

TOWN of MAY
WASHINGTON COUNTY, MINNESOTA
OFFICIAL TOWN BOARD MINUTES
June 7, 2018

The Board of Supervisors of the Town of May convened their regular monthly meeting on Thursday, June 7, 2018, at the May Town Hall. Those present included: Board members John Adams and Bill Voedisch; Cheryl Bennett, Treasurer; Jack Kramer, Building Official; Dave Snyder, Town Attorney; residents of the Town of May and others with business before the Town. Absent: WSB engineer; Linda Klein, Town Clerk and John Pazlar, Supervisor. Voedisch called the meeting to order at 7:00 PM.

Minutes, Checks, Treasurer's Report

Adams moved, seconded by Voedisch, to approve the minutes of the May 3, 2018 regular town board meeting. All approved.

Voedisch moved, seconded by Adams, to approve checks for June numbered 19484 through 19524, as well as electronic funds transfers EFTS0618, EFTF0618 to the State and IRS respectively, as presented. All approved.

Adams moved, seconded by Voedisch, to approve the Treasurer's report as presented. All approved.

The check register and treasurer's report are attached to these minutes and serve as the official record. Pazlar has reviewed the outstanding bank statements.

Insurance Review

Chris Sauro presented his annual review of our insurance policy with League of MN Cities Insurance Trust. We will need to check with River Valley Restoration regarding the monetary value of the well. Adams and Engineer Koscielak will review the 201 equipment that is listed on the policy to make sure everything is covered.

Voedisch moved, seconded by Adams, to not waive the monetary limits on municipal tort liability established by MN Statutes 466.04. All approved.

CTAS - 201 Sewer Budget

Treasurer Bennett presented new receipts and disbursements totals for CTAS, which include the 201 Sewer System Funds.

Adams moved, seconded by Voedisch, to approve total receipts of \$951,259.89 and total disbursements of \$991,579. All approved.

Planning Commission

Planning Commission – Kaufenberg Variance

Arnason reported that Mr. Kaufenberg submitted a signed letter dated May 25th withdrawing his request for a variance.

Comp Plan 2040 update – Review and Discussion

Arneson reported that Nate Sparks appeared before the PC and stated that there was not a lot that needed to be changed in the comp plan, but rather, some new requirements mandated by Met Council. The 201 System will need to be included as well as new surface water requirements. There was discussion about our Open Space Design ordinance and should it be reviewed, such as the lot bonus and whether an active farm field should count as open space. The Commission was asked to review new language under Community Goals dealing with a stronger non-commercial statement.

We need to put out a draft for other communities, watershed districts and the MET Council before the end of the year. Arnason questioned if we need to include the school in the conservancy district in our comp plan.

Voedisch moved, seconded by Adams, to approve Resolution No. 2018-08 authorizing the release of the draft comprehensive plan 2040 update to neighboring jurisdictions and affected governing bodies for review. By roll call vote: Adams, yes; Pazlar, absent; Voedisch, yes. Resolution is adopted.

Engineering and Roads

Voedisch gave the engineering report. Voedisch and Koscielak observed the staking of Panorama Avenue by the survey crew from WSB today. The lime green ribbon stakes mark property corners and the limits of our right of way. These are necessary for future storm water management alternatives. The pink ribbon stakes mark the road edge for “No Parking” enforcement. Voedisch will contact the Sheriff’s Office with the photos and distances so they know where our road edge is. Some of the measurements were taken from permanent objects such as fence corners and power poles since it is likely that the pink stakes will disappear. Koscielak also took a video of the road with all the stakes.

A report will be coming out on this project.

Old Business

Panorama Avenue

James Brockberg reported that Jim Shaver of the Watershed District stated that the storm water issues on Panorama would best be reviewed by a combined meeting of the WD and town board. A date has not yet been set.

Town Hall project

Voedisch reported that we are using hunter green for the trim. Landscaping will be contracted when the restoration project is done.

Scandia Fire Contract

Voedisch reported that he and Sparks are still working on it there being no-disagreement in principal using the state formula. They hope to have a contract at the July meeting.

New Business

Pat Gleason – Slalom Course, Sheriff’s Permit Approval

The Town has approved this surface water permit in the past, with no problems reported.

Voedisch moved, seconded by Adams, to approve the sheriff's surface water use permit for the annual slalom course on Big Carnelian. All approved.

