

TOWN of MAY
WASHINGTON COUNTY, MINNESOTA
OFFICIAL TOWN BOARD MINUTES
February 1, 2018

The Board of Supervisors of the Town of May convened their regular monthly meeting on Thursday, February 1, 2018, at the May Town Hall. Those present included: Bill Voedisch, Board Chair; John Pazlar, Supervisor; John Adams, Supervisor; Mark Erichson, Town Engineer; Linda Klein, Town Clerk; Cheryl Bennett, Town Treasurer; Jack Kramer, Building Official, and residents of the Town of May. Absent: Dave Snyder, Town Attorney. Voedisch called the meeting to order at 7:00 PM.

Minutes, Checks, Treasurer's Report

Pazlar moved, seconded by Adams, to approve the minutes of the January 4, 2018, regular board meeting. All approved.

Voedisch moved, seconded by Pazlar, to approve checks for February numbered 19355 through 19383, as well as electronic funds transfers EFTS0218, EFTF0218 to the State and IRS respectively, as presented. All approved. Treasurer Bennett noted that Check #19199 for \$100, written on 9/1/17 was lost and is being replaced with Check #19376 on 2/1/18. She spoke with the State Auditor's office and since this is a trivial amount, they recommended voiding the check from 2017 and changing the beginning for the General Fund instead of re-running all the 2017 reports.

Pazlar moved, seconded by Voedisch, to change the beginning balance from \$207,704.22 to 207,804.22 to add the \$100 voided check. All approved.

Pazlar moved, seconded by Adams, to approve the Treasurer's report as presented. All approved. The check register and treasurer's report are attached to these minutes and serve as the official record. Pazlar reviewed the outstanding bank statements.

Board of Audit

Voedisch moved, seconded by Pazlar, to approve and sign the 2017 Board of Audit. All approved.

Lot Line Adjustment – Anderson et al.

An issue in this Lot Line adjustment (LLA) are the number of properties, four, needing new legal descriptions and deeds. Sparks stated all four conditions of the LLA ordinance are met, with the surveyor doing a yield plan calculation showing there is no net gain in development rights. The LLA does deed some small, odd pieces and corrects some property boundaries. Voedisch moved, seconded by Pazlar, that the LLA with all the properties be approved given that lot line adjustment meets all 4 tests of the LLA ordinance, and cleans up matters among the various property owners. All approved.

Public Hearing

Ordinance – Water Access off 155th to Carnelian Creek

Restricting access to a public body of water from a public road can only be done by the local governing road authority. The purpose of the hearing is to take comments in advance of

considering an ordinance, as findings are needed supporting a health, safety and welfare concern. Voedisch commented that anyone parking at that location would be partially on the public road.

Jim Shaver stated that the initial problem was brought forward by the watershed district related to the flow of Carnelian Creek through the Kelley farm. They have provided channel maintenance including a water level control weir between 155th Street and Turtle Lake. Shaver continued that cattle grazing and dog trials occur on this property and there is a concern that duck hunting is becoming a safety issue. Signs have been posted but the conservation officer states that he cannot enforce this as the water intersects the public road and access is therefore provided.

Also attending were Steve and Maury Grogan. Steve Grogan, Kelley Farm manager, agreed with Shaver's statements. Their attorneys have informed Grogan's that they are liable for people parking on the road, and they then trespass on Kelley property to use the waterways. Their opinion is that, both the watershed district and the Grogan's would be liable for anything that happens to people accessing the property from the road.

Voedisch asked about the uses of the Kelley property north of this access point. Grogan stated that they usually have 100 head of cattle grazing, and duck hunters are on the property during the hunting season. They also have dog trials taking place on the same property.

Pazlar asked about adequate parking. Voedisch replied that parking is difficult, with cars having to park partly on the road surface. Grogan commented that if they can't gain access at that point, parking options would be a long ways away. Engineer Mark Erichson agreed that adequate parking is not available at this site.

Voedisch moved, seconded by Adams, to open the public hearing.

Ann Mozey, 12700 120th Street N. has had a dispute with a neighbor in a similar issue and she wonders if no trespassing signs would be adequate. Grogan stated that no one is willing or able to enforce no trespassing signs because they don't have the authority to do so. She asked if any of the shoreline is private property. All the property is private.

The town attorney is looking for findings from the hearing in order to find justification for creating an ordinance. Since attorney Snyder is not at the meeting, he suggested that the hearing could be continued to the March meeting to determine if the Town has enough information to justify and create an ordinance. Voedisch noted that if the Messenger covers the issue, that keeping the hearing open would allow other views to be heard.

Voedisch moved, seconded by Adams, to continue the public hearing to March 1st.

