

**TOWN of MAY**  
**WASHINGTON COUNTY, MINNESOTA**  
**OFFICIAL TOWN BOARD MINUTES**  
**February 5<sup>th</sup>, 2026**

The Board of Supervisors of the Town of May convened their regular monthly meeting on Thursday, February 5<sup>th</sup>, 2026, at the May Town Hall. Those present included: Board members John Pazlar and Don Rolf. Clerk/Treasurer Bobbi Hummel; Deputy Clerk/Treasurer Marsha Olson, and those with business before the Town. Planner Nate Sparks; Attorney Dave Snyder; Engineer Mark Erichson, Board member Julie Andrich were absent. Chair John Pazlar called the meeting to order at 6:30 p.m.

**MINUTES**

Pazlar moved, seconded by Rolf to approve the minutes from the January 8<sup>th</sup>, 2026 Board Meeting. All in favor. Motion passed.

Pazlar moved, seconded by Rolf to approve the minutes from the January 13, 2026 Special Meeting. All in favor. Motion passed.

**CHECKS AND TREASURER'S REPORT**

Treasurer Olson read the Treasurer's report, showing total cash and investments of \$2,570,692.45, of which \$594,195.32 is in investments, \$2,299,711.91 is committed, and \$270,980.54 is non committed.

Pazlar moved, seconded by Rolf to approve the cash control statement from 01/01/2026 to 01/31/2026. All in favor. Motion passed.

Checks #22785 to #22811 and EFT020526B, EFT020526F, and EFT050526S are also presented.

Pazlar moved, seconded by Rolf to approve the Treasurers Report. All in favor. Motion passed.

**Electronic Funds Transfer Policy (EFT)**

Treasurer Olson presented the Board with a required yearly approval for township electronic payments. Currently the township pays 3 EFT payments per month (benefits, state taxes, and federal taxes). The policy authorizes the Treasurer to process all EFT payments and appoint someone else to assist if needed. Treasurer Olson will oversee all transactions.

Pazlar moved, seconded by Rolf to approve the Electronic Funds Transfer Policy as presented. All in favor, motion passed.

**Board of Audit for 2025**

Treasurer Olson presented the Board of Audit to Chair Pazler, requiring Board signatures. The pages contain all of 2025 receivables and payables.

## **CITIZEN ENGAGEMENT (must state name and address)**

Residents that live on Keystone Ave. would like to request better plowing/road service along their road. There have been issues this year with salt/sand applications.

Pazlar acknowledges that service/road needs to be improved. Keystone has a significant tree canopy and it is difficult for large plowing trucks to travel on the road without hanging or protruding branches scraping the plow truck. The township has utilized services from other entities to salt/sand the road that have a smaller truck that can safely travel the road.

The township will make a plan to have the canopy and roadside trees cut back on Keystone in the spring to allow for access to the road.

## **PLANNING COMMISSION**

Nothing to report-no January meeting

## **ENGINEERING AND ROADS**

Nothing to report

## **NEW BUSINESS**

### **Resolution 2026-03. A Resolution Appointing Election Judges for the March 10, 2026 Township Election.**

Clerk Hummel presents a required resolution appointing election judges for the upcoming March 10<sup>th</sup>, 2026 Township Election. All appointed judges for this election have helped in the past and are up to date on training.

Pazlar motions to approve Resolution 2026-03, seconded by Rolf. Roll Call Vote: Pazlar YES, Rolf YES, Andrich ABSENT. Motion passed.

### **Resolution 2026-04. Town Hall Park Expansion**

There may be an opportunity in the future to expand the land around the town park. ARPA funds during Covid were left unspent, a land purchase fits within the allowance of spending ARPA funds. Conversations with the land owners about the desire to purchase land when/if they want to sell have taken place over several years. An appraisal has been completed and is acceptable to the land owners at this time. The lot lines are being finalized with Planner Sparks.

This resolution was suggested by the Town Attorney and it authorizes the Board to complete the purchase if a final proposal is agreed upon.

Rolf agrees that this discussion has taken place over several years and if the opportunity is presented, he would like to move forward.

Preserving and expanding the park area is good for the future of the township. The expansion is land to the east and south of the current park. There is interest in land to the north, but that land is not currently available.

Once a final agreement is reached on the lot lines, there will be a special meeting to review the expansion. Planner Sparks is working to get this complete.

Pazlar motions to approve resolution 2026-04. A Resolution Authorizing Consideration of Acquisition of Property for Township Purposes. Seconded by Rolf. Roll Call Vote: Pazlar YES, Rolf YES, Andrich ABSENT. Motion passed.

**WHEREAS**, the Town Board of May Township is authorized to purchase and acquire publicly owned real property for public purposes; and

**WHEREAS**, the Town Board has been notified that a landowner in the Township is potentially interested in and desirous of conveying property adjacent to the Town Hall parcel; and

**WHEREAS**, the Township believes that the acquisition of land for public purposes in this case may be in the public interest by creating opportunity for buffering, Town park protection, and long term usage; and

**WHEREAS**, the Town has observed that opportunities to acquire additional property for public use in the vicinity the Town Hall are rare and limited.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of May Township, Washington County, Minnesota, that:

- The Township is authorized to explore and evaluate a purchase agreement for the subject property, said purchase agreement to be considered by the Town Board at a later meeting.
- The Town observes that the acquisition does not implicate or relate to the comprehensive plan and, therefore, additional review of the acquisition is not needed.

Meeting adjourned at 7:00 p.m. without objection.



Bobbi Hummel  
Clerk/Treasurer



John Pazlar  
Board Supervisor, Chair.