Review escrows

It has been discovered that the planner's hourly rate has been increasing over the last several years and that the escrow deposits have not kept pace. Treasurer reported that she is usually billing overages. This is something to be addressed at the July meeting.

Clerk Position

Adams reported that he has seven applications he is reviewing. Voedisch presented a resolution stating Millie Kresbach will take on the duties of signing checks and NAC (Nate Sparks and staff) will perform the remaining clerk duties.

Adams moved, seconded by Voedisch, to approve Resolution 2018-07 stating the above assignments, and accepting the resignation of the Town Clerk effective July 1, 2018 at 1 AM. By roll call vote: Adams, yes; Pazlar, absent; Voedisch, yes. Resolution is adopted.

Voedisch moved, seconded by Adams to have all the mail forwarded to the Treasurer at 16624 Square Lake Trail N, Stillwater, and the clerk's phone be forwarded to Nate Sparks effective July 1, 2018. All approved.

Recess the meeting to a time certain

Adams moved, seconded by Voedisch, to recess the meeting to Tuesday, June 26th at 7 PM for the purpose of interviewing clerk candidates and discussing administrative policies of the clerk and treasurer positions All approved.

June 26, 2018 – Meeting re-convened

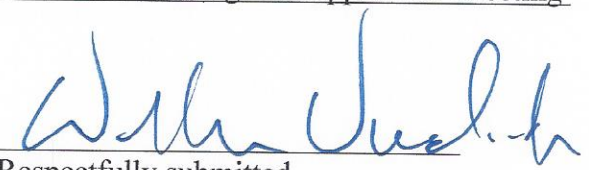
The Board of Supervisors of the Town of May re-convened their regular monthly meeting on Tuesday, June 26, 2018, at the May Town Hall. Those present included: Board members John Adams and John Pazlar; Cheryl Bennett, Treasurer. John Adams called the meeting to order at 7:00 PM.

Due to scheduling conflicts with Board members, the interviews will be re-scheduled for a date in July.

Adams moved, seconded by Pazlar to adjourn the Town Board meeting. All approved. Meeting adjourned.

Attest:


Cheryl Bennett, Treasurer


Respectfully submitted,
William K. Voedisch



CONNECTING & INNOVATING
SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to pstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- If the member does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

MAY Township
LMCIT Member Name

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.

The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting, 6-7-2018

X Signature Willie Goodrich Position Town Board Chair

TOWN of MAY

WASHINGTON COUNTY, MINNESOTA

Resolution No. 2018-07

**A RESOLUTION DELEGATING DUTIES OF THE TOWN CLERK, WHO HAS
RESIGNED EFFECTIVE NO LATER THAN JULY 1, 2018**

WHEREAS, on March 15, 2018 the Town of May received official notice of resignation from the Town Clerk, effective as soon as the Town can find a replacement but no later than July 1, 2018 as specified in the attached Exhibit A, "Official Resignation;" and

WHEREAS, the Town conducted a search for a person to eventually fill the combined position of *Clerk – Treasurer*, however no candidate was found who could do the combined position and instead, the Town has found person to fill the Treasurer position whenever that need arises; and

WHEREAS, the Town Board is now pursuing finding a part-time Clerk, but because the Clerk's end date is only 24 days away, the Town Board must delegate those duties now to ensure all of the Clerk's functions are covered going forward; and

WHEREAS, minute taking duties must be delegated immediately; and

WHEREAS, the Treasurer has agreed to assume the duty of taking Town Board meeting minutes as well as managing Elections, both Clerk functions, and to take Planning Commission minutes as may be needed; and

WHEREAS, the Town's Planning firm, Northwest Associated Consultants (NAC), performs the duties of Clerk in other municipalities, and has agreed to take minutes at all Planning Commission meetings, as well as any other Clerk duties the Town may wish to assign, or required by Statute including serving as Data Practices designee; and

WHEREAS, the Town needs a "named" Clerk to sign checks and do no other Clerk functions.


