

TOWN of MAY
WASHINGTON COUNTY, MINNESOTA
OFFICIAL TOWN BOARD MINUTES
October 3, 2024

The Board of Supervisors of the Town of May convened their regular monthly meeting on Thursday, October 3rd, 2024, at the May Town Hall. Those present included: Board members John Pazlar, and Don Rolf. Clerk/Treasurer Bobbi Hummel; Deputy Clerk/Treasurer Marsha Olson; Planner Nate Sparks; Attorney David Snyder; Engineer Katie Koscielak, and those with business before the Town. Board member Steve Magner was absent. Chair John Pazlar called the meeting to order at 7:01 p.m.

In Memory: Linda Klien and Marvin Schroader

Both long time employees of the township, Linda Klein and Marvin Schroeder passed away recently.

Linda was the Clerk for May Township for decades. Linda set the standard future Clerks in the township and steered how business was conducted for many years.

Marv spent his entire life on township roads. He graded the roads since the 1950's, an iconic resident and public servant, an artist with a road grader. The May town hall park was named after him at his 50-year anniversary with the township.

Linda and Marv will both be missed.

MINUTES

Pazlar moved, seconded by Rolf to approve the minutes from the September 5th, 2024 Board Meeting. All in favor. Motion passed.

CHECKS AND TREASURER'S REPORT

Treasurer Marsha Olson presented the Treasurer's report, showing total cash and investments of \$2,417,367.78 of which \$726,646.44 is in investments. \$1,851,841.98 is committed. \$565,525.80 is non committed.

Check #22177 - #22221 (#22225 and #22226 voided) were used to pay invoices for the month. EFT1024B, EFT1024F, EFT1024S were also processed.

Pazlar moved, seconded by Rolf to approve the cash control statement, checks, and EFT payments from 09/01/2024 to 09/30/2024. All in favor. Motion passed.

PLANNING COMMISSION

Nothing to report

201 SEWER SYSTEM

Nothing to report

ENGINEERING AND ROADS

Engineer Koscielak reports an update 130th and CR57. The approach can be raised about 12” to decrease the dip on the road to about 4%. The estimate to complete the work is \$7500.00. This is the best solution given the topography in the area. Mr. Erichson has met with 3 property owners on the road.

VIOLATIONS/COMPLAINTS

Nothing to report

OLD BUSINESS

Josh Hanson Easement Update

Mr. Hanson was present at the September Board meeting to discuss issues with an address assignment, road naming, and driveway access. Further conversations have been positive to provide resolution to all matters. More conversation is forthcoming and action by the Board may be presented at the November meeting.

NEW BUSINESS

Ordinance 2024-05. An Interim Ordinance Shortening the Length of the Moratorium on the Establishment of Institutional and Non-Residential Uses and any Associated Facilities within the Rural Residential Zoning District.

A suggestion to shorten the length of the moratorium was discussed last month, Sparks presents an ordinance that shortens the moratorium to eight months.

Pazlar and Rolf are in support of this ordinance.

Pazlar motions to approve Ordinance 2024-05. An Interim Ordinance Shortening the Length of the Moratorium on the Establishment of Institutional and Non-Residential Uses and any Associated Facilities within the Rural Residential Zoning District. Seconded by Rolf. By roll call vote: Rolf YES, Pazlar YES. Motion passed.

A lawsuit has been filed by Liberty Classical Academy. The Township is reviewing it, there are no other major updates. The planned executive session is not needed at this time.

Generally, any township business must be conducted in public. Limited exceptions are allowed, such as personal reviews, disciplinary actions, property purchases and negotiations, and attorney client

privilege. The Board is required to go into executive session (private meeting) with only Board members to discuss matters that require attorney/client privilege. A separate record will be kept.

Brandon Carmack, Attorney for Liberty Classical Academy. A large part of the litigation is driven by the fact that LCA has to demonstrate urgency under the law. He has been working well with Mr. Snyder. He is excited to work with May Township and looks forward to resolving this amicably.

Public comment will be gathered over the next few months at regular Board meetings. Notices will be proved on the posted agenda each month as usual.

Fat Tire Bike Race Request

Vicki Ostendorf is present tonight seeking approval and an exemption to the township special event ordinance. This event is held every year (for the past 3 years) in April and on Thanksgiving Day. The average number of participants is 50-60. She would like to be allowed permission to continue the event. The event dates have not been posted.

Pazlar and Rolf have concerns about wear and tear on our rustic/scenic roads and the number of events held in the township. The Board must follow the ordinance and has given exemptions for this and other events for the past 6 or more months. They cannot continue to grant permission without setting a precedent.

Rolf asks if other roads are available to hold this race. Ostendorf challenges are parking, crossing major highways and finding gravel roads in close proximity to the parking area that are allowable under the ordinance.