Hearing – Rescind Schwab Subdivision

Nate reported that, in 2006, Randy Schwab applied for a minor subdivision dividing 10 acres from his original 20.03 acres. The goal of the subdivision was to create a 10 acre buildable lot. The subdivision was approved by the Town with conditions, some of which were not met, including that a drainage and access easement be granted for the wetland, and that the

subdivision be approved and recorded by the County. Schwab attempted to get County approval and record the subdivision but was told it needed to be platted. Mr. Schwab chose to not go through that process. Nate reported that this, and the easement requirement, have never been completed.

Schwab later sold his entire property to Mr. Staples. Staples then sold the 10 acres Schwab sought to subdivide, to neighbor Bill Mann, on a Contract for Deed, who put the 10 acres to use as a horse pasture. More recently, Staples erected a second outbuilding of 1,200 sq feet, which when added to the 2,500 sq feet of the original outbuilding, totals 3,700 sq feet, well in excess of the 2,500 sq feet allowed on 10.03 acres. In prior communications the Town Attorney advised that the Town needs to rescind the previous subdivision approval and start over. Staples was present, and he stated that he and Mr. Mann have come to an agreement. Sparks pointed out that Staples provided the park fee for the subdivision, and if rescinded, he needs to be refunded that money.

Staples asked why it took so long for the Town to come to this conclusion. Voedisch indicated that the Mann use was for a pasture, not a development lot, and some of the conditions may have longer been necessary. However, Voedisch then noted that it was the discovery of the new outbuilding that made things difficult at this point. Staples, not wanting to take down the new building at this time, was not objecting to the rescission.

Voedisch moved, seconded by Pazlar, via Resolution 2018-03, a resolution rescinding the approval of the minor subdivision granted in 2006 at 13950 Oldfield Avenue, and with the 2006 approving resolution as an exhibit, with conditions as stated in the resolution. On a roll call vote: Adams, yes; Voedisch, yes; Pazlar, yes. Motion passes.

Based on the Planner's advice, Voedisch moved, seconded by _____, that the town return the \$800 park dedication fee to Mr. Staples. All approved.

Engineering and Roads – No report

Violations

Panorama Violations Issues – Oswald/Shafer

Snyder will lead the effort by first contacting the sheriff's office to establish a time for the meeting between the Town and the Sheriff's office. After that a meeting will be scheduled with the concerned neighbors.

Collova – Creating and operating a duplex

Nothing new.

Old Business

Fire Contracts – Scandia and Marine contracts are due for renewal this year. Voedisch attended a council workshop meeting in the Scandia the night before. Population, number of runs, and value of assessed property are the three criteria in the State formula which he proposed to

Scandia that we use for the new contract. (Nate had been proposing this to Scandia staff without success.) Up to now Scandia has only used population, but they agreed to take the next step and compute a new share percentage based on the state formula, but only if May does its own assessed value calculation. Voedisch agreed to this at the meeting and seeks Board approval to have Nate do this calculation. All agreed.

Personnel Policy – Treasurer Bennett discussed the health insurance benefits portion of the policy. It currently states it takes 30 hours per week to qualify for benefits under the policy, and that she only works 20 now. Pazlar moved, seconded by Adams to approve the personnel policy for all future employees of the Town. All approved.

New Business

Contract for Weed Control and General park labor. Voedisch brought forward a contract for weed whacking and general labor by Valley Green, the same company that does the Stillwater Township park. Voedisch moved approval of the contract in form, subject to Snyder's approval, at \$75 for each weed whacking of those park and hall locations listed in the contract, and \$35 an hour for other projects. Seconded by Adams. All approve.

Animal Control – As of this meeting, Sherrill Reid has indicated that she would stay on as animal control officer. No further action at this point.

Approve 2018 Budget for CTAS – Pazlar moved, seconded by Adams, to approve the receipts and disbursements in the 2018 budget for CTAS, without the 201 sewer budget with total receipts of \$892,534 and total disbursements of \$917,439. All approved.

Newsletter – Voedisch reports that he has been handed two sets of edits tonight and that he will integrate those and get a new draft out, and highlight each change in his cover email. This process will continue with quick turnaround of each new draft.

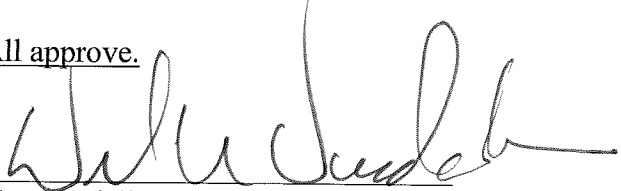
Election Judges – Pazlar moved, seconded by Adams, to approve the slate of election judges as present by Clerk Klein. All approved. The list includes: Mitch Otterson, Head Judge; Lorraine Keller, Bob Swinchart, Jane Norbin, Ann Cummings, Elaine Larson, Nancy Rosenbower, Jacci Hogan

Agricultural Preserves, Application to Withdraw – Voedisch moved, seconded by Adams, to approve Resolution 2018-04, granting Town Board approval of the application by Donald B. Josephson and Joanne M. Josephson, to remove lands from the Agricultural Preserves program. On a roll call vote: Voedisch, yes; Adams, yes; Pazlar, yes. Motion approved.