NOW THEREFORE BE IT RESOLVED by the May Town Board that the following directives are issued, effective immediately:

1. The Treasurer assumes the duty of taking minutes at Town Board meetings, with the additional compensation as proposed;
2. The Treasurer manages the remaining elections in 2018;
3. That Town's Planner assumes the duty of taking minutes for all Planning Commission meetings, with no additional compensation for attending the meeting, with the additional time needed to prepare minutes billed at the Planner's "Town" rate;
4. The Planners' firm NAC take on all remaining Clerk duties and those prescribed by Statute and serving as Data Practices designee, with the exception of signing checks, assigning each duty to a staff person consistent with the work needed to be performed for each duty, and billed at that staff person's "Town" rate;

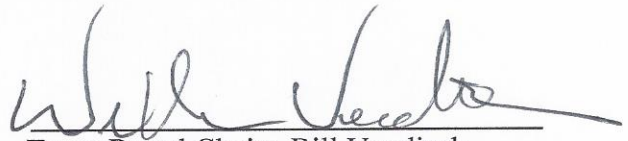
5. The Town Board names Millie Krebsbach, a Town resident, as "Clerk" for the purpose of signing checks, subject to compliance with all Auditor requirements;
6. The Planner and Clerk begin immediately to transfer the remaining Clerk duties, and the knowledge to perform those duties, to the Planner such that the cutover of the remaining Clerk duties to NAC can occur on or before July 1, 2018.

BE IT FURTHER RESOLVED that the May Town Board accepts the resignation of the Clerk effective 1:00 AM, July 1, 2018.

**BY ROLL CALL BOARD OF THE MAY TOWN BOARD: ADAMS YES ;
PAZLAR Absent; VOEDISCH YES ; THIS RESOLUTION IS HEREBY
ADOPTED THIS 7TH DAY OF JUNE, 2018.**



Attest: Cheryl Bennett, Treasurer



Town Board Chair: Bill Voedisch

Bill Voedisch

From: "Linda Klein" <llklein65@hotmail.com>
Date: Thursday, March 15, 2018 9:26 AM
To: "John pazlar" <johnpazlar.townofmay@gmail.com>; "John Adams" <kmajwa@q.com>; "Bill Voedisch" <wkvoedisch@frontiernet.net>; "Bill Voedisch" <wkvoedisch1@gmail.co>; <cheryl@townofmay.org>; "nate sparks" <nsparks@nacplanning.com>; "Dave Snyder" <david@johnsonandturner.com>; <merichson@wsbeng.com>; "Katie Koscielak" <kkoscielak@wsbeng.com>; <inspjack@msn.com>; <mitchell@altempmech.com>; "Judy Wertheimer" <judy.wertheimer@co.washington.mn.us>; "Rolf Dittmann" <rolf1755@icloud.com>; "bill klein" <birdhunter4047@outlook.com>
Subject: Official Resignation

This is to notify all of you of my official resignation as clerk in Town of May. I will attempt to accomplish this in as reasonable and fair a manner as possible. However, I would ask the board to move forward swiftly to accomplish hiring my replacement, as I would like to expedite my leave taking. I don't believe any of you are totally surprised by this action.

Should you be unable to put someone in place by then, please be aware I will not work past July 1. Keep in mind that this is an election year with a Primary in July and a General in November. I will not be involved as the lead in these two endeavors. I had hoped to take a little more time to synchronize with Cheryl's eventual departure. It turns out that just doesn't work for me. As my tag line says below, life is short. Good luck.

Linda Klein, Town Clerk
May Township
651 439-1706

Klein Communications
651 430-2830

*Life is short
and we do not have much time
to gladden the hearts of those who travel with us.
So be swift to love and make haste to be kind.
- Henri Frederic Amiel*

Exhibit A.

**TOWN of MAY
WASHINGTON COUNTY, MINNESOTA
Resolution No. 2018 - 08**

**A RESOLUTION AUTHORIZING THE RELEASE OF THE DRAFT COMPREHENSIVE
PLAN 2040 UPDATE TO NEIGHBORING JURISDICTIONS AND AFFECTED
GOVERNING BODIES FOR REVIEW**

WHEREAS, Minnesota Statutes section 473.864 requires local governmental units to update their comprehensive plans every ten years to ensure conformance with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their decennial update by December 31, 2018; and


WHEREAS, the Town of May Planning Commission, Board of Supervisors, and Staff have prepared a draft Comprehensive Plan intended to meet the requirements of Minnesota Statutes and the Metropolitan Council guidelines; and

WHEREAS the Planning Commission conducted a public hearing on May 31, 2018 relative to the Comprehensive Plan 2040 update; and


WHEREAS, the Town Board of Supervisors is ready to distribute said document to the neighboring jurisdictions and affected governing bodies for review.

