- Motion sensor light for the shed.
- Well/holding tank inspection
- Remove ceiling insulation, check wiring & structure, spray foam insulation
- Inspect/replace rotted sill plates
- Arrange basement cleaning, then add shelving for storage
- Re-evaluate need to replace front sidewalk

Dittman was excused and the Board discussed the need for sealed bids since it appears the project will be over \$100,000. It is hoped that the Town can go out for bids in May and open them at the June meeting.

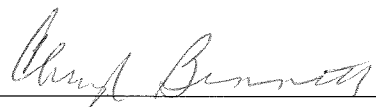
Voedisch moved, seconded by Pazlar, to generally approve the project of improvements to the town's buildings, and that the next steps be taken. All approved.

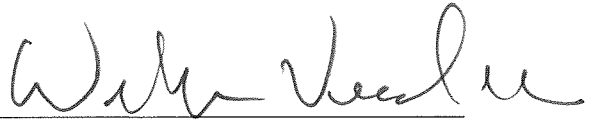
Approve CDs

As an emergency item in advance of the regular May 4th Board meeting, Treasurer Bennett requested approval from the Board to add the levied amounts for 2017 to the Lynch Road paving and crack sealing CDs, which renew on April 28th. Voedisch moved, seconded by Pazlar to add \$30,000 to the Lynch Paving CD and \$5,000 to Lynch Crack Sealing CD. All approved.

Pazlar moved, seconded by Adams, to adjourn. All approved.

Attest:


Cheryl Bennett
Town Treasurer


Respectfully submitted,
William K. Voedisch