Adams moved, seconded by Voedisch, to adjourn. All approve.

Attest: _____

Linda L. Klein
Town Clerk


Respectfully submitted,
William K. Voedisch

**TOWN OF MAY
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. 2018 – 03**

**A RESOLUTION RESCINDING THE APPROVAL OF A MINOR SUBDIVISION IN 2006
AT 13950 OLDFIELD AVENUE**

WHEREAS, in 2006 the Town of May (the "Town") approved a minor subdivision for Randal Schwab (the "Applicant") by Resolution No. 2006-11 attached hereto as Exhibit A.; and

WHEREAS, the property is located at 13950 Oldfield Avenue (the "Property") and legally described as:

The North 665 feet of the East Half of the Northeast Quarter of Section 27, Township 31, Range 20, together with all hereditaments and appurtenances belonging there to, which is 20.03 acres more or less; and

WHEREAS, in Resolution 2006-11, the Town approved the minor subdivision with conditions; and

WHEREAS, the subdivision was generally to divide the Property into two parcels of approximately 10 acres each; and

WHEREAS, Parcel A was intended to be the northern half and included the existing residence on the Property; and

WHEREAS, Parcel B was intended to be the southern half and was to be conveyed as a future building site for a single family home; and

WHEREAS, in 2007 the Applicant conveyed the entire Property including Parcels A and B to Brian Staples (the "Owner"); and

WHEREAS, in 2007 the Owner received a building permit to construct a 2,500 square foot detached accessory building; and

WHEREAS, shortly thereafter the Owner entered into a Contract for Deed to convey Parcel B to William Mann ("Mann"), the neighbor to the south, which was not recorded nor can it be recorded due to the failure to record the subdivision; and

WHEREAS, Owner has since constructed on Parcel A a 1,200 square foot detached accessory building, without benefit of a building permit; and

WHEREAS, Condition of approval #1 in Resolution 2006-11 stated that "the subdivision is subject to the review and approval of Washington County and shall be recorded with the County"; and

WHEREAS, as of this date the minor subdivision has not been approved by Washington County nor recorded with the County; and

WHEREAS, Condition of approval #7 stated that “the number and size of accessory structure buildings on Parcel A shall be consistent with the requirements of the Zoning Ordinance”; and

WHEREAS, Parcel A was proposed to be approximately 10 acres in size which is permitted to have 2,500 square feet of detached accessory structures by Section 705.05.C.1 of the Town Code, and the portion of the Property proposed to be Parcel A currently has structures totaling 3,700 square feet in area and is thus in violation of the Town Code; and

WHEREAS, Condition of approval #8 stated that “the drainage easement description on the survey shall be revised to include language providing the Town with access to the drainage easement via the future driveway”; and

WHEREAS, as of this date, the Town has not received any revised surveys or drainage easement related to the wetland area and thus the Town has no access to the wetland area; and

WHEREAS, Condition of approval #9 stated that “within 120 days of this approval the applicant must submit the revised survey and deeds for Parcels A and B to the Town for its review and recording. Failure to do so rescinds this subdivision approval”; and

WHEREAS, as of this date, the revised materials including the deeds and surveys meeting all conditions of approval have not been supplied; and

WHEREAS, interested parties were notified of the Town Board’s consideration of this action, and were invited to this hearing.

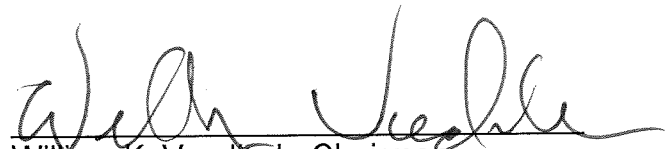
NOW, THEREFORE, BE IT RESOLVED, that the Town hereby rescinds the Schwab subdivision approval granted by Resolution 2006-11, based on the following findings:

1. The Town did at this time, conduct a hearing to consider the rescission of the 2006 approval of the Schwab subdivision.
2. Neither the Applicant nor the Owner recorded the subdivision in a timely manner as required.
3. Neither the Applicant nor the Owner received approval of the Subdivision from Washington County.
4. Neither the Applicant nor the Owner provided the requested wetland and access easement to the Town.
5. Since the subdivision approval in 2006 the Owner has since constructed a second accessory building that places Parcel A in violation of the Town Code due to total accessory building square footage being greater than what would be allowed for Parcel A.