NOW THEREFORE, BE IT RESOLVED, that Town Staff is directed to distribute said Comprehensive Plan to the neighboring jurisdictions and affected governing bodies for review.

**BY ROLL CALL VOTE OF THE TOWN BOARD: ADAMS ye,
PAZLAR absent, VOEDISCH ye, THIS RESOLUTION IS ADOPTED BY THE MAY
TOWN BOARD THIS 7th DAY OF JUNE, 2018.**



Bill Voedisch, Chairman



Attest: Cheryl Bennett, Treasurer

<u>Fund Name:</u>	<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
All Funds								
Date Range:	06/01/2018 To 06/30/2018							
06/07/2018	Payroll Period Ending 06/01/2018	19484	Regular Pay Period	N	Council/Town Board	100-41110-100-	\$ 290.00	
	Total For Check	19484					\$ 290.00	
06/07/2018	Payroll Period Ending 06/01/2018	19485	Regular Pay Period	N	Treasurer	100-41510-100-	\$ 1,528.07	
	Total For Check	19485					\$ 1,528.07	
06/07/2018	Payroll Period Ending 06/01/2018	19486	Regular Pay Period	N	Clerk	100-41425-100-	\$ 2,513.85	
	Total For Check	19486					\$ 2,513.85	
06/07/2018	Payroll Period Ending 06/01/2018	19487	Regular Pay Period	N	Council/Town Board	100-41110-100-	\$ 290.00	
	Total For Check	19487					\$ 290.00	
06/07/2018	Payroll Period Ending 06/01/2018	19488	Regular Pay Period	N	Council/Town Board	100-41110-100-	\$ 290.00	
	Total For Check	19488					\$ 290.00	
06/07/2018	MARVIN L. SCHROEDER	19489	Grading roads - May	N	HIGHWAYS, STREETS & ROADS	201-43101-336-	\$ 4,250.00	
	Total For Check	19489					\$ 4,250.00	
06/07/2018	MIKE MCPHILLIPS, Inc	19490	Street Sweeping	N	Paved Streets	201-43121-405-	\$ 5,408.00	
	Total For Check	19490					\$ 5,408.00	
06/07/2018	NORTHERN SALT, INC	19491	Calcium Chloride	N	CALCIUM CHLORIDE	201-43140-336-	\$ 60,281.76	
	Total For Check	19491					\$ 60,281.76	
06/07/2018	THOMAS SCHROEDER	19492	Tractor repair, tree removal	N	HIGHWAYS, STREETS & ROADS	201-43101-336-	\$ 250.00	
	Total For Check	19492			Road and Bridge Equipment	201-43126-438-	\$ 100.00	
		19492					\$ 350.00	
06/07/2018	MARONEY'S SANITATION, INC	19493	Garbage pickup - park	N	Park Areas	220-45202-384-	\$ 121.60	
	Total For Check	19493					\$ 121.60	
06/07/2018	ON SITE SANITATION	19494	Cust # 5350 Porta potties - May/June	N	Park Areas	220-45202-389-	\$ 179.46	
	Total For Check	19494					\$ 179.46	
06/07/2018	NATURAL SYSTEMS UTILITIES	19495	Monthly Service - May	N	201 SEWER ADMIN & GEN'L	230-43280-400-100	\$ 556.85	
	Total For Check	19495					\$ 556.85	
06/07/2018	CONNEXUS ENERGY	19496	201 Sewer Electric	N	201 ELECTRICAL ACCOUNT	230-43285-380-	\$ 124.48	