The application for Fat Tire Bike Race on Thanksgiving Day is denied.

Final Plat for Pilla Bass Lake Estates. Resolution 2024-15

The preliminary plat was previously approved. The property is being divided into two lots. The purpose of this final plat resolution is acknowledging this is consistent with the preliminary plat approval and allows for final signing of the plat for recording. Both lots meet all standards.

Chad Nelson, Planning Commission Chair, reports that the Planning Commission has reviewed the final plat and recommends approval.

Pazlar motions to approve resolution 2024-15, approving a final plat for Pilla Bass Lake Estates. Seconded by Rolf. All in favor. Motion passed.

Ordinance 2024-04. Extension of Moratorium on the Issuance of Demo Permits for Structures on Certain Properties within the Town of May

This is related to the revision of the comprehensive plan and the list of historic structures in the town. It identifies the possibility of studying the method that demolition permits are issued on properties that have historical structures. Supervisor Magner has been spearheading this task. This is an extension of 6 months. Much of the study is complete, input from Supervisor Magner is forthcoming. A new review process for issuing permits will be presented.

Pazlar motions to approve ordinance 2024-04. Extension of Moratorium on the Issuance of Demo Permits for Structure on Certain Properties within the Town of May. Seconded by Rolf. All in favor. Motion passed.

Resolution 2024-16. A Resolution Providing Consent for Washington County to Register Cannabis Microbusiness.

This resolution delegates the licensing of cannabis business to the county rather than the township. A preview of new ordinances will be presented at the November meeting, and more direction will be needed at that time. Discussion surrounding agricultural uses v. commercial enterprises will be important for May Township.

Pazlar motion to approve Resolution 2024-16. A Resolution providing consent for Washington County to register cannabis microbusinesses with a retail operations endorsement, cannabis mezzobusinesses with a retail operations endorsement, cannabis retailers, medical cannabis retailers, medical cannabis combination businesses, and lower-potency hemp edible retailers, and to perform compliance checks of every such business or retailer with a registration issued by Washington County, in the Town of May in accordance with Minnesota statutes section 342.22. Seconded by Rolf. All in favor. Motion passed.

Resolution 2024-14. Appointing Election Judges for the November 5, 2024 General Election.

A required resolution with each election that appoints and approves all election judges for May Township. An increase in hourly rate was approved in July for all workers. Clerk Hummel reports that there has been a great group of workers for all elections in the past few years.

Interested volunteers need to contact Clerk Hummel to help with any future elections.

Pazlar motions to approve resolution 2024-14. Appointing Election Judges for the November 5th, 2024 General Election. Seconded by Rolf. All in favor. Motion passed.

Companion Animal Control Contract 2025.

Initial review indicates that this new contract will increase animal control fees. Pazlar is not prepared to make a decision on this tonight. This is the only contract in the township that requires a monthly payment (retainer) whether or not the service is used/needed. This service is used sporadically. He would like to explore other options. Rolf agrees but adds that there doesn't seem to be other business that provide this service. Other counties are experiencing this same issue. The township may need a service that is a little less robust.

Certificate of Compliance. Kaufenberg. 14747 Morgan Ave.

Pazlar and Inspector Kramer have visited the site. Mr. Kaufenberg lives off of Morgan Ave. The home is located near the rear of the property with a steep slope and a wetland to a lake. The lot had no opportunity to add a pole building behind the house. The front of the yard is heavy wooded with a gravel pad. This request does not remove any trees on the property with the build. Given the facts of the land, he is eligible to build a building at the desired location in the front area of his property.

Rolf would like to include a include a survey/documentation on each application moving forward.

Pazlar motions to approve this Certificate of Compliance for Justin Kaufenberg. Seconded by Rolf. All in favor. Motion passed.

Glacial Hills Regional Trail System

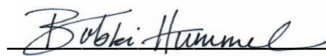
Representees from Washington County have requested time to discuss the Glacial Hills Regional Trail System next month. Washington County is requesting support for a path along CR4 with areas into May Township, ending in Marine/William Obrien Park. This would then connect with the Gateway Trail in the future.

The hope is to get a better understanding of the proposed routes through May Township. Support for trails strong, there are also concerns about the route. Where and how they connect through this area is critical, especially for future usage levels and the impact to the township. One idea is to utilize the rail line that crosses through the middle of the township. Mixed opinions have been received. Proposed routes, headcounts, and impacts may be presented in November. The size and scope are an important discussion for the township.

The DNR would also like to discuss the Gateway Trail system in the near future.

The County and DNR have been interested in engaging and listening to the concerns and desires from May Township residents.

Meeting recessed at 8:23 p.m. without objection.



Bobbi Hummel
Clerk/Treasurer



John Pazlar
Board Supervisor, Chair