FURTHER, the Town is authorized to take all steps necessary to effectuate this determination, and to eliminate this subdivision and any unpermitted structures or uses.

SERVICE. A copy of this resolution may be served on any owner or occupant of the land personally or by US MAIL which shall be good and effective service for all purposes.

BY VOTE OF THE TOWN BOARD: ADAMS YES, PAZLAR YES,
VOEDISCH YES THIS RESOLUTION IS ADOPTED / NOT ADOPTED BY THE
BOARD OF SUPERVISORS OF THE TOWN OF MAY THIS 1ST DAY OF FEBRUARY
2018.



William K. Voedisch, Chairman



Attest: Linda Klein, Clerk

**TOWN OF MAY
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. 2006 - 11**

A RESOLUTION WITH SUPPORTING FINDINGS OF FACT APPROVING A MINOR SUBDIVISION OF PROPERTY OWNED BY RANDAL LEE AND VICKI SCHWAB FOR THE PURPOSE OF SUBDIVIDING A 20 ACRE SITE INTO TWO 10 ACRE PARCELS LOCATED OFF OF OLDFIELD ROAD IN THE TOWN OF MAY.

WHEREAS, the Town received a request from Randal Lee and Vicki Schwab for a minor subdivision to subdivide a 20 acre site into two separate parcels; and

WHEREAS, the legal description of both parcels A and B are contained in Exhibit A; and

WHEREAS, the Planning Commission discussed the application and held a public hearing at its regularly scheduled meeting on the 27th of July, 2006; and

WHEREAS, the Planning Commission was generally comfortable with the proposed subdivision provided the Town obtain direct access to the drainage easement around the wetland area located on Parcel B; and

WHEREAS, the Planning Commission recommended approval by a 6 – 0 vote based on the following findings of fact:

1. The legal descriptions for parcels A and B are illustrated in the Certificate of Survey attached as Exhibit A.
2. The property is zoned Rural Residential. The zoning is consistent with the Town 2020 Land Use map.
3. The proposed subdivision is consistent with the Town's subdivision and zoning ordinances.

WHEREAS, the Board of Supervisors has reviewed the application for minor subdivision and has agreed with the Planning Commission's findings and recommendations.

NOW, THEREFORE, BE IT RESOLVED, that based on the preceding findings of fact, the Town of May hereby approves Randal Lee and Vicki Schwab's request for minor subdivision, subject to all the requirements of the Town of May Ordinances and any applicable County, Regional, or State requirements and the following conditions;

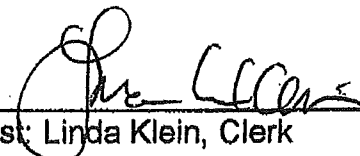
1. The subdivision is subject to the review and approval of Washington County and shall be recorded with the County.

Exhibit A.

2. The septic system design and location on Parcel B is to be reviewed and approved by Washington County.
3. A park dedication fee of \$800.00 is to be paid to the Town of May prior to final approval.
4. If, in the opinion of the Building Inspector, drainage and erosion control may be a problem for this site, he may request a review of the site by the Washington Conservation District who would then call for preventative measures on behalf of the Town.
5. For Parcel B, the driveway design will be reviewed by the Town and any needed driveway culverts specified by the Town as part of that review must be installed as a requirement of any building permit issued for Parcel B. Such driveway and culvert(s) must be in place before any home construction can commence on Parcel B.
6. Before any house construction can commence on Parcel B, a building permit must be obtained from May Township.
7. The number and size of accessory structure buildings on Parcel A shall be consistent with the requirements of the zoning ordinance.
8. The drainage easement description on the survey shall be revised to include language providing the Town with access to the drainage easement via the future driveway.
9. Within 120 days of this approval the applicant must submit the revised survey and deeds for Parcels A and B to the Town for its review and recording. Failure to do so rescinds this subdivision approval.

BY VOTE OF THE TOWN BOARD: ADAMS YES, PAZLAR YES,
 VOEDISCH YES. THIS RESOLUTION IS ADOPTED / NOT ADOPTED BY THE
 BOARD OF SUPERVISORS OF THE TOWN OF MAY THIS 4th DAY OF AUGUST, 2006.