Fund Name: All Funds

Date Range: 06/01/2018 To 06/30/2018

<u>Date</u>	<u>Vendor</u>	<u>Total For Check</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/07/2018	WASHINGTON CO TREASURER	19496	19497	2018 Special Assessment	N	201 SEWER ADMIN & GEN'L	230-43280-314-	\$ 60.00
	Total For Check		19497					\$ 60.00
06/07/2018	OLSON'S SEWER SERVICE	19498	19498	Repairs on Panorama & pump town hall	N	TOWN HALL	100-41941-300-	\$ 850.00
	Total For Check		19498			201 SEWER REPAIRS/EXPANSION	230-43283-400-120	\$ 1,613.19
			19498					\$ 2,463.19
06/07/2018	LEAGUE OF MN CITIES INSURANCE TRUST	19499	19499	Liability and property insurance	N	GENERAL GOVERNMENT	100-41001-360-	\$ 8,875.00
	Total For Check		19499			INSURANCE	230-49241-360-	\$ 666.00
			19499					\$ 9,541.00
06/07/2018	RIVER VALLEY RESTORATION	19500	19500	Town hall restoration	N	TOWN HALL	401-41941-520-400	\$ 1,525.23
	Total For Check		19500					\$ 1,525.23
06/07/2018	WASHINGTON CO TREASURER	19501	19501	Tax Levy Book 2017	N	GENERAL GOVERNMENT	100-41001-430-	\$ 35.00
	Total For Check		19501					\$ 35.00
06/07/2018	WASHINGTON CO TREASURER	19502	19502	2018 Tax Petitions	N	GENERAL GOVERNMENT	100-41001-314-	\$ 300.00
	Total For Check		19502					\$ 300.00
06/07/2018	CLIFTONLARSONALLEN, LLP	19503	19503	Audit fees - 2017 final payment	N	Accounting	100-41530-301-	\$ 950.00
	Total For Check		19503					\$ 950.00
06/07/2018	CROIX VALLEY INSPECTONS, INC	19504	19504	Building inspector	N	Building Inspections Administration	100-42401-315-	\$ 8,587.27
	Total For Check		19504					\$ 8,587.27
06/07/2018	PAUSZEK INC	19505	19505	Assessor	N	ASSESSOR	100-41950-314-	\$ 1,300.00
	Total For Check		19505					\$ 1,300.00
06/07/2018	COMPANION ANIMAL CONTROL LLC	19506	19506	Monthly service	N	Animal Control Expenditures	100-42701-300-	\$ 150.00
	Total For Check		19506					\$ 150.00
06/07/2018	PIONEER PRESS	19507	19507	Legal notices - April	N	GENERAL GOVERNMENT	100-41001-351-	\$ 57.68
	Total For Check		19507					\$ 57.68
06/07/2018	COUNTRY MESSENGER	19508	19508	Legal notices - April	N	GENERAL GOVERNMENT	100-41001-351-	\$ 28.00
	Total For Check		19508					\$ 28.00

Fund Name: All Funds

Date Range: 06/01/2018 To 06/30/2018

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
06/07/2018	PARTY ON STILLWATER	19509	Chair rental for March meetings final pymt	N	GENERAL GOVERNMENT	100-41001-200-	\$ 194.25
	Total For Check	19509					\$ 194.25
06/07/2018	BARNUM GATE SERVICES	19510	Repair gate at town hall	N	TOWN HALL	100-41941-300-	\$ 436.00
	Total For Check	19510					\$ 436.00
06/07/2018	CHRIS AMDAHL LOCKSMITH, INC	19511	Service call, rekey lock, keys cut	N	GENERAL GOVERNMENT	220-41001-200-	\$ 159.25
	Total For Check	19511					\$ 159.25
06/07/2018	FEDERATED CO-OPS, INC	19512	Propane - town hall	N	TOWN HALL	100-41941-380-	\$ 268.76
	Total For Check	19512					\$ 268.76
06/07/2018	XCEL ENERGY	19513	Town hall electric	N	TOWN HALL	100-41941-380-	\$ 47.65
	Total For Check	19513					\$ 47.65
06/07/2018	CENTURY LINK	19514	Clerk phone, town hall phone	N	TOWN HALL	100-41941-380-	\$ 112.89
	Total For Check	19514					\$ 112.89
06/07/2018	BRIAN RYDEEN	19515	Gopher feet bounty - 27 pair	N	MISC EXPENDITURES B/4 2011	100-49002-480-	\$ 40.50
	Total For Check	19515					\$ 40.50
06/07/2018	STEPHEN NELSON	19516	73 Gopher feet	N	OTHER FINANCING USES	100-49301-480-	\$ 109.50
	Total For Check	19516					\$ 109.50
06/07/2018	ANGELA PETERS	19517	Return road escrow	N	ROAD ESCROWS	100-49390-470-	\$ 500.00
	Total For Check	19517					\$ 500.00
06/07/2018	JEANNIE DAVIS	19518	Clean town hall	N	TOWN HALL	100-41941-110-	\$ 52.50
	Total For Check	19518					\$ 52.50
06/07/2018	CHERYL D. BENNETT	19519	Insurance, mileage, office supplies	N	GENERAL GOVERNMENT	100-41001-200-	\$ 23.99
	Total For Check	19519					\$ 23.99
06/07/2018	LINDA L. KLEIN	19520	Insurance	N	Clerk	100-41425-130-	\$ 190.00
	Total For Check	19520					\$ 190.00
06/07/2018	NAC	19521	Planning & zoning - April	N	GENERAL GOVERNMENT	100-41001-325-	\$ 194.25
	Total For Check	19521					\$ 194.25
		19521	Planning and Zoning	N	100-41910-316-		\$ 3,719.50
		19521	PLANNING FEE ESCROW	N	100-49361-316-		\$ 894.50