 Bill Voedisch, Chairman


 Attest: Linda Klein, Clerk

~~1005~~

Exhibit A

CERTIFICATE OF SURVEY

PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 37 NORTH, RANGE 20 WEST, WASHINGTON COUNTY, MINNESOTA

MINOR SUBDIVISION

Prepared for:
Bob Schiro
1030 Oakwood Avenue SW
Map, Minnesota 55228

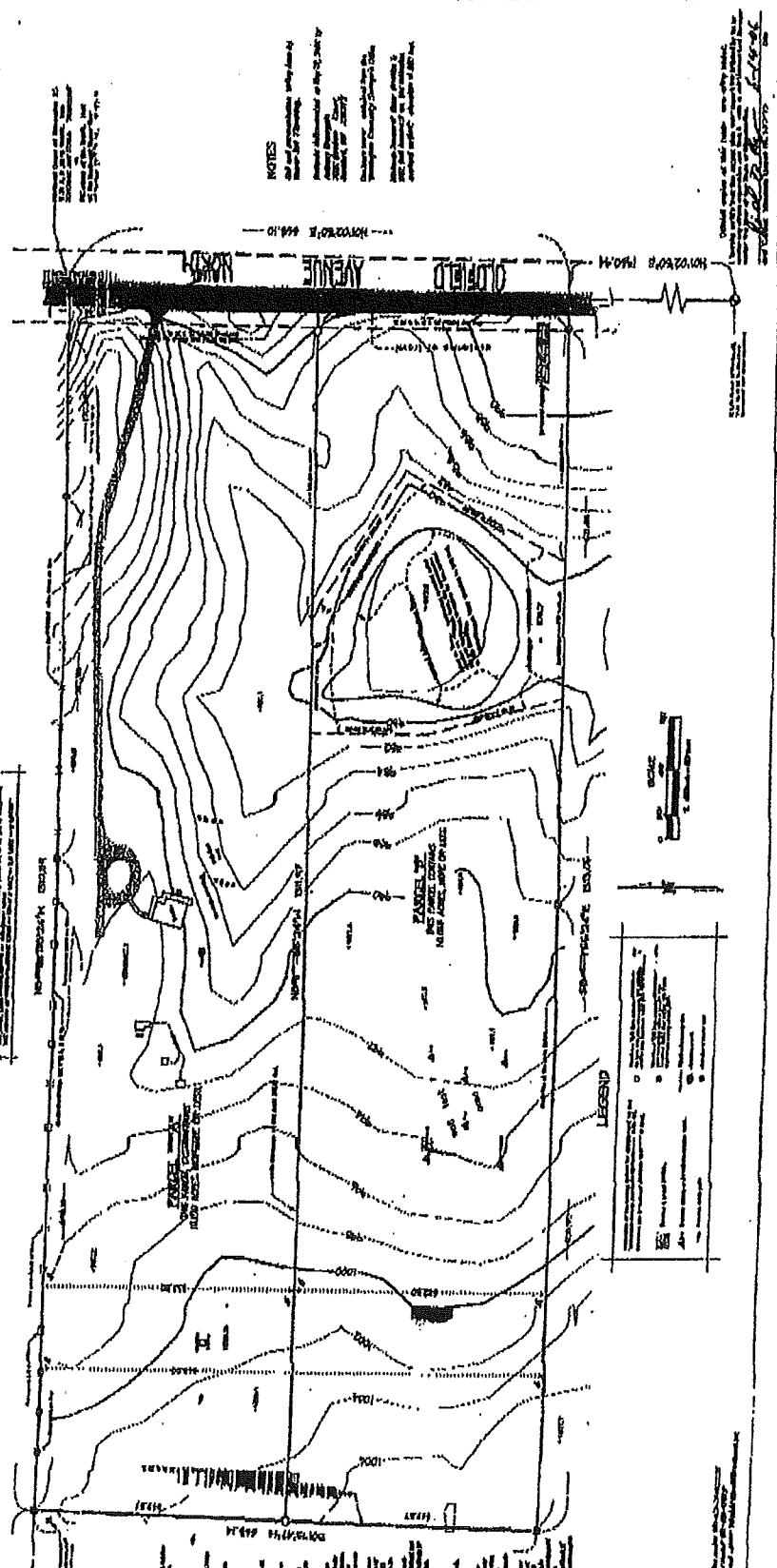
FIELD PLAN DESCRIPTION

1. The survey was made on the 15th day of August, 1954, by the undersigned, a duly licensed and sworn surveyor in the State of Minnesota.

MONUMENTS

1. The corners of the section were marked with iron pins, and the corners of the quarter section with iron pins and iron rods.

NOTES
1. The survey was made on the 15th day of August, 1954, by the undersigned, a duly licensed and sworn surveyor in the State of Minnesota.



LEGEND

—	Section Boundary
- - -	Quarter Section Boundary
...	Contour Line
...	Water
...	Iron Pin
...	Iron Rod
...	Survey Line
...	Property Line
...	Other

Checked and approved by the State Surveyor, Minnesota, on the 15th day of August, 1954.

John R. Schiro
Surveyor

Town of May

Cash Control Statement

1/31/2018

For the Period: 1/1/2018 To 1/31/2018

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less		Plus		Total Per Bank Statement
					Deposits In Transit	Outstanding Checks	Deposits In Transit	Checks	
General Fund	\$207,704.22	\$24,748.42	\$14,654.07	\$217,798.57	\$24,748.42	\$35,960.97	\$229,011.12		\$229,011.12
Road and Bridge	\$143,903.68	\$9,229.99	\$32.00	\$153,101.67	\$9,229.99	\$42,096.95	\$185,968.63		\$185,968.63
Levied Park Fund	\$4,596.13	\$32.54	\$0.00	\$4,628.67	\$32.54	\$393.00	\$4,989.13		\$4,989.13
Fire Fund	\$101,661.92	\$1,192.93	\$0.00	\$102,854.85	\$1,192.93	\$0.00	\$101,661.92		\$101,661.92
201 Sewer Fund	\$68,815.04	\$746.80	\$145.01	\$69,416.83	\$746.80	\$845.77	\$69,515.80		\$69,515.80
General Capital Projects	\$32,360.83	\$7.77	\$30,400.00	\$1,968.60	\$7.77	\$30,400.00	\$32,360.83		\$32,360.83
Park Acquisition and Development (Optional)	\$10,127.89	\$2.43	\$0.00	\$10,130.32	\$2.43	\$0.00	\$10,127.89		\$10,127.89
201 Sewer Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
201 Sewer Pumping Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Midcontinent Com Security	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00		\$5,000.00
Total	\$574,169.71	\$35,960.88	\$45,231.08	\$564,899.51	\$35,960.88	\$109,696.69	\$638,635.32		\$638,635.32

MONTH OF JANUARY

January 31, 2018

CASH

ESCROWS as of 2/1/18

CHECKING	\$1,000.00								\$11.89
MONEY MARKET	\$558,899.51								\$11.89
TOTAL CASH	\$569,149.71								\$1,000.00
ESCROW									(\$93.25)
									(\$1,013.48)
									\$3,510.27
									\$672.36
TOTAL ESCROW									\$4,099.68

Letters of Credit: Johnson = \$128,037.00

TOTAL CASH & INVESTMENTS*

\$1,225,205.13 *

*Some of these funds are restricted for specific uses

TOWN OF MAY

CURRENT CD INVESTMENT SUMMARY

As of 1/31/18

GENERAL

Security Bank - 10/5/18	\$60,220.65
TOTAL GENERAL	\$60,220.65

ROAD & BRIDGE

Blacktopping expires 11/30/18	\$60,232.16
Blacktopping expires 7/7/18	\$15,371.53
Lynch Blacktopping expires 4/28/18	\$171,360.77
Lynch Sealcoating expires 4/28/18	\$40,108.26
Road Construction expires 7/7/18	\$23,056.58
TOTAL ROAD & BRIDGE	\$310,129.30

PARK

Security Bank - 10/5/18	\$20,607.48
TOTAL PARK	\$20,607.48

CAPITAL

Security Bank - 2/6/18	\$112,734.83
TOTAL CAPITAL	\$112,734.83

201 SEWER REPLACEMENT

Security Bank - 10/10/18	\$67,752.97
Security Bank - 11/30/18	\$72,397.22
TOTAL 201 REPLACEMENT	\$140,150.19

201 SEWER PUMPING FUND

Security Bank - 10/10/18	\$16,463.17
TOTAL 201 PUMPING FUND	\$16,463.17

Total CDs	\$660,305.62
TOTAL INVESTMENTS	\$660,305.62

COMMITTED AND UNCOMMITTED DOLLARS BY FUND
LEVIED FUNDS ONLY

1/31/2018

GENERAL FUND

MONEY MARKET	\$217,798.57
INVESTMENTS	\$60,220.65
COMMITTED	
ESCROWS (including Road Escrows)	\$29,240.53
CONTINGENCY	\$50,000.00
CASH FLOW	\$83,465.00
COMMITTED TOTAL	\$162,705.53
UNCOMMITTED	\$115,313.69

ROAD & BRIDGE FUND

MONEY MARKET	\$153,101.67
INVESTMENTS	\$310,129.30
COMMITTED	
CAPITAL PROJECTS:	
ROAD CONSTRUCTION	\$0.00
INVESTMENTS	\$23,056.58
BLACKTOPPING	\$0.00
INVESTMENTS	\$75,603.69
LYNCH ROAD - CD	\$171,360.77
SEALCOATING/CRACK SEALING	\$58,620.00
LYNCH ROAD - CD	\$40,108.26
COMMITTED TOTAL	\$368,749.30
UNCOMMITTED	\$94,481.67