Fund Name: All Funds

Date Range: 06/01/2018 To 06/30/2018

Date	Vendor	Total For Check	Check #	Description	Void	Account Name	F-A-O-P	Total
06/07/2018	WSB & ASSOCIATES, INC		19521					\$ 4,808.25
		Total For Check						
06/07/2018	WSB & ASSOCIATES, INC		19522	Engineering - March, April	N	CENTURY LINK UTILITY ESCROW	100-49362-303-	\$ 60.00
			19522			Traffic Engineering Expenditures	201-42601-303-	\$ 3,542.50
			19522				201-42601-303-400	\$ 344.50
			19522				230-42601-303-	\$ 1,708.00
		Total For Check	19522					\$ 5,655.00
06/07/2018	JOHNSON/TURNER ATTORNEYS AT LAW		19523	Legal fees - April	N	City/Town Attorney	100-41610-304-	\$ 1,187.25
			19523				100-41610-886-	\$ 317.25
			19523			PLANNING FEE ESCROW	100-49361-304-	\$ 47.25
		Total For Check	19523					\$ 1,551.75
06/07/2018	PERA		19524*	Coordinated & DCP w/holdings/616000	N	Council/Town Board	100-41110-121-	\$ 93.00
			19524*			Clerk	100-41425-121-	\$ 202.56
			19524*			Treasurer	100-41510-121-	\$ 314.61
		Total For Check	19524					\$ 610.17
06/07/2018	IRS - INTERNAL REVENUE SERVICE		EFTF618	Federal withholdings	N	Council/Town Board	100-41110-135-	\$ 27.00
			EFTF618			Clerk	100-41425-122-	\$ 407.20
			EFTF618				100-41425-135-	\$ 95.24
			EFTF618				100-41425-171-	\$ 227.10
			EFTF618			Treasurer	100-41510-122-	\$ 278.66
			EFTF618				100-41510-135-	\$ 65.18
			EFTF618				100-41510-171-	\$ 274.27
		Total For Check	EFTF618					\$ 1,374.65
06/07/2018	MN DEPARTMENT OF REVENUE		EFTS618	State withholdings ID# 2478214	N	Clerk	100-41425-172-	\$ 126.94
			EFTS618			Treasurer	100-41510-172-	\$ 127.44
		Total For Check	EFTS618					\$ 254.38
		Total For Selected Checks						\$ 117,843.03

For the Period : 5/1/2018 To 5/31/2018

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less		Plus		Total Per Bank Statement
					In Transit	Outstanding Checks	Deposits	Checks	
General Fund	\$160,185.05	\$7,597.06	\$27,905.63	\$139,876.48	\$7,597.06	\$27,982.63	\$160,262.05		\$160,262.05
Road and Bridge	\$116,463.11	\$117.76	\$82,640.06	\$33,940.81	\$117.76	\$82,765.06	\$116,588.11		\$116,588.11
Levied Park Fund	\$4,631.49	\$0.92	\$0.00	\$4,632.41	\$0.92	\$0.00	\$4,631.49		\$4,631.49
Fire Fund	\$102,917.83	\$20.55	\$0.00	\$102,938.38	\$20.55	\$0.00	\$102,917.83		\$102,917.83
201 Sewer Fund	\$66,359.62	\$6,701.75	\$960.42	\$72,100.95	\$6,701.75	\$960.42	\$66,359.62		\$66,359.62
General Capital Projects	\$86,094.22	\$17.20	\$6,650.00	\$79,461.42	\$17.20	\$6,650.00	\$86,094.22		\$86,094.22
Park Acquisition and Development (Optional)	\$9,336.34	\$1.86	\$0.00	\$9,338.20	\$1.86	\$0.00	\$9,336.34		\$9,336.34
201 Sewer Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
201 Sewer Pumping Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Midcontinent Com Security	\$5,010.00	\$0.00	\$10.00	\$5,000.00	\$0.00	\$10.00	\$5,010.00		\$5,010.00
Total	\$550,997.66	\$14,457.10	\$118,166.11	\$447,288.65	\$14,457.10	\$118,368.11	\$551,199.66		\$551,199.66