LEVIED PARK FUND

MONEY MARKET	\$4,628.67
COMMITTED TOTAL	\$4,628.67

FIRE FUND

MONEY MARKET	\$102,854.85
COMMITTED TOTAL	\$102,854.85

CAPITAL FUND

MONEY MARKET	\$1,968.60
INVESTMENTS	\$112,734.83
COMMITTED	
HEAVY EQUIPMENT	\$114,703.43
COMMITTED TOTAL	\$114,703.43

Total Money Market	\$480,352.36
Total Investments	\$483,084.78
	\$963,437.14

Total Committed	\$753,641.78
Total Uncommitted	\$209,795.36
	\$963,437.14

Town of May

Disbursements Register

2/1/2018

Fund Name: All Funds

Date Range: 02/01/2018 To 02/01/2018

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
02/01/2018	Payroll Period Ending 02/01/2018	19355		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	19355					\$ 290.00
02/01/2018	Payroll Period Ending 02/01/2018	19356		N	Treasurer	100-41510-100-	\$ 1,528.07
	Total For Check	19356					\$ 1,528.07
02/01/2018	Payroll Period Ending 02/01/2018	19357		N	Clerk	100-41425-100-	\$ 2,513.85
	Total For Check	19357					\$ 2,513.85
02/01/2018	Payroll Period Ending 02/01/2018	19358		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	19358					\$ 290.00
02/01/2018	Payroll Period Ending 02/01/2018	19359		N	Council/Town Board	100-41110-100-	\$ 290.00
	Total For Check	19359					\$ 290.00
02/01/2018	DRESEL CONTRACTING, INC	19360	Snow plowing, sand & salt, fuel, vehicle repairs	N	Ice and Snow Removal	201-43125-336-	\$ 12,079.50
		19360					\$ 13,000.00
		19360			Road and Bridge Equipment	201-43126-212-	\$ 1,486.84
		19360				201-43126-437-	\$ 896.04
		19360				201-43126-438-	\$ 5,893.75
	Total For Check	19360					\$ 33,356.13
02/01/2018	FORCE AMERICA, INC	19361	Driveline kit etc for 04 Sterling	N	Road and Bridge Equipment	201-43126-437-	\$ 2,863.21
	Total For Check	19361					\$ 2,863.21
02/01/2018	BOYER TRUCKS	19362	Parts for 04 Sterling/11 Freightliner	N	Road and Bridge Equipment	201-43126-437-	\$ 753.27
	Total For Check	19362					\$ 753.27
02/01/2018	OLSON'S SEWER SERVICE	19363	Repair frozen water line	N	201 SEWER REPAIRS/EXPANSION	230-43283-300-120	\$ 406.30
	Total For Check	19363					\$ 406.30
02/01/2018	GOPHER STATE ONE CALL	19364	2018 annual fee	N	201 SEWER ADMIN & GEN'L	230-43280-300-180	\$ 50.00
	Total For Check	19364					\$ 50.00
02/01/2018	NATURAL SYSTEMS UTILITIES	19365	Monthly Service - January	N	201 SEWER ADMIN & GEN'L	230-43280-400-100	\$ 556.85
	Total For Check	19365					\$ 556.85

Fund Name: All Funds

Date Range: 02/01/2018 To 02/01/2018

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
02/01/2018	RIVER VALLEY RESTORATION	19366	Payment on Town Hall Restoration	N	TOWN HALL	401-41941-300-400	\$ 15,200.00
	Total For Check	19366					\$ 15,200.00
02/01/2018	PAUSZEK INC	19367	Assessor	N	ASSESSOR	100-41950-314-	\$ 1,300.00
	Total For Check	19367					\$ 1,300.00
02/01/2018	CROIX VALLEY INSPECTONS, INC	19368	Building inspector	N	Building Inspections Administration	100-42401-315-	\$ 1,540.83
	Total For Check	19368					\$ 1,540.83
02/01/2018	WASHINGTON COUNTY ELECTIONS	19369	Election Equipment/Software Maint Fee	N	ELECTIONS - Judges, non-clerk expenses	100-41960-400-	\$ 830.00
	Total For Check	19369					\$ 830.00
02/01/2018	WASHINGTON COUNTY SHERIFF'S OFFICE	19370	2018 Annual Code Red fee	N	Communication Services	100-42151-452-	\$ 218.19
	Total For Check	19370					\$ 218.19
02/01/2018	CENTURY LINK	19371	Clerk & town hall phone	N	TOWN HALL	100-41941-380-	\$ 113.05
	Total For Check	19371					\$ 113.05
02/01/2018	XCEL ENERGY	19372	Town hall electric	N	TOWN HALL	100-41941-380-	\$ 60.90
	Total For Check	19372					\$ 60.90
02/01/2018	FEDERATED CO-OPS, INC	19373	Propane - town hall	N	TOWN HALL	100-41941-380-	\$ 187.35
	Total For Check	19373					\$ 187.35
02/01/2018	PIONEER PRESS	19374	Legal notices - December	N	GENERAL GOVERNMENT	100-41001-351-	\$ 148.32
	Total For Check	19374					\$ 148.32
02/01/2018	HELMER PRINTING, INC	19375	Envelopes	N	GENERAL GOVERNMENT	100-41001-200-	\$ 63.57
	Total For Check	19375					\$ 63.57
02/01/2018	JEREMY R & ANGELA JOHNSON	19376*	Planning fee returned - no work done	N	MISCELLANEOUS EXPENDITURES	100-49001-430-	\$ 100.00
	Total For Check	19376					\$ 100.00
02/01/2018	JEANNIE DAVIS	19377	Clean town hall - January	N	TOWN HALL	100-41941-110-	\$ 52.50
	Total For Check	19377					\$ 52.50
02/01/2018	LINDA L. KLEIN	19378	Insurance, mileage	N	GENERAL GOVERNMENT Clerk	100-41001-331-	\$ 35.43
		19378				100-41425-130-	\$ 190.00