MONTH OF MAY

CASH

May 31, 2018

ESCROWS as of 6/7/18

CHECKING \$1,000.00

MONEY MARKET \$441,288.65

TOTAL CASH

\$569,149.71

ESCROW

CENTURY LINK \$6,323.86

CONNEXUS ENERGY \$239.00

FRONTIER UTILITY ESCROW \$3,076.00

NORTHERN NATURAL GAS \$53.75

SCIENCE MUSEUM OF MN \$0.00

WILDER FOUNDATION \$0.00

XCEL UTILITY ESCROW \$4,384.79

ROAD ESCROWS \$8,000.00

PLANNING FEES ESCROW \$5,747.98

\$27,805.38

TOTAL ESCROW

\$1,145.20

Letters of Credit: Johnson = \$128,037.00

TOTAL CASH & INVESTMENTS*

\$1,030,388.62 *

*Some of these funds are restricted for specific uses and are unavailable for general use in the Town.

TOWN OF MAY

CURRENT CD INVESTMENT SUMMARY

As of 5/31/18

GENERAL

Security Bank - 10/5/18	\$60,220.65
TOTAL GENERAL	\$60,220.65

ROAD & BRIDGE

Blacktopping expires 11/30/18	\$60,232.16
Blacktopping expires 7/7/18	\$15,371.53
Lynch Blacktopping expires 5/4/19	\$201,789.58
Lynch Sealcoating expires 5/4/19	\$45,208.63
Road Construction expires 7/7/18	\$23,056.58
TOTAL ROAD & BRIDGE	\$345,658.48

PARK

Security Bank - 10/5/18	\$20,607.48
TOTAL PARK	\$20,607.48

CAPITAL

	\$0.00
TOTAL CAPITAL	\$0.00

201 SEWER REPLACEMENT

Security Bank - 10/10/18	\$67,752.97
Security Bank - 11/30/18	\$72,397.22
TOTAL 201 REPLACEMENT	\$140,150.19

201 SEWER PUMPING FUND

Security Bank - 10/10/18	\$16,463.17
TOTAL 201 PUMPING FUND	\$16,463.17

Total CDs	\$583,099.97
TOTAL INVESTMENTS	\$583,099.97

COMMITTED AND UNCOMMITTED DOLLARS BY FUND
LEVIED FUNDS ONLY

5/31/2018

GENERAL FUND

MONEY MARKET	\$139,876.48
INVESTMENTS	\$60,220.65
COMMITTED	
ESCROWS (including Road Escrows)	\$27,805.38
CONTINGENCY	\$50,000.00
CASH FLOW	\$83,465.00
COMMITTED TOTAL	\$161,270.38
UNCOMMITTED	\$38,826.75

ROAD & BRIDGE FUND

MONEY MARKET	\$33,940.81
INVESTMENTS	\$345,658.48
COMMITTED	
CAPITAL PROJECTS:	
ROAD CONSTRUCTION	\$0.00
INVESTMENTS	\$23,056.58
BLACKTOPPING	\$0.00
INVESTMENTS	\$75,603.69
LYNCH ROAD - CD	\$201,789.58
SEALCOATING/CRACK SEALING	\$58,620.00
LYNCH ROAD - CD	\$45,208.63
COMMITTED TOTAL	\$404,278.48
UNCOMMITTED	(\$24,679.19)

LEVIED PARK FUND

MONEY MARKET	\$4,632.41
COMMITTED TOTAL	\$4,632.41

FIRE FUND

MONEY MARKET	\$102,938.38
COMMITTED TOTAL	\$102,938.38

CAPITAL FUND

MONEY MARKET	\$72,100.95
INVESTMENTS	\$0.00
COMMITTED	
HEAVY EQUIPMENT	\$72,100.95
COMMITTED TOTAL	\$72,100.95

Total Money Market	\$353,489.03
Total Investments	\$405,879.13
	<u>\$759,368.16</u>

Total Committed	\$745,220.60
Total Uncommitted	\$14,147.56
	<u>\$759,368.16</u>