Fund Name: All Funds

Date Range: 02/01/2018 To 02/01/2018

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		Total For Check					225.43
02/01/2018	CHERYL D. BENNETT	19379	Insurance, postage, Frontier & mileage	N	GENERAL GOVERNMENT	100-41001-322-	53.95
		19379			Treasurer	100-41001-331-	54.50
		19379			TOWN HALL	100-41510-130-	255.75
		19379				100-41941-380-	72.72
		Total For Check					436.92
02/01/2018	NAC	19380	Planning & zoning - December	N	GENERAL GOVERNMENT	100-41001-325-	270.00
		19380			Planning and Zoning	100-41910-316-	2,578.50
		19380			PLANNING FEE ESCROW	100-49361-316-	1,933.70
		Total For Check					4,782.20
02/01/2018	WSB & ASSOCIATES, INC	19381	Engineering - November & December	N	PLANNING FEE ESCROW	100-49361-303-	1,818.00
		19381			XCEL UTILITY ESCROWS	100-49372-303-	117.00
		19381			Traffic Engineering Expenditures	201-42601-303-	476.50
		19381				201-42601-303-400	363.75
		Total For Check					2,775.25
02/01/2018	JOHNSON/TURNER ATTORNEYS AT LAW	19382	Legal fees - December	N	City/Town Attorney	100-41610-304-	836.25
		19382				100-41610-304-701	15.00
		19382			PLANNING FEE ESCROW	100-49361-304-	1,365.75
		Total For Check					2,217.00
02/01/2018	PERA	19383	Coordinated & DCP w/holdings/616000	N	Council/Town Board	100-41110-121-	93.00
		19383			Clerk	100-41425-121-	328.38
		19383			Treasurer	100-41510-121-	314.61
		Total For Check					735.99
02/01/2018	IRS - INTERNAL REVENUE SERVICE	EFTF218	Federal withholdings	N	Council/Town Board	100-41110-135-	27.00
		EFTF218			Clerk	100-41425-122-	407.20
		EFTF218				100-41425-135-	95.24
		EFTF218				100-41425-171-	227.10
		EFTF218			Treasurer	100-41510-122-	278.66
		EFTF218				100-41510-135-	65.18
		EFTF218				100-41510-171-	274.27
		Total For Check					1,374.65

Fund Name: All Funds

Date Range: 02/01/2018 To 02/01/2018

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>
02/01/2018	MN DEPARTMENT OF REVENUE	EFTS218
		EFTS218
	Total For Check	EFTS218

Total For Selected Checks

<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
State withholdings ID# 2478214	N	Clerk	100-41425-172-	127.44
		Treasurer	100-41510-172-	126.94
				254.38
				75,514.21

\$	127.44
\$	126.94
\$	254.38
\$	75,514.21

**Town of May
Budget Report**

100: General Fund

1/28/2018

Receipts

General Property Taxes (31001 through 31299)(31001)	\$166,929.00
CABLE FRANCHISE FEES(31811)	\$4,110.00
ANNUAL FEE PERMITS(32002)	\$2,600.00
BUSINESS LICENSE - SMALL BUSIN(32101)	\$650.00
Building Permits (Excludes surcharge)(32210)	\$70,000.00
Town Aid(33460)	\$800.00
Zoning and Subdivision Fees(34103)	\$400.00
ANIMAL CONTROL(34206)	\$100.00
Court Fines(35101)	\$430.00
Interest Earning(36210)	\$300.00
TRANSFERS FROM OTHER FUNDS(39205)	\$600.00
Receipts Total	\$246,919.00

0° C

246,919° +
441,532° +
5,550° +
198,428° +
80° +
15° +
10° +

Receipts 892,534° *

0° C

246,919° +
441,532° +
5,550° +
198,428° +
25,000° +
10° +

Disbursements 917,439° *